



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

December 9-10, 2021

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
DECEMBER 9-10, 2021
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Awards Panel Recommendations		
i. 2022 Frontier Achievement Award	4	Accepted
ii. 2022 Outstanding Contribution Award – School Committee Members	4	Accepted
Frontier Collegiate School Committee Constitution and Terms of Reference	4	Approved
Lakefront School Request for Religious Exercises	5	Approved
Appointment of Auditor	5	Approved
Disbursements	5	Unavailable
Higher Care Trips		
i. Ratification (1)	5	Ratified
ii. Approval (4)	6	Approved
COMMITTEE REPORTS	7	Information
Support Staff Liaison Committee (SSLC)	7	Approved
- Refinements to the Frontier School Division SSLC Handbook of Roles, Operations and Processes		
CHAIRPERSON’S REPORT	8	Information
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ADMINISTRATION REPORTS		
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GENERAL DISCUSSION	10	Information
CORRESPONDENCE	10	Received
ADJOURNMENT	11	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
DECEMBER 9-10, 2021**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Hilbert Mosiondz	Area 1
	Darlene Osborne	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Brian Spurrill	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Present: (Online via Teams)	Graeme Montgomery	Area 1
Absent:	Graeme Montgomery	Area 1 (Friday, December 10, 9-10 a.m.)
Presenters:	Tyson Mac Gillivray	Area 3 Superintendent
	Patti Kusturok	Frontier Fiddler
	Robert Chartrand	Area 2 Superintendent
Guest: (online) (Via Teams)	Reg MacDonald	Mental Wellness Services Coordinator
Guests: (online) (Via Zoom)	Education Prosperity Program and The Learning Bar (TLB):	
	Sheila Pelletier	Principal, D.R. Hamilton School
	Jenna Walker	Literacy Lead, Grand Rapids School
	Karen Batenchuk	Principal, Berens River School
	Maria Villaneuva	Literacy Intervention Teacher, Berens River School
	Erica Hildebrand	Literacy Lead, Black River Anishinabe School
	Michael Boyle	Principal, Cold Lake School
	Dodie Johnston	Principal, Cranberry Portage Elementary
	Aaron Windle	Vice-Principal, Frontier Mosakahiken School
	Steve Deighton	Principal, Joseph H. Kerr School
	Jodie Kowalchuk	Teacher, Joseph H. Kerr School

Guests: (online) (Via Zoom)	Don McCaskill	Area 1 Superintendent
	Robert Chartrand	Area 2 Superintendent
	Darlene Michalot-Dumas	Area 2 ELA Instructional Coach
	Tyson MacGillivray	Area 3 Superintendent
	Darren Kinden	Area 4 Superintendent
	Jean Garrow	Area 4 ELA Instructional Coach
	Doug Wilms	President, The Learning Bar (TLB)
	Colette Wasson	Chief Executive Officer, TLB
	Karen Power	Leadership Development Consultant (TLB)
	Neil Debassige'	Indigenous Education Consultant (TLB)
	Norma St. Croix	Literacy Assessment Consultant (TLB)
Simon Kitchenson	Project Manager/Product Director (TLB)	
Christine Hole	Business Development Director (TLB)	

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:08 a.m. on Thursday, December 9, 2021.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for December 9-10, 2021. She noted correction of a typographical error for item 5.00 c. (the word “instruction” replaced with “exercises”).

MOTION #130-2021: That the draft revised meeting agenda for December 9-10, 2021 be approved.

Sanderson
Calvert
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft November 29, 2021 regular meeting minutes.

MOTION #131-2021: That the draft regular meeting minutes for November 29, 2021 be approved.

Imrie
Pearson
Carried

3.00 IN-CAMERA

MOTION #132-2021: That the Board move into in-camera session.

Mosiondz
Calvert
Carried

The Board moved into in-camera session at 9:17 a.m. on Thursday, December 9, 2021.

MOTION #133-2021: That the Board move out of in-camera session.

Calvert
Pearson
Carried

The Board moved out of the in-camera session at 9:47 a.m. on Thursday, December 9, 2021.

MOTION #134-2021: That, as recommended by the Division's Negotiations Committee, the Board approve the Settlement Offer and Agreed To Items resulting from negotiations with the United Steelworkers, Local 8223-16 (Leaf Rapids) pending ratification by the Union.

Pearson
Sanderson
Carried

MOTION #135-2021: That, as recommended by the Division's Negotiations Committee, the Board approve the Settlement Offer and Agreed To Items resulting from negotiations with the Manitoba Government and General Employees Union (Churchill) Local 446 pending ratification by the Union.

Pearson
Imrie
Carried

4.00 DELEGATION/GUEST(S)

- a. **Celebration: Education Prosperity Project Schools and The Learning Bar** (Timed Item, Friday, December 10, 2021, 9:00 a.m.)

Chairperson Ballantyne brought land acknowledgements and an opening prayer before welcoming School and Area Office staff and representatives of The Learning Bar to their Board meeting.

Chief Superintendent Klassen provided an overview of the Educational Prosperity Project.

School presentations were shared from Black River Anishinabe, Joseph H. Kerr and Berens River schools.

Before leaving the Celebrations activity to continue on with the remainder of their Board agenda, Chairperson Ballantyne and the Board thanked the Education Prosperity Project participants for their work in the project.

5.00 ACTION ITEMS

a. Awards Panel Recommendations

i. 2022 Frontier Achievement Award

Chairperson Ballantyne reviewed information on the Frontier Achievement Award and reported on the Awards Panel meeting held December 9, 2021 and their related recommendation.

MOTION #136-2021: That the recommendation of the Awards Panel for the 2022 Frontier Achievement Award be accepted.

Calvert
Imrie
Carried

The recipient(s) of this Award will be notified by the Board Chairperson.

ii. 2022 Outstanding Contribution Award – School Committee Members

Chairperson Ballantyne reviewed Policy B.1.H – Awards Program – School Committee Members relative to this award and reported on the December 9, 2021 Awards Panel meeting and related recommendation.

MOTION #137-2021: That the recommendation of the Awards Panel for the 2022 Outstanding Contribution Award – School Committees be accepted.

Calvert
Imrie
Carried

The recipient(s) of this Award will be notified by the Board Chairperson

b. Frontier Collegiate School Committee Constitution and Terms of Reference

Chairperson Ballantyne reviewed a request from the Area 4 Governance Support Officer on refinements to the Frontier Collegiate School Committee Constitution and Terms of Reference. Discussion arose on the name of the school committee.

MOTION #138-2021: That refinements to the Frontier Collegiate Advisory Committee Constitution and Terms of Reference be approved.

Mosiondz
Pearson
Carried

c. **Lakefront School Request for Religious Exercises**

Chairperson Ballantyne reviewed a request from the Lakefront School Committee to hold religious exercises (The Lord's Prayer) at Lakefront School for the 2021-22 school year. Chief Superintendent Klassen outlined the parameters required as per *The Public Schools Act*.

MOTION #139-2021: That the request to hold religious exercises (The Lord's Prayer) at Lakefront School for the 2021-22 school year be approved.

Friesen
Imrie
Carried

d. **Appointment of Auditor**

Chairperson Ballantyne reviewed provincial legislation regarding the appointment of an Auditor.

The Finance Committee met and provided their recommendation to the Board.

MOTION #140-2021: That the Board approve the accounting firm of Deloitte as Division Auditor for the 2021-22 year.

Imrie
Sanderson
Carried

e. **Disbursements**

Secretary-Treasurer Spurrill noted that information will be provided at the January 2022 Board meeting.

f. **Higher Care Trips**

i. **Ratification (1)**

Chairperson Ballantyne reviewed a Jack River School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #141-2021: That the Jack River School higher care trip request for fifteen (15) Grades 7-8 students who travelled to the Pine Creek area on December 3-8, 2021 be ratified.

Osborne
Ettawacappo
Carried

ii. **Approval (4)**

Chairperson Ballantyne reviewed higher care day-trip requests from Area 5 schools:

- Helen Betty Osborne Ininiw Education Resource Centre: fifteen (15) Grades 6-8 students to travel to the Pine Creek area on December 13, 2021 to December 22, 2021;
- Jack River School: twenty-three (23) Grades 6-8 students to travel to West Island Bridge on January 11, 2022 to January 14, 2022;
- Jack River School: fifteen (15) Grades 7-8 students to travel to Pine Creek area on January 31, 2022 to February 9, 2022;
- Jack River School: twenty-three (23) Grades 6-8 students to travel to West Island Bridge on February 24, 2022 to March 4, 2022.

MOTION #142-2021: That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip request for fifteen (15) Grades 6-8 students to travel to the Pine Creek area on December 13, 2021 to December 22, 2021 be approved.

Sanderson
Mosiondz
Carried

MOTION #143-2021: That the Jack River School higher care trip requests as identified be approved:

- Twenty-three (23) Grades 6-8 students to travel to West Island Bridge on January 11, 2022 to January 14, 2022;
- Fifteen (15) Grades 7-8 students to travel to Pine Creek area on January 31, 2022 to February 9, 2022;
- Twenty-three (23) Grades 6-8 students to travel to West Island Bridge on February 24, 2022 to March 4, 2022.

Ettawacappo
Osborne
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report. January 19, 2022 has been set for a Policy Review Committee meeting.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of their December 9, 2021 meeting.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

Trustees Imrie and Montgomery, with assistance from Secretary-Treasurer Spurrill provided a report of their October 26, 2021 meeting.

MOTION #144-2021: That refinements to the Frontier School Division Support Staff Liaison Committee (SSLC) Handbook of Roles, Operations and Processes be approved.

Montgomery
Imrie
Carried

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

No report. A report will be provided at the January 2022 Board Meeting.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

A report was provided in-camera.

7.00 CHAIRPERSON'S REPORT

a. Board Report for Annual School Committee Conference 2022

Chairperson Ballantyne sought feedback from Trustees on the Board Report to delegates for the 2021 Annual School Committee Conference. Discussion will continue at the January 2022 Board meeting.

b. Manitoba School Boards Association (MSBA) 2022 Convention

Information.

c. Correspondence

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. Fine Arts Report (Timed Item, Thursday, December 9, 2021, 11:00 a.m. to Noon)

Chairperson Ballantyne welcomed Area 3 Superintendent Mac Gillivray to the meeting who provided a report on Fine Arts. In addition to reporting on Fine Arts programming, Frontier Fiddler P. Kusturok provided a mini-lesson on fiddling.

b. Student Services Report (Timed Item, Thursday, December 9, 2021, 1:00 p.m. to 2:00 p.m.)

Chairperson Ballantyne welcomed Area 2 Superintendent Chartrand to the meeting who provided a report on Student Services.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. Report on Pandemic Planning

Information.

b. Strategic Plan

i. Reports Schedule

Information.

ii. Focus Area Discussion

Information and discussion under Items 4.00 and 8.00.

- c. **Meetings and Travel**
Information.
- d. **Attendance**
Information.
- e. **Bravos**
Not reported.
- f. **Enrollments**
Information.
- g. **Articles**
Information.
- h. **Correspondence**
Information.
- i. **Annual School Committee Conference**
Discussion. Topic for January 2022 Board meeting.

9.02 Secretary-Treasurer's Report

- a. **Finance**
 - i. **Outstanding Accounts**
Not available.
- b. **Facilities**
No report.
- c. **Transportation**
No report.
- d. **D-Grants**
Not available.

e. **Special Allocation F-Grants**

Not available.

10.00 CONFERENCE/MEETING REPORTS

a. **Area 3 Advisory Committee Meeting**

Trustee Imrie and Friesen provided a report of their November 2021 meeting.

b. **Frontier Collegiate School Committee Meeting**

Vice-Chairperson Pearson provided a report of their October 2021 meeting.

11.00 GENERAL DISCUSSION

a. **Jordan's Principle** (Timed Item, Thursday, December 9, 2021, 10:00 a.m. to 11:00 a.m.)

This topic was referred from the November 29, 2021 Board meeting.

Chairperson Ballantyne welcomed Divisional Mental Wellness Services Coordinator Macdonald to the meeting. Chief Superintendent Klassen provided an overview of Jordan's Principle.

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for November 24, 2021:
 - Coffee Conversation with Equal Voice Manitoba,
 - E-Bulletin – November 24, 2021,
 - Memo from Janis Arnold, Interim Director, Education and Communication Services re 2022 Recognition and Award Programs.
- b. Memo from Manitoba School Boards Association re Omicron Variant of Concern.
- c. Letter from Honourable Cliff Cullen, Minister of Education re Proclamation – Celebrating Reading in Manitoba Schools – February 2022.
- d. Letter from Reg Klassen, Chief Superintendent to Honourable Cliff Cullen, Minister of Education re Refinements to *The Public Schools Act*.
- e. Electronic correspondence from the Manitoba School Boards Association for December 1, 2021:
 - Canadian School Boards Association 2020-21 Annual Report,
 - Manitoba Government News Release November 30, 2021.
- f. Electronic correspondence from the Manitoba School Boards Association for December 3, 2021:

- Memo from Alison Bourrier, Labour Relations Consultant re MSBA Non-Teaching Pension Plan – Important Reminder – Eligibility to Join the Plan Changes.

MOTION #145-2021: That the correspondence be received.

Calvert
Pearson
Carried

13.00 ADJOURNMENT

MOTION #146-2021: That the meeting be adjourned.

Pearson
Carried

The meeting adjourned at 11:43 a.m. on Friday, December 10, 2021.