



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

April 21-22, 2022

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
APRIL 21-22, 2022
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
2022/23 Budget	3	Accepted
Disbursements	3	Approved
Debenture By-Law	3	Information
2022/23 School Year Calendar	3	Approved
2022/23 Board Meeting Calendar	4	Referred
Higher Care Trips for Ratification i. Cormorant Lake School	4	Ratified
Pandemic Planning – Masks	4	Direction
COMMITTEE REPORTS	5	Information
Finance Committee – Five Year Capital Plan	5	Approved
CHAIRPERSON’S REPORT	6	Information
EDUCATION AND BOARD DEVELOPMENT	6	Information
ADMINISTRATION REPORTS		
Chief Superintendent	6	Information
Secretary-Treasurer	8	Information
CONFERENCE/MEETING REPORTS	8	No report
GENERAL DISCUSSION	8	No items
CORRESPONDENCE	8	Received
ADJOURNMENT	9	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
CANAD INNS DESTINATION CENTRE
CLUB REGENT CASINO HOTEL
1415 REGENT AVENUE WEST
WINNIPEG, MANITOBA
APRIL 21-22, 2022**

Present: (in-person)	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Hilbert Mosiondz	Area 1
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Debbie Laubmann	Assistant to Chief Superintendent
Present: (Online via Teams)	Graeme Montgomery	Area 1
Absent:	Kathleen Ettawacappo	Area 5
	Darlene Osborne	Area 5
	Brian Spurrill	Secretary-Treasurer
April 21 Participants:	Don McCaskill	Area 1 Superintendent
	Robert Chartrand	Area 2 Superintendent
	Tyson Mac Gillivray	Area 3 Superintendent
	Darren Kinden	Area 4 Superintendent
	Thelma Nice	Assistant Superintendent, Academic Programs and Instruction
	April Krahn	Assistant Superintendent, Indigenous Way of Life
	Bradley Hampson Jacqueline Connell	Assistant Superintendent, Technology Assistant Superintendent, High Schools and Careers Programs
Absent:	Candace Wilson	Area 5 Superintendent

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 8:21 a.m. on Thursday, April 21, 2022 and welcomed senior leadership to the meeting. The agenda began with item 8.00 Education and Board Development.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for the April 21-22, 2022 meeting. Klassen provided information relative to draft agenda items.

MOTION #49-2022: That the draft revised meeting agenda for April 21-22, 2022 be approved.

Imrie
Mosiondz
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft March 15-16, 2022 regular meeting minutes.

MOTION #50-2022: That the draft regular meeting minutes for March 15-16, 2022 be approved.

Pearson
Friesen
Carried

3.00 IN-CAMERA

MOTION #51-2022: That the Board move into in-camera session.

Friesen
Mosiondz
Carried

The Board moved into in-camera session at 9:08 a.m. on Friday, April 22, 2022.

MOTION #52-2022: That the Board move out of in-camera session.

Sanderson
Calvert
Carried

The Board moved out of the in-camera session at 10:27 a.m. on Friday, April 22, 2022.

MOTION #53-2022: That the recommendation contained in the Chief Superintendent’s report as presented to the Board on April 22, 2022 be supported; Being that “the teaching contract of Employee #11328 be terminated effective immediately”.

Mosiondz
Calvert
Carried

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. 2022/23 Budget

Finance Committee Chairperson Imrie, with support from Chief Superintendent Klassen, presented the draft 2022/23 Budget.

MOTION #54-2022: That the 2022/23 Budget be accepted as presented and be forwarded to Manitoba Education.

Imrie
Pearson
Carried

b. Disbursements

Chairperson Ballantyne reviewed Disbursements for the months of February 2022 and March 2022.

MOTION #55-2022: That the February 2022 Disbursements of \$12,648,983.79; and the March 2022 Disbursements of \$15,039,513.51 be approved.

Mosiondz
Calvert
Carried

c. Debenture By-Law

Chief Superintendent Klassen reported materials were not provided therefore no action is required on this topic at this time.

d. 2022/23 School Year Calendar

Chairperson Ballantyne reviewed the provincial mandate letter for school year calendars. Chief Superintendent Klassen reviewed the draft school year calendar for 2022/23 including proposed Divisional Administrative Days and Divisional Professional Development Days.

MOTION #56-2022: That the 2022/23 School Year Calendar be set as follows:

- School Year Begins Tuesday, September 6, 2022,
- First Day of Classes for Students Wednesday, September 7, 2022,
- Last Day of School Before Christmas Break Wednesday, December 21, 2022,
- First Day of School After Christmas Break Thursday, January 5, 2023,
- Last Day of Classes for Students Thursday June 29, 2023,
- Closing Date of Schools for 2022/23 Friday, June 30, 2023.

Friesen
 Mosiondz
 Carried

Administration was directed to forward the 2022/23 School Year Calendar to Manitoba Education.

e. **2022/23 Board Meeting Calendar**

Chairperson Ballantyne reviewed the proposed Board Meeting calendar for 2022/23. Chief Superintendent Klassen noted work finalized with the Superintendent Group on Divisional professional development, and recommendation to refer this topic to the May Board meeting for review.

f. **Higher Care Trip Requests for Ratification**

i. **Cormorant Lake School**

Chairperson Ballantyne reviewed a request to ratify the Cormorant Lake School higher care trip request for all Grades K-10 students to participate in the Division's Fish Derby on April 8, 2022.

MOTION #57-2022: That the Cormorant Lake School higher care trip request of April 8, 2022 be ratified.

Calvert
 Sanderson
 Carried

g. **Pandemic Planning – Masks**

Chairperson Ballantyne reviewed the Board's direction for mask-mandate implemented on March 1, 2022 and reconfirmed on March 14, 2022.

Chief Superintendent Klassen provided background on the topic including feedback from community residents and staff.

MOTION #58-2022: That the Division continue with the mask mandate for Divisional facilities until June 30, 2022.

Calvert
Imrie
Carried

Administration was directed to ensure communication is distributed to schools and communities immediately.

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of the meetings held April 11, 2022 and April 21, 2022.

MOTION #59-2022: That the Five Year Capital Plan as presented at the April 21-22, 2022 Board meeting be approved.

Calvert
Sanderson
Carried

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Committee Chairperson Pearson provided a report of the meeting held with the Manitoba School Boards Association Labour Relations Director.

7.00 CHAIRPERSON'S REPORT

a. **Annual School Committee Conference 2022**

At the request of the Board Chairperson, Chief Superintendent Klassen reviewed the agenda for the May 17-19, 2022 Annual School Committee Conference. Discussion on the draft Board Report to delegates was reviewed with plans to finalize this Report at the May Board meeting.

b. **Manitoba School Boards Association (MSBA)**

Information.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. **April 2022 Board and Superintendent Group Meeting**
(Timed Item, Thursday, April 21, 2022)

Chairperson Ballantyne welcomed staff to the meeting. Chief Superintendent Klassen led discussion on the Province's new "Framework for Learning". A report on Division recruitment initiatives was discussed as well as pandemic planning measures to support schools, staff and communities.

Discussion on the Strategic Plan three focus areas will continue at the May 2022 Board meeting.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Report on Pandemic Planning**

Chief Superintendent Klassen provided an update on pandemic measures in the Division.

b. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Discussion as per item 8.00 a.

c. **Meetings and Travel**

Information.

d. **Attendance**

Information.

e. **Bravos**

Bravos were conveyed to the Joseph H. Kerr and Mel Johnson Schools for being named “top list of fundraisers” for cancer research as identified by The Terry Fox Foundation.

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.

i. **Low Risk Trips**

Information.

j. **School Committee Templates**

Chief Superintendent Klassen was requested to revisit this topic with the Governance Support Officers.

9.02 Secretary-Treasurer's Report

- a. **Finance**
 - i. **Outstanding Accounts**

Information.

- b. **Facilities**

Information.

- c. **Transportation**

Information.

- d. **D-Grants**

Information.

- e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for February 11, 2022:
 - Memo from Morgan Whiteway, Acting Director, Labour Relations and Human Resource Services re Teacher Candidates Interested in Substitute Teaching.
- b. Memo from Reg Klassen, Chief Superintendent to All Employees re COVID-19 Restrictions.
- c. Electronic correspondence from the Manitoba School Boards Association for February 16, 2022:
 - Memo from Justin Rempel, Director, Human Resources & Provincial Bargaining re COLA – Teacher Collective Agreement Appendix.
- d. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re 2021/22 Skills Strategy Equipment Enhancement Fund (SSEEF) Grant.
- e. Electronic correspondence from the Manitoba School Boards Association for February 16, 2022:
 - Elevate Aviation Virtual Cross Country Tour – Free Sessions for Students,

- Manitoba Government News Release Manitoba Accessibility Fund,
- David Harcus Obituary.
- f. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re The Elders and Knowledge Keepers in Schools Initiative School Pilots.
- g. Electronic correspondence from the Manitoba School Boards Association for February 23, 2022:
 - E-bulletin for February 23, 2022.
- h. Letter from Reg Klassen, Chief Superintendent to Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Invitation to Board Meeting.
- i. Memo from Reg Klassen, Chief Superintendent to Frontier School Division Board of Trustees, School Committees, Superintendents and All Staff re Public Health Order Changes.
- j. Electronic correspondence from the Manitoba School Boards Association for March 3, 2022:
 - Memo from Justin Rempel, Director of Human Resource Services & Provincial Bargaining re Bill 3 – *The Public Services Act*.
- k. Electronic correspondence from the Manitoba School Boards Association for March 4, 2022:
 - Memo from Karen Harrington, Communication Officer re Annual Convention – ZOOM Information and Delegate Kits.
- l. Electronic correspondence from the Manitoba School Boards Association for March 8, 2022:
 - MSBA Annual General Meeting March 11, 2022 – Revised 2022 Resolutions and Special Business package.
- m. Electronic correspondence from the Manitoba School Boards Association for March 9, 2022:
 - Aboriginal Education Research Forum 2022 – Shawane Dagoiwin – Call for Papers 2022,
 - National Trustee Gathering on Indigenous Education and CSBA Congress,
 - E-Bulletin for March 9, 2022.
- n. Electronic correspondence from the Manitoba School Boards Association for March 23, 2022:
 - Mark Dickof Memorial Scholarship Award Application Package – Spring 2022,
 - MSBA Annual Convention 2022 Record of Proceedings,
 - E-Bulletin for March 23, 2022.
- o. Memo from Reg Klassen, Chief Superintendent to All Employees and School Committee Chairpersons re Approved Policies.
- p. Electronic correspondence from the Manitoba School Boards Association for March 25, 2022:
 - Memo from Morgan Whiteway, Director, Labour Relations Services re Teacher Candidates Interested in Substitute Teaching.
- q. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re 2021-22 Aboriginal Youth Entrepreneurship Program.

- r. Letter from Justin Rempel, Director, Human Resources Services & Provincial Bargaining re Thanks.
- s. Electronic correspondence from the Manitoba School Boards Association for April 6, 2022:
 - Memo from Janis Arnold, Director Governance and PD Services re Building Capacity for Our Future Initiative,
 - E-Bulletin for April 6, 2022.

Outgoing

- a. Letter from Linda Ballantyne, Chairperson to Honourable Heather Stefanson, Premier of Manitoba re Congratulations.
- b. Letter from Linda Ballantyne, Chairperson to Parents, Guardians, Employees, School Committees and Community Leadership re Masks.

MOTION #60-2022: That the correspondence be received.

Sanderson
Friesen
Carried

13.00 ADJOURNMENT

MOTION #61-2022: That the meeting be adjourned.

Montgomery
Carried

The meeting adjourned at 1:57 p.m. on Friday, April 22, 2022.