



## **Minutes**

**Board of Trustees Meeting**

**30 Speers Road**

**Winnipeg, Manitoba**

**February 15, 2022**

(Available in alternate formats upon request)

**MINUTES  
EXECUTIVE SUMMARY  
FEBRUARY 15, 2022  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Higher Care Trips for Approval		
i. Thunderbird School	2	Approved
ii. Frontier Collegiate Dormitory	3	Approved
Special Leave 2022-23	3	Tabled
Disbursements	3	Approved
Tenders	3	Approved
<b>COMMITTEE REPORTS</b>	4	Information
Finance Committee - Refinements to meal and mileage rates as outlined and identified in Policy D.K – Travel Expenses	4	Approved
<b>CHAIRPERSON’S REPORT</b>	5	Information
<b>EDUCATION AND BOARD DEVELOPMENT</b>	5	Information
<b>ADMINISTRATION REPORTS</b>		
Chief Superintendent	5	Information
Secretary- Treasurer	6	Information
<b>CONFERENCE/MEETING REPORTS</b>	7	No report
<b>GENERAL DISCUSSION</b>	7	No items
<b>CORRESPONDENCE</b>	7	Received
<b>ADJOURNMENT</b>	8	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
FEBRUARY 15, 2022**

Present:	Howard Sanderson	Area 2
(in-person)	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Kathleen Ettawacappo	Area 5
	Darlene Osborne	Area 5
	Reg Klassen	Chief Superintendent
	Brian Spurrill	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Present:	Linda Ballantyne	Area 2
(Online via Teams)	Marion Pearson	Area 4
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
Absent:	Donna Calvert	Area 4
Presenter:	Thelma Nice	Assistant Superintendent, Academic Programs and Instruction

**CALL TO ORDER**

Chairperson Ballantyne called the meeting to order at 9:03 a.m.

**1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for February 15, 2022.

**MOTION #13-2022:** That the draft meeting agenda for February 15, 2022 be approved.

Mosiondz  
Friesen  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft January 20, 2022 regular meeting minutes.

**MOTION #14-2022:** That the draft regular meeting minutes for January 20, 2022 be approved.

Friesen  
Imrie  
Carried

**3.00 IN-CAMERA**

**MOTION #15-2022:** That the Board move into in-camera session.

Imrie  
Ettawacappo  
Carried

The Board moved into in-camera session at 9:04 a.m.

**MOTION #16-2022:** That the Board move out of in-camera session.

Friesen  
Sanderson  
Carried

The Board moved out of the in-camera session at 9:51 a.m.

**4.00 DELEGATION/GUEST(S)**

**5.00 ACTION ITEMS**

a. **Higher Care Trip Requests**

i. **Thunderbird School**

Chairperson Ballantyne reviewed a request from Thunderbird School for twenty-six (26) Grades 7-10 students to travel to various locations in Alberta on May 23-28, 2022.

**MOTION #17-2022:** That the Thunderbird School higher care trip request for twenty-six (26) Grades 7-10 students to travel to Alberta on May 23-28, 2022 be approved pending confirmation of dates for travel.

Montgomery  
Pearson  
Carried

ii. **Frontier Collegiate Dormitory**

Chairperson Ballantyne reviewed a request from Frontier Collegiate Dormitory for twenty (20) Grades 9-12 students to travel to First Cranberry Lake on March 20, 2022.

**MOTION #18-2022:** That the Frontier Collegiate Dormitory higher care trip request for twenty (20) Grades 9-12 students to travel to First Cranberry Lake on March 20, 2022 be approved.

Pearson  
Imrie  
Carried

b. **Special Leave 2022-23**

Sub-committee members Vice-Chairperson Pearson, Trustee Montgomery and Chief Superintendent Klassen provided a report in-camera.

This item is tabled to a special meeting of the Board with the date to be confirmed.

c. **Disbursements**

Secretary-Treasurer Spurrill reviewed Disbursements for the months of November 2021, December 2021 and January 2022.

**MOTION #19-2022:** That the November 2021 disbursements of \$12,246,779.77; December 2021 disbursements of \$12,949,448.34, and January 2022 disbursements of \$11,076,521.41 be approved.

Imrie  
Sanderson  
Carried

d. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the January 20, 2022 Board meeting.

**MOTION #20-2022:** That Tender #984 Computer Laptops awarded to Powerland be approved.

Ettawacappo  
Imrie  
Carried

**6.00**

**COMMITTEE REPORTS**

a. **Policy Review Committee**

A report of the February 16, 2022 meeting will be provided at the March Board meeting.

b. **Finance Committee**

Chairperson Imrie provided a report of the meeting held February 15, 2022. The Committee recommended refinements to meal and mileage rates as outlined and identified in Policy D.K – Travel Expenses.

**MOTION #21-2022:**

That, as recommended by the Finance Committee, refinements to meal and mileage rates outlined and identified in Policy D.K – Travel Expenses be approved effective July 1, 2022.

Ettawacappo  
Imrie  
Carried

This direction will be communicated to employees and school committees.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

## **7.00 CHAIRPERSON'S REPORT**

### **a. Annual School Committee Conference 2022**

At the request of the Board Chairperson, Chief Superintendent Klassen provided an update of plans underway for the May 17-19, 2022 Annual School Committee Conference. Discussion for planning will continue at future Board meetings.

### **b. Manitoba School Boards Association (MSBA) 2022 Convention**

Information, discussion and direction to administration for response requested by MSBA.

### **c. Correspondence**

Information.

## **8.00 EDUCATION AND BOARD DEVELOPMENT**

### **a. Academics Report (Timed Item, 11:00 a.m.)**

Chairperson Ballantyne welcomed Assistant Superintendent Nice to the meeting. Superintendent Nice provided a report on literacy, numeracy and science.

## **9.00 ADMINISTRATION REPORTS**

### **9.01 Chief Superintendent's Report**

#### **a. Report on Pandemic Planning**

Information.

#### **b. Strategic Plan**

##### **i. Reports Schedule**

Information.

##### **ii. Focus Area Discussion**

Discussion as per item 8.00 a.

#### **c. Meetings and Travel**

Information.

d. **Attendance**

Information.

e. **Bravos**

Bravos were conveyed to:

- Students involved in the Engaged Learners Program “Warming Hut” competition currently on display at The Forks in Winnipeg, and
- Helen Betty Osborne Ininiw Education Resource Centre teacher Melissa Ferrar named as recipient of The National Award for Teaching Excellence in Health Education.

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.

**9.02 Secretary-Treasurer’s Report**

a. **Finance**

i. **Outstanding Accounts**

Information

ii. **2022-23 Budget**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.



e. **Special Allocation F-Grants**

Information.

**10.00 CONFERENCE/MEETING REPORTS**

**11.00 GENERAL DISCUSSION**

**12.00 CORRESPONDENCE**

**Incoming**

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for January 14, 2022:
  - Memo from Morgan Whiteway, Acting Director of Labour Relations and Human Resources re CBC Media Request.
- b. Electronic correspondence from the Manitoba School Boards Association for January 19, 2022:
  - MSBA Pre-Budget Consultation Brief – January 2022,
  - January 27 International Holocaust Remembrance Day.
- c. Letter from Mona Pandey, Acting Assistant Deputy Minister, System Performance and Accountability, Manitoba Education and Early Childhood Learning re Additional Funding.
- d. Electronic correspondence from the Manitoba School Boards Association for January 26, 2022:
  - E-Bulletin – January 26, 2022.
- e. Letter from Reg Klassen, Chief Superintendent to All Employees re 2022 Pink Shirt Day.
- f. Letter from Christina Moody, Assistant Deputy Minister, Strategic Priorities, Manitoba Education and Early Childhood Learning re Safe Schools Fund – 2021-22.
- g. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re I Love to Read Month Proclamation – February 2022.
- h. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Manitoba Inclusive Education Month – February 2022.
- i. Electronic correspondence from the Manitoba School Boards Association for February 2, 2022:
  - Convention 2022 Outline,
  - Memo from Karen Harrington, Communications Officer re 2022 (Virtual) Convention Registration,
  - Memo from Alan Campbell, President re 2022 Bear-pit Session.
- j. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Teacher and Staff Appreciation Week – February 7-11, 2022.
- k. Letter from Tina Choy-Pohl, Director, System Performance and Accountability Division, Education Funding Branch, Manitoba Education and Early Childhood Learning re 2022/23 Funding Information.

- l. Memo from Karen Harrington, Communications Officer, MSBA re Trustee Elections and Board Ballots.
- m. Letter from Reg Klassen, Chief Superintendent to Area and Assistant Superintendents, Principals and All Office Staff re COVID.
- n. Electronic correspondence from the Manitoba School Boards Association for February 9, 2022:
  - E-Bulletin – February 9, 2022,
  - Memo from Josh Watt, Executive Director; Member of the Accessibility Advisory Council of Manitoba re Upcoming School Division Deadline for Updating Accessibility Plans – March 31, 2022,
  - Memo from Josh Watt, Executive Director re Resolutions Procedures – Reminders,
  - 2022 Resolutions and Special Business Package,
  - Convention 2022 Program.

**Outgoing**

- a. Letter from Linda Ballantyne, Chairperson to Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Invitation to Meet.

**MOTION #22-2022:** That the correspondence be received.

Pearson  
Imrie  
Carried

**13.00 ADJOURNMENT**

**MOTION #23-2022:** That the meeting be adjourned.

Montgomery  
Carried

The meeting adjourned at 1:40 p.m.