



Minutes

Board of Trustees Meeting

Canad Inns Destination Centre Polo Park Hotel

Winnipeg, Manitoba

May 16, 2022

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
MAY 16, 2022
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Higher Care Trips Requests - Ratification		
i. Berens River School	2	Ratified
ii. Skownan School	2	Ratified
iii. San Antonio School	3	Ratified
iv. Frontier Mosakahiken School	3	Ratified
v. Gillam School	3	Ratified
Higher Care Trips Requests for Approval		
i. Berens River School	4	Approved
ii. Matheson Island School	4	Approved
iii. San Antonio School	4	Approved
iv. Peonan Point School	4	Approved
v. Frontier Mosakahiken School	5	Approved
vi. Frontier Collegiate	5	Approved
vii. Cold Lake School	6	Approved
viii. Helen Betty Osborne Ininiw Education Resource Centre	6	Approved
Outstanding Contribution Award – Employees	7	Awarded
2022-23 Board Meeting Calendar	7	Confirmed
Borrowing By-Law B-1-22	8	Approved
Disbursements	8	Approved
Promissory Note	8	Tabled
COMMITTEE REPORTS	8	Information
Employee Pension Committee	9	Approved
- Statement of Investment Policies and Procedures Updates,		
- Actuarial Valuation Report as at December 31, 2021,		
- Deloitte’s proposal to audit the Defined Benefit Plan		
Actuarial Valuation Report as at December 31, 2021 for The		
Retirement Plan for Employees of Frontier School Division.		
CHAIRPERSON’S REPORT	10	Information
EDUCATION AND BOARD DEVELOPMENT	10	No items

ADMINISTRATION REPORTS

Chief Superintendent	10	Information
Secretary-Treasurer	11	Information

CONFERENCE/MEETING REPORTS	12	No report
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GENERAL DISCUSSION	12	No items
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CORRESPONDENCE	12	Received
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ADJOURNMENT	13	Approved
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**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
CANAD INNS DESTINATION CENTRE
POLO PARK HOTEL
1405 ST. MATTHEWS AVENUE
WINNIPEG, MANITOBA
MAY 16, 2022**

Present: (in-person)	Linda Ballantyne	Area 2
	Kathleen Ettawacappo	Area 5
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Brian Spurrill	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Darlene Osborne	Area 5

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:05 a.m.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft regular meeting agenda for the May 16, 2022 meeting.

MOTION #62-2022: That the draft regular meeting agenda for May 16, 2022 be approved.

Pearson
Mosiondz
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft April 21-22, 2022 regular meeting minutes.

MOTION #63-2022: That the draft regular meeting minutes for April 21-22, 2022 be approved.

Sanderson
Imrie
Carried

3.00 IN-CAMERA

MOTION #64-2022: That the Board move into in-camera session.

Pearson
Imrie
Carried

The Board moved into in-camera session at 9:08 a.m.

MOTION #65-2022: That the Board move out of in-camera session.

Montgomery
Imrie
Carried

The Board moved out of the in-camera session at 9:48 a.m.

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. **Higher Care Trip Requests – Ratification**

i. **Berens River School**

Chairperson Ballantyne reviewed a request to ratify the Berens River School higher care trip request for twenty-two (22) Grades 9 students to travel to Winnipeg, Selkirk and Riverton on April 24-27, 2022.

MOTION #66-2022: That the Berens River School higher care trip request of April 24-27, 2022 be ratified.

Sanderson
Mosiondz
Carried

ii. **Skownan School**

Chairperson Ballantyne reviewed a request to ratify the Skownan School higher care trip request for eleven (11) Grade 9 students to Winnipeg on May 19-20, 2022.

MOTION #67-2022: That the Skownan School higher care trip request of May 19-20, 2022 be ratified.

Sanderson
Mosiondz
Carried

iii. **San Antonio School**

Chairperson Ballantyne reviewed a request to ratify the San Antonio School higher care trip request for nine (9) Grades Nursery to 8 students to travel to Winnipeg on May 18-19, 2022.

MOTION #68-2022: That the San Antonio School higher care trip request of May 18-19, 2022 be ratified.

Sanderson
Mosiondz
Carried

iv. **Frontier Mosakahiken School**

Chairperson Ballantyne reviewed a request to ratify the Frontier Mosakahiken School higher care trip request for thirty (30) Grades 5-8 students to travel to The Pas on various dates (May 16, May 17, May 19, May 30, May 31, June 2, 2022).

MOTION #69-2022: That the Frontier Mosakahiken School higher care trip requests (May 16, May 17, May 19, May 30, May 31, June 2, 2022) be ratified.

Sanderson
Mosiondz
Carried

v. **Gillam School**

Chairperson Ballantyne reviewed a request to ratify the Gillam School higher care trip request for three (3) Grades 11-12 students to travel to Winnipeg on May 15-21, 2022.

MOTION #70-2022: That the Gillam School higher care trip request of May 15-21, 2022 be ratified.

Sanderson
Mosiondz
Carried

b. Higher Care Trip Requests for Approval

i. Berens River School

Chairperson Ballantyne reviewed a higher care trip request for twelve (12) Grade 8 students to travel to Winnipeg on May 31-June 2, 2022.

MOTION #71-2022: That the Berens River School higher care trip request for twelve (12) Grade 8 students to travel to Winnipeg on May 31-June 2, 2022 be approved.

Ettawacappo
Montgomery
Carried

ii. Matheson Island School

Chairperson Ballantyne reviewed a higher care trip request for six (6) Grades 4-8 students to travel to Camp Manitou on June 12-15, 2022.

MOTION #72-2022: That the Matheson Island School higher care trip request for six (6) Grades 4-8 students to travel to Camp Manitou on June 12-15, 2022 be approved.

Ettawacappo
Montgomery
Carried

iii. San Antonio School

Chairperson Ballantyne reviewed a higher care trip request for seven (7) Grades 5-8 students to travel to Camp Manitou on June 12-15, 2022.

MOTION #73-2022: That the San Antonio School higher care trip request for seven (7) Grades 5-8 students to travel to Camp Manitou on June 12-15, 2022 be approved.

Ettawacappo
Montgomery
Carried

iv. Peonan Point School

Chairperson Ballantyne reviewed a higher care trip request for five (5) Grades 5-12 students to travel to Steep Rock on June 27, 2022 (rain date June 28, 2022).

MOTION #74-2022: That the Peonan Point School higher care trip request for five (5) Grades 5-12 students to travel to Steep Rock on June 27, 2022 (rain date June 28, 2022) be approved.

Ettawacappo
Montgomery
Carried

v. **Frontier Mosakahiken School**

Chairperson Ballantyne reviewed two (2) higher care trip requests from Frontier Mosakahiken School:

- Eighty (80) Grades 1-4 students to travel to Pioneer Bay on June 23, 2022,
- Seventy (70) Grades 5-8 students to travel to Pioneer Bay on June 24, 2022.

MOTION #75-2022: That the two (2) Frontier Mosakahiken School higher care trip requests as identified be approved:

- Eighty (80) Grades 1-4 students to travel to Pioneer Bay on June 23, 2022,
- Seventy (70) Grades 5-8 students to travel to Pioneer Bay on June 24, 2022.

Ettawacappo
Montgomery
Carried

vi. **Frontier Collegiate**

Chairperson Ballantyne reviewed six (6) higher care trip requests from Frontier Collegiate:

- Six (6) Grades 9-12 dormitory students to travel to Payuk Lake on May 26, 2022,
- Ten (10) Grades 9-12 students to travel to First and Second Cranberry Lake on June 6-20, 2022 (day trips),
- Ten (10) Grades 9-12 dormitory students to travel to Webster Lake on June 2, 2022,
- Ten (10) Grades 9-12 dormitory students to travel to Simonhouse Rocks on June 9, 2022,
- Ten (10) Grades 9-12 dormitory students to travel to Baker's Narrows on June 16, 2022,
- Two hundred thirty (230) Grades 9-12 students to travel to Gyles Park on June 21, 2022.

MOTION #76-2022:

That the six (6) Frontier Collegiate higher care trip requests as identified be approved:

- Six (6) Grades 9-12 dormitory students to travel to Payuk Lake on May 26, 2022,
- Ten (10) Grades 9-12 students to travel to First and Second Cranberry Lake on June 6-20, 2022 (day trips),
- Ten (10) Grades 9-12 dormitory students to travel to Webster Lake on June 2, 2022,
- Ten (10) Grades 9-12 dormitory students to travel to Simonhouse Rocks on June 9, 2022,
- Ten (10) Grades 9-12 dormitory students to travel to Baker's Narrows on June 16, 2022,
- Two hundred thirty (230) Grades 9-12 students to travel to Gyles Park on June 21, 2022.

Ettawacappo
Montgomery
Carried

vii. **Cold Lake School**

Chairperson Ballantyne reviewed a higher care trip request for twelve (12) Grades K-8 students to travel to The Pas on June 8, 2022.

MOTION #77-2022:

That the Cold Lake School higher care trip request for twelve (12) Grades K-8 students to travel to The Pas on June 8, 2022 be approved.

Ettawacappo
Montgomery
Carried

viii. **Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed three (3) higher care trip requests from Frontier Mosakahiken School:

- Ten (10) male Grades 9-11 students to travel to Fort Island Bridge on May 31, 2022,
- Forty-four (44) Grade 6 students to travel to Pamiusk Creek, Molson Lake on June 15, 2022,
- Ten (10) male Grades 9-12 students to travel to Blackwater on June 27, 2022.

MOTION #78-2022:

That the three (3) Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests as identified be approved:

- Ten (10) male Grades 9-11 students to travel to Fort Island Bridge on May 31, 2022,
- Forty-four (44) Grade 6 students to travel to Pamiusk Creek, Molson Lake on June 15, 2022,
- Ten (10) male Grades 9-12 students to travel to Blackwater on June 27, 2022.

Ettawacappo
Montgomery
Carried

c. Outstanding Contribution Award – Employees

Chairperson Ballantyne reviewed information for the Outstanding Contribution Award – Employees. Vice-Chairperson Pearson provided a report of the Awards Panel meeting and their recommendations.

MOTION #79-2022:

That the 2022 Award for Outstanding Contribution – Employees be awarded to Donna Barker, Madeleine Cook, Laura Kelly and Audrey Seymour-Spence.

Pearson
Ettawacappo
Carried

d. 2022-23 Board Meeting Calendar

Chairperson Ballantyne reviewed the draft 2022-23 Board meeting calendar. Chief Superintendent Klassen reviewed plans for schools for administrative days and professional development days for the next school year.

The following Board Meeting dates were confirmed:

- September 22-23, 2022,
- October 12-14, 2022 (two days set aside to meet with the Superintendent Group),
- November 8-9, 2022,
- December 5-6, 2022,
- January 16-17, 2023,
- February 14, 2023 (44th Annual School Committee Conference: February 15-17),
- March 14-15, 2023,

- April 13-14, 2023 (one day set aside to meet with the Superintendent Group),
- May 18-19, 2023 (School Visit – location and date to be confirmed),
- June 15-16, 2023.

MOTION #80-2022: That the Board Meeting dates for 2022-23 be confirmed.

Mosiondz
Imrie
Carried

e. **Borrowing By-Law B-1-22**

Secretary-Treasurer Spurrill reviewed Borrowing By-Law B-1-22.

MOTION #81-2022: That Borrowing By-Law B-1-22 be approved.

Pearson
Mosiondz
Carried

f. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of April 2022.

MOTION #82-2022: That the April 2022 disbursements of \$12,652,091.63 be approved.

Sanderson
Ettawacappo
Carried

g. **Promissory Note**

Secretary-Treasurer Spurrill noted materials from Manitoba Education was pending and therefore requested the item be tabled to the June 2022 Board meeting.

6.00

COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of the meeting held May 16, 2022.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

Trustee representatives Imrie and Montgomery with assistance from administration provided a report of the meeting held April 26, 2022.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held April 25, 2022.

MOTION #83-2022: That the Statement of Investment Policies and Procedures updates, including changes to the Asset Mix for the Retirement Plan for Employees of The Frontier School Division be approved.

Sanderson
Montgomery
Carried

MOTION #84-2022: That the Actuarial Valuation Report as at December 31, 2021 for the Retirement Plan for Employees of The Frontier School Division be approved.

Imrie
Mosiondz
Carried

MOTION #85-2022: That Deloitte's proposal to audit the Defined Benefit Plan Actuarial Valuation Report as at December 31, 2021 for the Retirement Plan for Employees of The Frontier School Division be approved.

Pearson
Imrie
Carried

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

7.00 CHAIRPERSON'S REPORT

a. **Annual School Committee Conference 2022**

Chairperson Ballantyne previewed the Board Address to Delegates. Chief Superintendent Klassen provided updates on final planning for the May 17-19, 2022 conference.

b. **Manitoba School Boards Association (MSBA)**

Information.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Report on Pandemic Planning**

Chief Superintendent Klassen provided an update.

b. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Information.

c. **Meetings and Travel**

Information.

d. **Attendance**

Information.

e. **Bravos**

Bravos were conveyed to the four nominees of the 2022 Outstanding Contribution Award – Employees.

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.

i. **Low Risk Trips**

Information.

j. **School Committee Templates**

Chief Superintendent Klassen reviewed additional refinements to the draft templates: “School Committee Agenda Format” and “School Committee Minute Form”. The Board provided direction to Klassen for final refinements to the templates.

k. **June 2022 Board Meeting Planning**

Chief Superintendent Klassen received direction from the Board for activities relative to the June 9-10 (a.m.), 2022 Board meeting, employee appreciation lunch, and presentation of long service awards to employees in the Winnipeg / Area 3 office.

9.02 Secretary-Treasurer’s Report

a. **Finance**

i. **Outstanding Accounts**

Information.

- b. **Facilities**
Information.
- c. **Transportation**
Information.
- d. **D-Grants**
Information.
- e. **Special Allocation F-Grants**
Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for April 13, 2022:
 - Virtual Volunteers for the 2022 Concours d'art oratoire Provincial Finals.
- b. Electronic correspondence from the Manitoba School Boards Association for April 20, 2022:
 - E-bulletin for April 20, 2022.
- c. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Proclamation - Celebrating Music in Manitoba Schools – May 2022.
- d. Electronic correspondence from the Manitoba School Boards Association for May 4, 2022:
 - E-bulletin for May 4, 2022.

Outgoing

- a. Letter from Linda Ballantyne, Chairperson to Parents, Guardians, Employees, School Committees and Community Leadership re Masks.
- b. Letter from Linda Ballantyne, Chairperson to Gypsumville School Committee re March 1, 2022 Correspondence.

MOTION #86-2022: That the correspondence be received.

Montgomery
Imrie
Carried

13.00 ADJOURNMENT

MOTION #87-2022:87 That the meeting be adjourned.

Pearson
Carried

The meeting adjourned at 3:11 p.m.