



## **Minutes**

**Board of Trustees Meeting**

**30 Speers Road**

**Winnipeg, Manitoba**

**April 15-16, 2019**

(Available in alternate formats upon request)

**EXECUTIVE SUMMARY  
APRIL 15-16, 2019  
BOARD OF TRUSTEES MEETING**

| <b>TOPIC</b>  | <b>PAGE</b> | <b>DISPOSITION</b> |
|---|-------------|--------------------|
| <b>ACTION ITEMS</b>   |             |                    |
| School Trip Requests – Outdoor Wilderness/Cultural Activity       |             |                    |
| i. Frontier Collegiate (14)                                       | 2           | Approved           |
| ii. Frontier Mosakahiken School (2)                               | 3           | Approved           |
| iii. Helen Betty Osborne Ininiw Education Resource Centre         | 4           | Approved           |
| School Trip Requests  |             |                    |
| i. Philomene Chartrand School                                     | 5           | Approved           |
| ii. Area 4 Schools  | 5           | Approved           |
| iii. Cormorant Lake School  | 5           | Approved           |
| iv. Mel Johnson School  | 6           | Approved           |
| 2019-20 Budget  | 6           | Accepted           |
| Five Year Capital Plan  | 6           | Approved           |
| Disbursements   | 6           | Approved           |
| Tenders   | 7           | Approved           |
| Black River School Committee Constitution and Terms of Reference  | 7           | Approved           |
| Falcon Beach School Committee Constitution and Terms of Reference | 7           | Approved           |
| <b>COMMITTEE REPORTS</b>  | 8           | Information        |
| <b>CHAIRPERSON’S REPORT</b>                                       | 8           | Information        |
| <b>EDUCATION AND BOARD DEVELOPMENT</b>                            | 9           | Information        |
| <b>ADMINISTRATION REPORTS</b>                                     |             |                    |
| Chief Superintendent  | 9           | Information        |
| Secretary-Treasurer   | 10          | Information        |
| <b>CONFERENCE/MEETING REPORTS</b>                                 | 10          | Information        |
| <b>GENERAL DISCUSSION</b>   | 10          | Information        |
| <b>CORRESPONDENCE</b>   | 11          | Received           |
| <b>ADJOURNMENT</b>  | 13          | Approved           |



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
APRIL 15-16, 2019**

|          |                      |  |
|----------|----------------------|--|
| Present: | Linda Ballantyne     | Area 2                                     |
|          | Donna Calvert        | Area 4                                     |
|          | Kathleen Ettawacappo | Area 5                                     |
|          | Marg Imrie           | Area 3                                     |
|          | Marion Pearson       | Area 4                                     |
|          | Howard Sanderson     | Area 2                                     |
|          | Reg Klassen          | Chief Superintendent                       |
|          | Gerald Cattani       | Secretary-Treasurer                        |
|          | Debbie Laubmann      | Assistant to Chief Superintendent          |
| Absent:  | Tanya Friesen        | Area 3 (Excused Absence – Work Commitment) |
|          | Darlene Osborne      | Area 5 (Excused Absence – Work Commitment) |
|          | Hilbert Mosiondz     | Area 1 (Excused Absence – Sick)            |
|          | Graeme Montgomery    | Area 1 (Excused Absence – Sick)            |

April 16

Meeting Participants:

|                    |   |
|--------------------|---|
| Don McCaskill      | Area 1 Superintendent                                       |
| Robert Chartrand   | Area 2 Superintendent                                       |
| Tyson MacGillivray | Area 3 Superintendent                                       |
| Darren Kinden      | Area 4 Superintendent                                       |
| Daisy Monias       | Area 5 Superintendent                                       |
| Marg Janssen       | Assistant Superintendent, Academic Programs and Instruction |
| Jackie Connell     | Assistant Superintendent, High School and Careers Programs  |
| Bradley Hampson    | Assistant Superintendent, Technology                        |
| April Krahn        | Assistant Superintendent, Indigenous Way of Life            |

## **CALL TO ORDER**

Chairperson Ballantyne called the meeting to order at 11:33 a.m. on Monday, April 15, 2019.

### **1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for April 15-16, 2019. She noted an Addendum was provided at the meeting (additional action item, new incoming correspondence).

**MOTION #67-2019:** That the draft revised meeting agenda for April 15-16, 2019 be approved.

Pearson  
Sanderson  
Carried

## **2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft March 12-13, 2019 regular meeting minutes. A minor revision was identified (item 9.01 d.)

**MOTION #68-2019:** That the draft revised regular meeting minutes for March 12-13, 2019 be approved.

Imrie  
Calvert  
Carried

## **3.00 IN-CAMERA**

**MOTION #69-2019:** That the Board move into in-camera session.

Calvert  
Imrie  
Carried

The Board moved into in-camera session at 1:53 p.m. on Monday, April 15, 2019.

**MOTION #70-2019:** That the Board move out of in-camera session.

Sanderson  
Pearson  
Carried

The Board moved out of the in-camera session at 2:39 p.m. on Monday, April 15, 2019.

## **4.00 DELEGATION/GUEST(S)**

## **5.00 ACTION ITEMS**

### **a. School Trip Requests – Outdoor Wilderness/Cultural Activity**

#### **i. Frontier Collegiate (fourteen (14) trips)**

Chairperson Ballantyne reviewed the following trips from Frontier Collegiate:

- Ten (10) students to travel to Bakers Narrows Lodge on April 26-28, 2019,
- Thirty-two (32) students to travel to Wekusko Falls on May 4, 2019,
- Thirty-two (32) students to travel to Clearwater Caves on May 11, 2019,
- Six (6) students to travel to Flin Flon Boardwalk on May 14, 2019,
- Thirty-two (32) students to travel to Pisew Falls on May 18, 2019,
- Thirty (30) students to travel to Iskwasum Campground on May 17-19, 2019,
- Six (6) students to travel to Kissinew on May 21, 2019,
- Six (6) students to travel to Otter Lake on May 28, 2019,
- Six (6) students to travel to Mistik River on June 11, 2019,
- Six (6) students to travel to Barbe Lake on June 18, 2019,
- Ten to twenty (10-20) students to travel to Mikanogan Falls on June 13-15, 2019,
- Twenty-eight (28) students to travel to Iskwasum on June 15, 2019.

Chairperson Ballantyne noted the trips scheduled April 6, 2019 and April 13-14, 2019 were approved by the Chief Superintendent with a request for Board ratification.

**MOTION #71-2019:** That the twelve (12) Frontier Collegiate identified trips be approved; and that the two (2) Frontier Collegiate identified trips be ratified.

Pearson  
Imrie  
Carried

ii. **Frontier Mosakahiken School** (two (2) trips)

Chairperson Ballantyne reviewed the following trips from Frontier Mosakahiken:

- Three (3) male Grades 9-12 students to travel to Bakers Narrows Cultural Camp lodge on April 26-28, 2019,
- All students to participate in fishing at the Moose Lake government dock on April 17-19, 2019.

**MOTION #72-2019:** That the following two (2) Frontier Mosakahiken School outdoor wilderness/cultural activity trips approved:

- Three (3) male Grades 9-12 students to travel to Bakers Narrows Cultural Camp lodge on April 26-28, 2019,
- All students to participate in fishing at the Moose Lake government dock on April 17-19, 2019.

Ettawacappo  
Sanderson  
Carried

iii. **Helen Betty Osborne Ininiw Education Resource Centre** (four (4) trips)

Chairperson Ballantyne reviewed the following trips from Frontier Mosakahiken:

- Thirty (30) Grade 8 students to travel to Paimusk Creek on May 15-16, 2019,
- Twenty (20) Grades 9-12 students to travel to Sea Falls Cabin/Black Water on May 22-23, 2019,
- Twenty-one (21) Grade 5 students to travel to Pine Creek on June 7, 2019,
- Twenty-one (21) Grade 5 students to travel to Sea Falls Cabin on June 13-14, 2019.

**MOTION #73-2019:**

That the following four (4) Helen Betty Osborne Ininiw Education Resource Centre outdoor wilderness/cultural activity trips approved:

- Thirty (30) Grade 8 students to travel to Paimusk Creek on May 15-16, 2019,
- Twenty (20) Grades 9-12 students to travel to Sea Falls Cabin/Black Water on May 22-23, 2019,
- Twenty-one (21) Grade 5 students to travel to Pine Creek on June 7, 2019,
- Twenty-one (21) Grade 5 students to travel to Sea Falls Cabin on June 13-14, 2019.

Imrie  
Pearson  
Carried

**b. School Trip Requests**

**i. Philomene Chartrand School**

Chairperson Ballantyne reviewed an educational trip request for nineteen (19) Grades 7-8 students to travel to Moosejaw, Saskatchewan on May 15-17, 2019.

**MOTION #74-2019:** That the Philomene Chartrand School educational trip for nineteen (19) Grades 7-8 students to travel to Moosejaw, Saskatchewan on My 15-17, 2019 be approved.

Sanderson  
Pearson  
Carried

**ii. Area 4 Schools**

Chairperson Ballantyne reviewed a request for fifty (50) students in five (5) Area 4 schools participate in an educational trip to Churchill on May 27-31, 2019.

**MOTION #75-2019:** That the Area 4 Schools educational trip request to travel to Churchill on May 27-31, 2019 be approved.

Pearson  
Calvert  
Carried

**iii. Cormorant Lake School**

Chairperson Ballantyne reviewed an educational trip request for four (4) male Grade 10 students to travel to Edmonton, Alberta on June 20-23, 2019.

**MOTION #76-2019:** That the Cormorant Lake School educational trip request for four (4) male Grade 10 students to travel to Edmonton, Alberta on June 20-23, 2019 be approved.

Sanderson  
Calvert  
Carried

iv. **Mel Johnson School**

Chairperson Ballantyne reviewed an educational trip request for seven (7) Grade 12 students to travel to Toronto, Ontario on June 7-12, 2019.

**MOTION #77-2019:** That the Mel Johnson School educational trip request for seven (7) Grade 12 students to travel to Toronto, Ontario on June 7-12, 2019 be approved.

Imrie  
Calvert  
Carried

c. **2019-20 Budget**

Secretary-Treasurer Cattani presented the Board with the draft 2019-20 Budget.

**MOTION #78-2019:** That the 2019-20 Budget be accepted as presented, and be forwarded to Manitoba Education and Training.

Imrie  
Calvert  
Carried

d. **Five Year Capital Plan**

Secretary-Treasurer Cattani presented the Board with the draft Five Year Capital Plan.

**MOTION #79-2019:** That the Five Year Capital Plan 2019/20 – 2024/25 as presented at the April 2019 Board meeting be approved.

Sanderson  
Imrie  
Carried

e. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of March 2019.

**MOTION #80-2019:** That the March 2019 disbursements of \$13,812,335.98 be approved.



Calvert  
Sanderson  
Carried

f. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the June 2018 Board meeting.

**MOTION #81-2019:** That Tender #935 Custodial Supply awarded to Prairiewest Industries and Robertson Electric Wholesale be approved.

Pearson  
Ettawacappo  
Carried

g. **Black River School Committee Constitution and Terms of Reference**

Chairperson Ballantyne reviewed a request from Area 3 Governance Support Officer Whitford for approval of revisions to the Black River School Committee Constitution and Terms of Reference.

**MOTION #82-2019:** That revisions to the Black River School Committee Constitution and Terms of Reference be approved.

Ettawacappo  
Imrie  
Carried

h. **Falcon Beach School Committee Constitution and Terms of Reference**

Chairperson Ballantyne reviewed a request from Area 3 Governance Support Officer Whitford for approval of revisions to the Falcon Beach School Committee Constitution and Terms of Reference.

**MOTION #83-2019:** That revisions to the Falcon Beach School Committee Constitution and Terms of Reference be approved.

Calvert  
Sanderson  
Carried

## **6.00**

### **COMMITTEE REPORTS**

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Chairperson Imrie provided a report of the meeting held April 15, 2019.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Report provided in-camera.

## **7.00**

### **CHAIRPERSON'S REPORT**

a. **House of Commons INAN Presentation**

Chairperson Ballantyne provided an update from the House of Commons noting the Standing Committee on Indigenous and Northern Affairs has postponed its study of community capacity building. Chief Superintendent Klassen noted that the Committee encouraged the Division to submit a brief for their Committee's consideration.

b. **Secretary-Treasurer Recruitment**

Report provided in-camera.

c. **Correspondence**

Information.

**8.00 EDUCATION AND BOARD DEVELOPMENT**

a. **Meeting with Superintendent Group** (Timed Item, April 16, 2019)

Chairperson Ballantyne welcomed staff to the meeting.

The Board and staff spent the day discussing the three focus areas: Academics, Wellness, and Indigenous Way of Life; and the Manitoba Commission on Kindergarten to Grade 12 Education Review.

**9.00 ADMINISTRATION REPORTS**

**9.01 Chief Superintendent's Report**

a. **“Our Children, Our Success, Our Future” Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion: Academics, Way of Life, Wellness**

Information.

b. **Meetings and Travel**

Information.

c. **Attendance**

Information.

d. **Bravos**

Bravos were conveyed to

- all the students who participated in the recent Science Fair, and,
- the Cranberry Portage Elementary class that continues to show empathy and caring to their very ill classmate.

e. **Enrollments**

Information.

f. **Articles**  
Information.

g. **Correspondence**  
Information.

**9.02 Secretary-Treasurer's Report**

a. **Finance**  
Information.

b. **Facilities**  
Information.

c. **Transportation**  
Information.

d. **Trustee Professional Development**  
Information.

e. **D-Grants**  
Information.

f. **Special Allocation F-Grants**  
Information.

**10.00 CONFERENCE/MEETING REPORTS**

a. **Manitoba School Boards Association Annual General Meeting – March 2019**

Report tabled to the May 2019 Board meeting.

**11.00 GENERAL DISCUSSION**

a. **Rorketon School Committee**

Chairperson Ballantyne and Trustee Sanderson reported on an invitation they received to attend a Rorketon School Committee meeting.

**CORRESPONDENCE****Incoming**

- a. Electronic correspondence from The Manitoba School Boards Association (MSBA) for March 13, 2019:
  - Convention 2019 Program Overview,
  - Report of the 2019 Nominating Committee Candidate Profiles and Rules of Procedure,
  - Invitation to MSBA Webinar: Nurturing Governance Capacity,
  - Treaty Relations Commission of Manitoba Administrators PD Invitation Letter, Registration Form and Agenda,
  - Opinion Piece in Manitoba Cooperator: Costs of Evolving Education in Manitoba.
- b. Electronic correspondence from The Manitoba School Boards Association for March 14, 2019:
  - MSBA Chief Financial Officer Position Opportunity.
- c. Electronic correspondence from The Manitoba School Boards Association for March 20, 2019:
  - 2019 Federal Budget Plan Excerpts – March 20, 2019,
  - 2019 Mark Dickof Memorial Scholarship Award Application Package,
  - Reminder – Invitation to MSBA Webinar: Nurturing Governance Capacity,
  - Various Presentations from MSBA Convention 2019 Workshops: Trustee Code of Conduct, Harassment Investigations, and Whistleblower Act (PIDA),
  - Letter from Jane Ireland, Chair, Killarney Parent Advisory Council to the Manitoba Commission on Kindergarten to Grade 12 Education, re Public Education Review.
- d. Electronic correspondence from The Manitoba School Boards Association for March 27, 2019:
  - MSBA 2019 Annual Convention – Record of Proceedings,
  - Amalgamation Talk Raises Concerns – Letter to Editor – Brandon Sun – March 26, 2019,
  - Municipality Speaks Out Against School Division Mergers – Brandon Sun – March 26, 2019,
  - Brochure – Education Review, Local Voice Matters,
  - PowerPoint Presentation to Municipalities – Help Shape Our Education System.
- e. Letter from Darren Cable, Bargaining Chair, Frontier Teacher’s Association, re Collective Bargaining.
- f. Electronic correspondence from The Manitoba School Boards Association for April 3, 2019:
  - Memo from Alan M. Campbell, President, re Local Voice Local Choices (LVLC) Brochure – Customized,
  - Memo re MSBA Convention Evaluation Survey and Trustee Profile Survey,
  - Memo re Request from K-12 Review Commission for Representation on Student Panel,

- Memo re “This Is Local Choice” Campaign,
- Garden Valley School Division Budget Presentation Resource.
- g. Electronic correspondence from The Manitoba School Boards Association for April 8, 2019:
  - Memo re Use of School as Provincial Election Polling Places.
- h. Electronic correspondence from The Manitoba School Boards Association for April 10, 2019:
  - Memo re MSBA Executive Table Officers Meeting with Minister Goertzen on April 8, 2019,
  - Memo re K-12 Review Commission Correspondence re: Distribution of Post Cards,
  - Memo re 2019/20 Datebook Calendar – For Feedback,
  - E-Bulletin, April 10, 2019,
  - Mark Dickof Memorial Scholarship Award/,
- i. Electronic correspondence from The Manitoba School Boards Association for April 10, 2019:
  - Memo from George Coupland, Labour Relations Director re Bill C369 – National Day for Truth and Reconciliation.

**MOTION #84-2019:** That the correspondence be received.

Calvert  
Sanderson  
Carried

**13.00 ADJOURNMENT**

**MOTION #85-2019:** That the meeting be adjourned.

Imrie  
Carried

The meeting adjourned at 3:04 p.m. on Tuesday, April 16, 2019.