



## **Minutes**

**Board of Trustees Meeting**

**Canad Inns Destination Centre Fort Garry**

**1824 Pembina Highway**

**Winnipeg, Manitoba**

**February 4, 2020**

(Available in alternate formats upon request)

**MINUTES  
EXECUTIVE SUMMARY  
FEBRUARY 4, 2020  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Higher Care Trip Requests		
i. Oscar Blackburn School	3	Approved
ii. Helen Betty Osborne Ininiw Education Resource Centre (2)	3	Approved
iii. Barrows Junction School	4	Approved
iv. Berens River School (2)	4	Approved
v. Black River Anishinabe School	5	Approved
vi. Falcon Beach School	5	Approved
vii. Peonan Point School	6	Approved
viii. Waterhen School	6	Approved
ix. Indspire (Various Schools)	6	Approved
x. Lakefront School	7	Approved
Request for Leave of Absence for Political Reasons	7	Approved
Special Leave 2020-21	8	Approved
Disbursements	8	Approved
Debenture By-Law D-19-03	8	Approved
Debenture By-Law D-19-04	9	Approved
Mill Rate	9	Approved
<b>COMMITTEE REPORTS</b>	9	Information
Employee Pension Committee	10	Approved
The following items were approved:		
- Update the Interest Rate on Members' Regular Contributions for 2019 to 1.45%;		
- Update the Interest Rate on Members' Additional and Flex Contributions for 2019 to 15.77%.		
<b>CHAIRPERSON'S REPORT</b>	10	Information
<b>EDUCATION AND BOARD DEVELOPMENT</b>	11	Information
<b>ADMINISTRATION REPORTS</b>		
Chief Superintendent	11	Information
Secretary-Treasurer	12	Information

<b>CONFERENCE/MEETING REPORTS</b>	13	Information
<b>GENERAL DISCUSSION</b>	13	Information
<b>CORRESPONDENCE</b>	13	Received
<b>ADJOURNMENT</b>	14	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
CANAD INNS DESTINATION CENTRE FORT GARRY  
1824 PEMBINA HIGHWAY  
WINNIPEG, MANITOBA  
FEBRUARY 4, 2020**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Darlene Osborne	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Brian Spurrill	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Presenters:	Marg Janssen	Assistant Superintendent, Academic Programs and Instruction

**CALL TO ORDER**

Chairperson Ballantyne called the meeting to order at 9:03 a.m.

**1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for February 4, 2020.

**MOTION #18-2020:** That the draft meeting agenda for February 4, 2020 be approved.

Sanderson  
Friesen  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft January 13-14, 2020 regular meeting minutes.

**MOTION #19-2020:** That the draft regular meeting minutes for January 13-14, 2020 be approved.

Imrie  
Sanderson  
Carried

**3.00 IN-CAMERA**

**MOTION #20-2020:** That the Board move into in-camera session.

Friesen  
Sanderson  
Carried

The Board moved into in-camera session at 9:07 a.m.

**MOTION #21-2020:** That the Board move out of in-camera session.

Mosiondz  
Montgomery  
Carried

The Board moved out of the in-camera session at 9:33 a.m.

**MOTION #22-2020:** That the Board move into in-camera session.

Calvert  
Friesen  
Carried

The Board moved into in-camera session at 10:22 a.m.

**MOTION #23-2020:** That the Board move out of in-camera session.

Friesen  
Imrie  
Carried

The Board moved out of the in-camera session at 11:12 a.m.

**4.00 DELEGATION/GUEST(S)**

No delegations.

**5.00 ACTION ITEMS**

a. **Higher Care Trip Requests**

i. **Oscar Blackburn School**

Chairperson Ballantyne reviewed the Oscar Blackburn School higher care trip request for Grades 6-10 students (numbers not identified) to travel to Banff, Alberta in early June 2021.

The Chairperson noted this trip request is revised from their initial trip request (to travel to Ecuador in 2021) approved by the Board in January. Reasons for the new location and dates included low level of interest, concerns surrounding costs, and safety.

**MOTION #24-2020:** That the Oscar Blackburn School higher care trip for Grades 6-10 students to travel to Banff, Alberta in June 2021 be approved.

Montgomery  
Mosiondz  
Carried

Administration was directed to ensure that a complete/final higher care trip form be brought forward to the Board for review at their January 2021 meeting.

ii. **Helen Betty Osborne Ininiw Education Resource Centre – two (2) trips**

**Trip 1:** Chairperson Ballantyne reviewed a higher care trip request for thirty-five (35) Grade 8 students to travel to Banff, Alberta on May 25-31, 2020.

The Chairperson noted this trip was tabled from their January meeting to allow administration time to gather further details. Chief Superintendent Klassen provided a report of his meeting with the School Principal.

**MOTION #25-2020:** That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip request for thirty-five (35) Grade 8 students to travel to Banff, Alberta on May 25-31, 2020 be approved.

Osborne  
Ettawacappo  
Carried

**Trip 2:** Chairperson Ballantyne reviewed a higher care trip request for twenty-four (24) Grades 9-12 students to travel to Amsterdam, Paris and London on March 25-April 3, 2020.

The Chairperson noted this trip was approved in principle at their May 2018 Board meeting with dates set at March 20-27, 2019. She noted in the fall of 2018 school administration requested a change in date (from March 2019 to March 2020) to allow the school more opportunity to fundraise.

**MOTION #26-2020:** That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip request for twenty-four (24) Grades 9-12 students to travel to Amsterdam, Paris and London on March 25-April 3, 2020 be approved.

Osborne  
Ettawacappo  
Carried

Administration was directed to ensure the school monitors the Government of Canada travel advisories and plan accordingly.

iii. **Barrows Junction School**

Chairperson Ballantyne reviewed a higher care trip request for eight (8) Grades 3-8 students to travel to Benito (Thunderhill), Manitoba on March 13, 2020.

**MOTION #27-2020:** That the Barrows Junction School higher care trip request for eight (8) Grades 3-8 students to travel to Benito, Manitoba on March 13, 2020 be approved.

Mosiondz  
Montgomery  
Carried

iv. **Berens River School – two (2) trips**

**Trip 1:** Chairperson Ballantyne reviewed a higher care trip request for twelve (12) Grades 5-7 students to travel to Winnipeg, Manitoba on February 4-5, 2020.

**MOTION #28-2020:** That the Berens River School higher care trip request for twelve (12) Grades 5-7 students to travel to Winnipeg, Manitoba on February 4-5, 2020 be approved.

Imrie  
Montgomery  
Carried

**Trip 2:** Chairperson Ballantyne reviewed a higher care trip request for twelve (12) Grades 5-7 students to travel to Brokenhead, Manitoba on February 20-23, 2020.

**MOTION #29-2020:** That the Berens River School higher care trip request for twelve (12) Grades 5-7 students to travel to Brokenhead, Manitoba on February 20-23, 2020 be approved.

Friesen  
Osborne  
Carried

v. **Black River Anishinabe School**

Chairperson Ballantyne reviewed a higher care trip request for fifty-one (51) Grades 6-10 students to travel to Falcon Lake (Falcon Ridge Ski Resort), Manitoba on February 27, 2020.

**MOTION #30-2020:** That the Black River Anishinabe School higher care trip request for fifty-one (51) Grades 6-10 students to travel to Falcon Lake, Manitoba on February 27, 2020 be approved.

Ettawacappo  
Osborne  
Carried

vi. **Falcon Beach School**

Chairperson Ballantyne reviewed a higher care trip request for seven (7) Grades 7-10 students to travel to Winnipeg, Manitoba on February 5-7, 2020.

**MOTION #31-2020:** That the Falcon Beach School higher care trip request for seven (7) Grades 7-10 students to travel to Winnipeg, Manitoba on February 5-7, 2020 be approved.



Imrie  
Friesen  
Carried

vii. **Peonan Point School**

Chairperson Ballantyne reviewed a higher care trip request for four (4) Grades 8-11 students to travel to Russell (Assessippi Ski Resort), Manitoba on March 2-3, 2020.

**MOTION #32-2020:** That the Peonan Point School higher care trip request for four (4) Grades 8-11 students to travel to Russell, Manitoba on March 2-3, 2020 be approved.

Imrie  
Sanderson  
Carried

viii. **Waterhen School**

Chairperson Ballantyne reviewed a higher care trip request for three (3) Grades 2-6 students to travel to Dauphin, Manitoba on the following dates: February 14, March 20, April 7, May 15, June 12, 2020.

**MOTION #33-2020:** That the Waterhen School higher care trip request for three (3) Grades 2-6 students to travel to Dauphin, Manitoba on February 14, March 20, April 7, May 15 and June 12, 2020 be approved.

Sanderson  
Pearson  
Carried

ix. **Indspire (Various Schools)**

Chairperson Ballantyne reviewed a higher care trip request for the following school/locations and identified numbers of Grades 10-12 students to travel to Ottawa, Ontario on March 4-8, 2020:

- Engaged Learners Program – four (4),
- Frontier Collegiate – one (1),
- Helen Betty Osborne Ininiw Education Resource Centre – two (2),
- Joseph H. Kerr School – one (1),
- Wanipigow School – two (2).

**MOTION #34-2020:** That the higher care trip request for nine (9) Grades 9-12 students from the Engaged Learners Program, Frontier Collegiate, Helen Betty Osborne Ininiw Education Resource Centre, Joseph H. Kerr School and Wanipigow School to travel to Ottawa, Ontario on March 4-8, 2020 be approved.

Ettawacappo  
Montgomery  
Carried

x. **Lakefront School**

Chairperson Ballantyne reviewed a higher care trip request for twenty-four (24) Grades 1-8 students to travel to Dauphin, Manitoba on February 26, 2020.

**MOTION #35-2020:** That the higher care trip request for twenty-four (24) Grades 1-8 Lakefront School students to travel to Dauphin, Manitoba on February 26, 2020 be approved.

Osborne  
Pearson  
Carried

Discussion on higher care trips relative to major Divisional functions was discussed. The topic was referred to the Policy Review Committee.

b. **Request for Leave of Absence for Political Reasons**

Board Chairperson Ballantyne identified a conflict of interest and was excused from the meeting. Vice-Chairperson Pearson assumed the Chair.

Vice-Chairperson Pearson reviewed a request from an employee from Grand Rapids School for leave of absence for political reasons. Policy E.3.D – Leave of Absence for Political Reasons was reviewed.

**MOTION #36-2020:** That the Grand Rapids School employee request for a leave of absence for political reasons - for the duration of the term upon being elected- be approved.

Montgomery  
Calvert  
Carried

Board Chairperson Ballantyne returned to the meeting and assumed the Chair.

c. **Special Leave 2020-21**

Chairperson Ballantyne reviewed Policy E.3.N – Special Leave – Teaching Staff and the identified role of the Special Leave Sub-committee.

Sub-committee members Trustees Imrie and Montgomery and Chief Superintendent Klassen provided a report in-camera.

**MOTION #37-2020:** That the 2020-21 Special Leave applications, as decided upon by the Board, be approved.

Sanderson  
Pearson  
Carried

The 16 applicants will be notified as per Divisional policy.

d. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of January 2020.

**MOTION #38-2020:** That the January 2020 disbursements of \$11,992,296.35 be approved.

Mosiondz  
Calvert  
Carried

e. **Debenture By-Laws**

i. **By-Law D-19-03**

Secretary-Treasurer Spurrill read Debenture By-Law D-19-03 a second time short.

**MOTION #39-2020:** That Debenture By-Law D-19-03 be approved as read short a second time.

Pearson  
Friesen  
Carried

Secretary-Treasurer Spurrill read Debenture By-Law D-19-03 a third and final time short.

**MOTION #40-2020:** That Debenture By-Law D-19-03 be approved as read short a third and final time.

Sanderson  
Calvert  
Carried

ii. **By-Law D-19-04**

Secretary-Treasurer Spurrill read Debenture By-Law D-19-04 a first time long.

**MOTION #41-2020:** That Debenture By-Law D-19-04 be approved as read long a first time.

Imrie  
Osborne  
Carried

f. **Mill Rate**

Chairperson Ballantyne reviewed a request to approve the Mill Rate for 2020. The topic was referred to the Finance Committee for review.

Based upon recommendation from the Finance Committee, Secretary-Treasurer Spurrill outlined the process and requested the Board approve the Mill Rate.

**MOTION #42-2020:** That the same Mill Rate, as set in 2019 of 13.202 Mills, be used for the calculation of the 2020 Special Levy be approved.

Imrie  
Montgomery  
Carried

**6.00 COMMITTEE REPORTS**

a. **Policy Review Committee**

Report tabled to the March 2020 meeting.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of their meeting held February 4, 2020.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

Report tabled to the March 2020 meeting.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held January 27, 2020.

**MOTION #43-2020:** That based upon the recommendation of the Employee Pension Committee: the recommended rate of 1.45% to update Member's Regular Contributions for 2019; and the recommended rate of 15.77% to update Member's Additional and Flex Contributions for 2019 be approved.

Pearson  
Sanderson  
Carried

Administration was directed to prepare for a presentation on the topic of "pension governance" as part of "Board Education and Development".

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

i. **Special Leave Sub-Committee**

Reported upon under Action Items.

**7.00 CHAIRPERSON'S REPORT**

a. **42<sup>nd</sup> Annual School Committee Conference**

Chairperson Ballantyne reviewed the final draft of the Board Report speech to delegates of the 2020 Conference.

b. **Manitoba School Boards Association (MSBA)**

Information and discussion.

c. **Correspondence**

Information and discussion.

**8.00 EDUCATION AND BOARD DEVELOPMENT**

a. **Academics – English Language Arts**

(Timed Item, Tuesday, February 4, 2020, 1:27 p.m.)

Chairperson Ballantyne welcomed Assistant Superintendent Janssen to the meeting. Ms. Janssen provided a report on Academics – Literacy programming.

**9.00 ADMINISTRATION REPORTS**

**9.01 Chief Superintendent’s Report**

a. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Discussed under item 7.00 a.

b. **Meetings and Travel**

Information.

c. **Attendance**

Information.

d. **Bravos**

Bravos were conveyed to:

- Oscar Blackburn School’s successes with their Parent/Teacher/Child Day,
- Frontier Collegiate student Kateri Manoakesick on receiving the Healthy Youth Role Model award from the local National Addictions Awareness Committee,
- Skownan School student Phoenix Summer on receiving an award for from the Electronic Recycling Program Poster competition,
- Jack River School teacher Sam Parmer and his Grade 3 students on their recent book published,

- Purchasing Manager Chris Mussell and his efforts to support the Division's Welding program.

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **Low Risk Trip Requests**

Information.

i. **May 2020 Board Meeting/School Visit**

Information and direction to administration.

j. **Invitation to Host Board Meeting**

Information and direction to administration.

**9.02 Secretary-Treasurer's Report**

a. **Finance**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **Trustee Professional Development**

Information.

e. **D-Grants**

Information.

f. **Special Allocation F-Grants**

Information.

**10.00 CONFERENCE/MEETING REPORTS**

a. **Area Meeting Reports**

Reports tabled to March 2020 meeting.

**11.00 GENERAL DISCUSSION**

a. **Letter from Minister of Education and Training**

Discussion.

**12.00 CORRESPONDENCE**

**Incoming**

- a. Letter from Konrad A. Erickson, Acting Assistant Deputy Minister, re New Manitoba Education and Training Director.
- b. Letter from Honourable Kelvin Goertzen, Minister of Education and Training, re Aboriginal Youth Entrepreneurship Program at Grand Rapids School for 2019/20.
- c. Letter from Honourable Kelvin Goertzen, Minister of Education and Training, re Respect In School Training Program.
- d. Electronic correspondence from the Manitoba School Boards Association (MSBA) for January 22, 2020:
  - MSBA 2020 Convention Program and Registration Material,
  - Hanover School Division – Superintendent Job Posting,
  - Frontier School Division – Area 5 Superintendent Job Posting,
  - Frontier School Division – Assistant Superintendent, Academic Programs and Instruction Job Posting.
- e. Electronic correspondence from the Manitoba School Boards Association for January 29, 2020:
  - MSBA Advocacy – Pre-Budget Consultation, and Region 5 Request for Action,
  - Process for 2020 “Bear-Pit Session” with Minister of Education.
- f. January 30, 2020 letter from Honourable Kelvin Goertzen, Minister of Education and Training, re Announcement.

**Outgoing**

- a. Letter from Linda Ballantyne, Chairperson to External Agencies, re 2020 Annual School Committee Conference “Celebration of Achievements” banquet (Distribution list attached).
- b. Letter from Linda Ballantyne, Chairperson to External Agencies, First Nations, Mayors/Community Councils, and Retirees, re 2020 Annual School Committee Conference (Distribution list attached).



**MOTION #44-2020:** That the correspondence be received.

Mosiondz

Imrie

Carried

**13.00 ADJOURNMENT**

**MOTION #45-2020:** That the meeting be adjourned.

Montgomery

Carried

The meeting adjourned at 4:29 p.m. on Tuesday, February 4, 2020.