



Minutes

**Board of Trustees Meeting
(Via Electronic Means)**

30 Speers Road

Winnipeg, Manitoba

November 19, 2020

(Available in alternate formats upon request)

**EXECUTIVE SUMMARY
NOVEMBER 19, 2020
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Audit Presentation	2	Approved
Debenture By-Law D-20-01	3	Approved
Disbursements	3	Approved
Senior Election Official	3	Approved
Request for Religious Exercises		
i. Peonan Point School	4	Approved
ii. Lakefront School	4	Approved
Tenders	4	Approved
COMMITTEE REPORTS	5	Information
CHAIRPERSON'S REPORT	5	Information
EDUCATION AND BOARD DEVELOPMENT	6	No report
ADMINISTRATION REPORTS		
Chief Superintendent	6	Information
Secretary-Treasurer	7	Information
CONFERENCE/MEETING REPORTS	7	Information
GENERAL DISCUSSION	8	Information
CORRESPONDENCE	8	Received
ADJOURNMENT	9	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
(VIA ELECTRONIC MEANS)
30 SPEERS ROAD
WINNIPEG, MANITOBA
NOVEMBER 19, 2020**

Present (online):	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Brian Spurrill	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Darlene Osborne	Area 5 (Excused Absence – Work)
	Hilbert Mosiondz	Area 1 (Excused Absence – Work)
Presenters: (online)	Jeff Martin	Deloitte
	Melissa Dilney	Deloitte

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:04 a.m. on Thursday, November 19, 2020.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for November 19, 2020.

MOTION #155-2020: That the draft meeting agenda for November 19, 2020 be approved.

Pearson
Friesen
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft October 15-16, 2020 regular meeting minutes.

MOTION #156-2020: That the draft regular meeting minutes for October 15-16, 2020 be approved.

Ettawacappo
Sanderson
Carried

3.00 IN-CAMERA

MOTION #157-2020: That the Board move into in-camera session.

Ettawacappo
Friesen
Carried

The Board moved into in-camera session at 9:08 a.m.

MOTION #158-2020: That the Board move out of in-camera session.

Pearson
Sanderson
Carried

The Board moved out of the in-camera session at 9:38 a.m.

4.00 DELEGATION/GUEST(S)

No delegations.

5.00 ACTION ITEMS

a. **Audit Presentation** (Timed Item, 10:00 a.m.)

Chairperson Ballantyne welcomed representatives from Deloitte to the online meeting. Deloitte presented the 2019/20 Frontier School Division financial audit for Board approval.

MOTION #159-2020: That the audited financial statements for Frontier School Division for the year ended June 30, 2020 be approved.

Imrie
Sanderson
Carried

b. **Debenture By-Law D-20-01**

Secretary-Treasurer Spurrill read short Debenture By-Law D-20-01 a second time.

MOTION #160-2020: That Debenture By-Law D-20-1 be approved as read short a second time.

Imrie
Pearson
Carried

Secretary-Treasurer Spurrill read short Debenture By-Law D-20-01 a third final time.

MOTION #161-2020: That Debenture By-Law D-20-1 be approved as read short a third final time.

Montgomery
Sanderson
Carried

c. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of October 2020.

MOTION #162-2020: That the October 2020 disbursements of \$10,807,995.699 be approved.

Imrie
Ettawacappo
Carried

d. **Senior Election Official**

Chairperson Ballantyne reviewed a request from administration to appoint a new Senior Election Official as per requirements of *The Municipal Councils and School Boards Elections Act*.

MOTION #163-2020: That Della Perih be appointed as Senior Election Official for Frontier School Division.

Imrie
Ettawacappo
Carried

Administration was directed to communicate to the Senior Election Official the process for appointment of an Assistant Senior Election Official.

e. **Request for Religious Exercises**

i. **Peonan Point School**

Chairperson Ballantyne reviewed a request from the Peonan Point School Committee to hold religious exercises (The Lord's Prayer) at Peonan Point School for the 2020-21 school year. Chief Superintendent Klassen outlined the parameters required as per *The Public Schools Act*.

MOTION #164-2020: That the request to hold religious exercises (The Lord's Prayer) at Peonan Point School for the 2020-21 school year be approved.

Friesen
Pearson
Carried

ii. **Lakefront School**

Chairperson Ballantyne reviewed a request from the Lakefront School Committee to hold religious exercises (The Lord's Prayer) at Lakefront School for the 2020-21 school year. Chief Superintendent Klassen outlined the parameters required as per *The Public Schools Act*.

MOTION #165-2020: That the request to hold religious exercises (The Lord's Prayer) at Lakefront School for the 2020-21 school year be approved.

Pearson
Sanderson
Carried

f. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the October 15-16, 2020 Board meeting. Secretary-Treasurer Spurrill provided details on the Tenders.

MOTION #166-2020: That Tender #952 – Modular Classroom Relocation (Grand Rapids) awarded to Regent Construction be approved.

Pearson
Friesen
Carried

6.00

COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of the meeting held November 17, 2020.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held October 26, 2020.

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

i. **Awards Panel**

Information.

7.00

CHAIRPERSON'S REPORT

a. **October 2020 Board and Superintendent Group Meeting**

Information.

b. **Manitoba School Boards Association (MSBA)**

Information.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Report on Pandemic Planning**

Information. Chief Superintendent Klassen included a report using feedback gleaned from ThoughtExchange. Topic for future meetings.

b. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion - Literacy**

Information.

c. **Meetings and Travel**

Information.

d. **Attendance**

Information.

e. **Bravos**

Bravos were conveyed to Helen Betty Osborne Ininiw Education Resource Centre teacher Michael Knox on his recent Canadian Certified Athletic Administrator certification and his work supporting students.

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.

i. **Annual School Committee Conference**

Discussion and direction to administration. Topic for December meeting.

j. **Low Risk Trips**

Chief Superintendent Klassen provided a report on recent low risk trips.

9.02 Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. **Area 2 Advisory Committee**

Chairperson Ballantyne provided a report of the recent Area 2 Advisory Committee meeting.

b. **Area 1 Advisory Committee Meeting**

Trustee Montgomery provided a report of the recent Area 1 Advisory Committee meeting. Administration was directed to follow up some concerns arising from the report.

c. **Area 3 Advisory Committee Meeting**

Trustee Imrie provided a report of the recent Area 3 Advisory Committee meeting.

d. **Frontier Collegiate Committee Meeting**

Vice-Chairperson Pearson provided a report of their recent meeting. She noted the Area 4 Advisory Committee meeting was postponed.

11.00 GENERAL DISCUSSION

a. **Board Meetings**

The December 2020 meeting will take place as two half-day online meetings (December 10, December 11).

12.00 CORRESPONDENCE

Incoming

- a. Memo from Reg Klassen, Chief Superintendent, re Thanksgiving.
- b. Letter from Lynette Chartier, Acting Assistant Deputy Minister, re Suspension Kindergarten to Grade 12 Framework for Continuous Improvement Reports, fall 2020.
- c. Memo from Reg Klassen, Chief Superintendent, re Senior Governance Support Officer.
- d. Letter from Honourable Kelvin Goertzen, Minister of Education, re October 2020 – Dyslexia Awareness Month.
- e. Letter from Morgan Whiteway, A/Director of Labour Relations and Human Resources Services, re Provincial Bills (various).
- f. Electronic correspondence from the Manitoba School Boards Association (MSBA) for October 22, 2020:
 - Indspire 2020 National Gathering for Indigenous Education,
 - Memo from Morgan Whiteway, A/Director of Labour Relations and Human Resources Services, re Bill 16 – *The Labour Relations Amendment Act* and Bill 2 – *The Budget Implementation and Tax Status Amendment Act, 2020*,
 - E-Bulletin – October 21, 2020.
- g. Letter from Lynette Chartier, Acting Assistant Deputy Minister, re Home School Students.
- h. Memo from Bradley Hampson, Assistant Superintendent, Technology, re Adobe Flash.
- i. Memo from Reg Klassen, Chief Superintendent, re New Update – Restricted Level (Orange) for K-12 Schools.
- j. Letter from Kelly Jacobson, Area 4 Governance Support Officer to Linda Ballantyne, Chairperson, re Assistant Senior Election Official.
- k. Letter from Honourable Kelvin Goertzen, Minister of Education, re November 2020 – Financial Literacy Month.

1. Letter from Honourable Kelvin Goertzen, Minister of Education, re November 15-21, 2020 – Bullying Awareness and Prevention Week.

MOTION #167-2020: That the correspondence be received.

Imrie
Montgomery
Carried.

13.00 ADJOURNMENT

MOTION #168-2020: That the meeting be adjourned.

Imrie
Carried

The meeting adjourned at 12:14 p.m. on Thursday, November 19, 2020.