



## **Minutes**

**Board of Trustees Meeting  
(Via Electronic Means)**

**30 Speers Road**

**Winnipeg, Manitoba**

**September 15, 2020**

(Available in alternate formats upon request)

**EXECUTIVE SUMMARY  
 SEPTEMBER 15, 2020  
 BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Election of Committee Members		
i. Sub-Committees: Finance, Policy Review, Lobbying	3	Confirmed
ii. Trustee Appointments	4	Confirmed
Disbursements	4	Approved
Fall By-Elections	5	Approved
Higher Care Trip Request	5	Approved
<b>COMMITTEE REPORTS</b>	5	Information
<b>CHAIRPERSON’S REPORT</b>	5	No report
<b>EDUCATION AND BOARD DEVELOPMENT</b>	5	No report
<b>ADMINISTRATION REPORTS</b>		
Chief Superintendent	6	Information
Secretary-Treasurer	7	Information
<b>CONFERENCE/MEETING REPORTS</b>	7	No report
<b>GENERAL DISCUSSION</b>	7	Discussion
<b>CORRESPONDENCE</b>	7	Received
<b>ADJOURNMENT</b>	7	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
(VIA ELECTRONIC MEANS)  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
SEPTEMBER 15, 2020**

Present: (30 Speers Road)	Linda Ballantyne	Area 2
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Brian Spurrill	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Present (online):	Graeme Montgomery	Area 1
	Marion Pearson	Area 4
	Kathleen Ettawacappo	Area 5
Absent:	Donna Calvert	Area 4 (Absent)
	Hilbert Mosiondz	Area 1 (Absent)
	Darlene Osborne	Area 5 (Absent)

**CALL TO ORDER**

Secretary-Treasurer Spurrill called the meeting to order at 9:05 a.m.

**ELECTION OF TABLE OFFICERS**

Secretary-Treasurer Spurrill outlined the procedures for election of Table Officers.

a. **Election of Chairperson**

Secretary-Treasurer Spurrill called for nominations for the position of Chairperson.

Trustee Ballantyne was nominated by Trustee Sanderson and seconded by Trustee Friesen.

Trustee Ballantyne accepted the nomination.

Secretary-Treasurer Spurrill called a second time for nominations for the position of Chairperson.

Secretary-Treasurer Spurrill called a third time for nominations for the position of Chairperson.

Trustee Pearson moved that nominations for the position of Chairperson close.

Secretary-Treasurer Spurrill declared Trustee Ballantyne Chairperson as acclaimed.

**b. Election of Vice-Chairperson**

Secretary-Treasurer Spurrill called for nominations for the position of Vice-Chairperson.

Trustee Pearson was nominated by Trustee Imrie and seconded by Trustee Sanderson.

Trustee Pearson accepted the nomination.

Secretary-Treasurer Spurrill called a second time for nominations for the position of Vice-Chairperson.

Secretary-Treasurer Spurrill called a third time for nominations for the position of Vice-Chairperson.

Trustee Friesen moved that nominations for the position of Vice-Chairperson close.

Secretary-Treasurer Spurrill declared Trustee Pearson Vice-Chairperson as acclaimed.

Trustees Ballantyne and Pearson thanked Trustees for their support.

Trustee Ballantyne assumed the Chair.

**1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for September 15, 2020. One minor typographical item was identified on the Item 12.00 Correspondence document.

**MOTION #131-2020:** That the draft meeting agenda for September 15, 2020 be approved.

Sanderson  
Friesen  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft August 13, 2020 regular meeting minutes.

**MOTION #132-2020:** That the draft regular meeting minutes for August 13, 2020 be approved.

Imrie  
Pearson  
Carried

**3.00 IN-CAMERA**

**MOTION #133-2020:** That the Board move into in-camera session.

Pearson  
Friesen  
Carried

The Board moved into in-camera session at 9:13 a.m.

**MOTION #134-2020:** That the Board move out of in-camera session.

Sanderson  
Friesen  
Carried

The Board moved out of the in-camera session at 10:14 a.m.

**4.00 DELEGATION/GUEST(S)**

No delegations.

**5.00 ACTION ITEMS**

**a. Election of Committee Members**

**i. Sub-Committees: Finance, Policy Review, Lobbying**

- Finance Committee: Chairperson Ballantyne and Trustees Mosiondz, Imrie, and Calvert.
- Policy Review Committee: Chairperson Ballantyne and Trustees Pearson, Montgomery and Osborne.
- Lobbying Committee: Chairperson Ballantyne, Vice-Chairperson Pearson, Chairperson of the Finance Committee, Chief Superintendent Klassen, and Secretary-Treasurer Spurrill.

**MOTION #135-2020:** That the identified Board sub-committees be confirmed.

Friesen  
Pearson  
Carried

ii. **Trustee Appointments**

- Employee Pension Committee: Trustees Imrie, Pearson and Sanderson.
- Support Staff Liaison Committee: Trustee Montgomery (from the Policy Review Committee, and Trustee Imrie (from the Finance Committee).
- Employee Benefits Committee: Trustee Friesen.
- Frontier Collegiate School Committee: Trustee Pearson.
- Nikanihk Ohci Foundation, Inc. representatives on the Board of Directors are:
  - Area 1 – Trustee Mosiondz,
  - Area 2 – Trustee Sanderson,
  - Area 3 – Trustee Friesen,
  - Area 4 – Trustee Calvert,
  - Area 5 – Trustee Ettawacappo.
- Awards Panel: Chairperson Ballantyne, Vice-Chairperson Pearson and Trustee Friesen.
- Special Leave Sub-Committee: Trustees Pearson and Montgomery.
- Divisional Hiring Committee for P.E.N.T.: Trustees Friesen and Osborne.

**MOTION #136-2020:** That the identified Board appointments be confirmed.

Sanderson  
Imrie  
Carried

b. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the months of June, July, and August 2020.

**MOTION #137-2020:** That the June 2020 disbursements of \$9,916,926.03; the July 2020 disbursements of \$12,970,707.92, and the August 2020 disbursements of \$8,996,335.21 be approved.

Friesen  
Montgomery  
Carried

c. **Fall By-Elections**

Chairperson Ballantyne reviewed a recommendation from Assistant Senior Elections Official Jacobson that the Fall 2020 By-Election process not be held and that School Committees with vacancies be appointed at the local level.

**MOTION #138-2020:** That the request to not hold the Fall 2020 By-Elections for School Committees be approved.

Imrie  
Pearson  
Carried

d. **Higher Care Trip Request**

Chairperson Ballantyne reviewed a higher care trip request from Joseph H. Kerr School for twelve (12) Grade 8-9 students to participate in on-the-land learning on September 21-25, 2020. The Principal identified pandemic planning measures for these daily trips.

**MOTION #139-2020:** That the Joseph H. Kerr School higher care trip for twelve (12) Grade 8-9 students to travel to Snow Lake (the lake) daily on September 21-25, 2020 be approved.

Pearson  
Sanderson  
Carried

**6.00 COMMITTEE REPORTS**

Administration was directed to contact Board sub-committees to determine in-person and/or online (Microsoft Teams) meeting dates in the fall.

**7.00 CHAIRPERSON'S REPORT**

No report.

**8.00 EDUCATION AND BOARD DEVELOPMENT**

No report.

**9.00 ADMINISTRATION REPORTS**

**9.01 Chief Superintendent's Report**

a. **Report on Pandemic Planning**

Information.

b. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Information.

Administration was directed to plan for in-person / online (Microsoft Team) meetings: Board Meeting, Thursday, October 15, a.m. and Board/Superintendent Meeting, Friday, October 16, a.m.

c. **Meetings and Travel**

Information.

d. **Attendance**

Information.

e. **Bravos**

Bravos were conveyed to Duke of Marlborough School and its preparations for return to in-class learning.

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.



**9.02 Secretary-Treasurer's Report**

a. **Occupations of Trust Letter**

Information.

b. **Finance**

Information.

c. **Facilities**

Information.

d. **Transportation**

Information.

**10.00 CONFERENCE/MEETING REPORTS**

No report.

**11.00 GENERAL DISCUSSION**

a. **Board Meetings**

Discussion regarding a schedule of Board activities. Topic for next meeting.

**12.00 CORRESPONDENCE**

The Board reviewed the package of incoming/outgoing correspondence as provided in their September 15, 2020 Board meeting package.

**MOTION #140-2020:** That the correspondence as identified in the September 15, 2020 Board meeting package be received.

Sanderson  
Friesen  
Carried

**13.00 ADJOURNMENT**

**MOTION #141-2020:** That the meeting be adjourned.

Pearson  
Carried

The meeting adjourned at 12:06 p.m.