



## **Minutes**

**Board of Trustees Meeting  
(Via Electronic Means)**

**30 Speers Road**

**Winnipeg, Manitoba**

**February 9, 2021**

(Available in alternate formats upon request)

**EXECUTIVE SUMMARY  
FEBRUARY 9, 2021  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
Higher Care Trip Requests – For Ratification		
i. Falcon Beach School	3	Ratified
ii. Helen Betty Osborne Ininiw Education Resource Centre	3	Ratified
iii. Frontier Collegiate	3	Ratified
Higher Care Trip Requests – For Approval		
i. Helen Betty Osborne Ininiw Education Resource Centre	4	Approved
ii. Frontier Collegiate	4	Approved
iii. Jack River School	5	Approved
Special Leave 2021-22	5	Approved
Spring By-Elections	5	Approved
2021-22 School Year Calendar		
i. School Year Calendar	6	Tabled
ii. Board Meeting Calendar	6	Weeks Held
Disbursements	6	Approved
<b>COMMITTEE REPORTS</b>	7	Information
Finance Committee	7	Approved
The following item was approved:		
<ul style="list-style-type: none"> <li>• transfer of the land located in the community of Churchill, Manitoba identified as Lot 2, Block 5, Plan 6104, PLTO, N Division, to the Town of Churchill.</li> </ul>		
Employee Pension Committee	7	Approved
The following item was approved:		
<ul style="list-style-type: none"> <li>• Amendment to the “Retirement Plan for Employees of the Frontier School Division” new “Section 5.4 Buy Back”.</li> </ul>		
<b>CHAIRPERSON’S REPORT</b>	8	Information
<b>EDUCATION AND BOARD DEVELOPMENT</b>	8	Information

**ADMINISTRATION REPORTS**

Chief Superintendent	9	Information
Secretary-Treasurer	10	Information

**CONFERENCE/MEETING REPORTS** 10 No items

**GENERAL DISCUSSION** 10 No items

**CORRESPONDENCE** 10 Received

**ADJOURNMENT** 11 Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
(VIA ELECTRONIC MEANS)  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
FEBRUARY 9, 2021**

Present (online):	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Reg Klassen	Chief Superintendent
	Brian Spurrill	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Hilbert Mosiondz	Area 1
	Darlene Osborne	Area 5
Guests/Delegation: (online)	Josh Watt	Manitoba School Boards Association, Executive Director
	Morgan Whiteway	Acting Director, Labour Relations
	Elizabeth Mitchell	Labor Relations Consultant
Presenter: (online)	Don McCaskill	Area 1 Superintendent

## **CALL TO ORDER**

Chairperson Ballantyne called the meeting to order at 9:10 a.m.

### **1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for February 9, 2021 and reviewed an Addendum (Trip Request, Correspondence).

**MOTION #10-2021** That the draft revised meeting agenda for February 9, 2021 be approved.

Pearson  
Ettawacappo  
Carried

## **2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft January 14-15, 2021 regular meeting minutes.

**MOTION #11-2021** That the draft regular meeting minutes for January 14-15, 2021 be approved.

Imrie  
Sanderson  
Carried

## **3.00 IN-CAMERA**

**MOTION #12-2021** That the Board move into in-camera session.

Pearson  
Ettawacappo  
Carried

The Board moved into an in-camera session at 9:14 a.m.

**MOTION #13-2021** That the Board move out of in-camera session.

Friesen  
Imrie  
Carried

The Board moved out of the in-camera session at 10:01 a.m.

**MOTION #14-2021** That, as discussed in-camera, the Area 4 USW Grievance F01-20 be denied.

Montgomery  
Imrie  
Carried

## **4.00 DELEGATION/GUEST(S)**

a. **Manitoba School Boards Association** (Timed Item, 10:00 a.m.)

Chairperson Ballantyne welcomed representatives of the Manitoba School Boards Association to the meeting. Discussion took place on provincial collective bargaining processes and the future of education in the Province.

**5.00**

**ACTION ITEMS**

**a. Higher Care Trip Requests – For Ratification**

**i. Falcon Beach School**

Chairperson Ballantyne reviewed a higher care trip request approved by the Chief Superintendent with a recommendation for ratification: Nursery to Grade 9 students to travel to Falcon Ridge Ski and Recreation Centre on January 28, 2021.

**MOTION #15-2021** That the Falcon Beach School higher care trip request for all students (Nursery to Grade 9) to travel to the Falcon Ridge Ski and Recreation Centre on January 28, 2021 be ratified.

Pearson  
Sanderson  
Carried

**ii. Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed higher care trip requests approved by the Chief Superintendent with a recommendation for ratification: seven (7) Grades 6-8 students to travel to West Island Bridge on the following dates: January 18, 19, 20, 22, 25, 26, 27, 28, 29.

**MOTION #16-2021** That the nine (9) Helen Betty Osborne Ininiw Education Resource Centre higher care trips for seven (7) Grades 6-8 students travel to West Island Bridge on the identified dates be ratified.

Pearson  
Sanderson  
Carried

**iii. Frontier Collegiate**

Chairperson Ballantyne reviewed higher care trip request approved by the Chief Superintendent with a recommendation for ratification: eight (8) Grades 9-12 students to travel to Lake Athapap on February 6, 2021.

**MOTION #17-2021** That the Frontier Collegiate higher care trip request for eight (8) Grades 9-12 students to travel to Lake Athapap on February 6, 2021 be ratified.

Pearson  
Sanderson  
Carried

**b. Higher Care Trip Requests – For Approval**

**i. Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed the following higher care day trip requests:

- Sixteen (16) Grades 9-10 students to West Island Bridge on February 18-19,
- Seven (7) Grades 6-8 students to West Island Bridge on February 24, 25, 26, March 1, 2, 3,
- Sixteen (16) Grades 9-11 students to Black Water on March 1,
- Sixteen (16) Grades 9-10 students to Black Water on March 2,
- Thirteen (13) Grades 6-8 students to Black Water on March 4, 5, 8, 9, 10, 15, 16, 17, 18, 19.

**MOTION #18-2021** That the identified higher care trip for Helen Betty Osborne Ininiw Education Resource Centre be approved.

Montgomery  
Ettawacappo  
Carried

**ii. Frontier Collegiate**

Chairperson Ballantyne reviewed the following higher care day trip requests for eight (8) Grades 9-12 students to:

- First Cranberry Lake on February 13,
- Lake Athapap on February 20,
- First Cranberry Lake on February 27.

**MOTION #19-2021** That the identified Frontier Collegiate higher care trip requests be approved.

Calvert  
Pearson  
Carried

iii. **Jack River School**

Chairperson Ballantyne reviewed the following two (2) higher care day trips:

- Twenty-four (24) Grade 5 students to Blackwater on February 25-26,
- Sixty-one (61) Grade 4 students to West Island Bridge on February 18-19.

**MOTION #20-2021** That the identified Jack River School higher care trip requests be approved.

Ettawacappo  
Sanderson  
Carried

Administration was directed to ensure all higher care trips adhere to safety and health regulations.

c. **Special Leave 2021-22**

Chairperson Ballantyne reviewed Policy E.3.N – Special Leave – Teaching Staff.

Sub-committee members Vice-Chairperson Pearson, Trustee Montgomery and Chief Superintendent Klassen provided a report in-camera.

**MOTION #21-2021** That the 2021-22 Special Leave applications, as decided upon by the Board, be approved.

Pearson  
Imrie  
Carried

The 17 applicants will be notified as per Division Policy.

d. **Spring By-Elections**

Chairperson Ballantyne reviewed a recommendation from Senior Election Official Perih that the Spring 2021 By-Election process not be held and that School Committees with vacancies be appointed at the local level.

**MOTION #22-2021** That the request to not hold Spring 2021 By-Elections for School Committee be approved.



Imrie  
Pearson  
Carried

e. **2021-22 School Year Calendar**

i. **School Year Calendar**

Chairperson Ballantyne reviewed the provincial mandate letter for school year calendars. Chief Superintendent Klassen reviewed the proposed School Year Calendar for 2021-22.

This item was tabled to a future Board meeting.

ii. **Board Meeting Calendar**

Chairperson Ballantyne, with assistance from Chief Superintendent Klassen, reviewed the proposed Board meeting dates calendar for 2021-22.

Due to uncertainty with travel restrictions and airline carrier schedules, the proposed block of dates (weeks) will be held until such a time as the Board can confirm meeting dates later this spring/summer:

- September 20-24, 2021
- October 18 to 22, 2021
- November 15-19, 2021
- December 13-17, 2021
- January 17-21, 2022,
- February 14-18, 2022
- March 14-18, 2022
- April 11-14, 2022,
- May 9-13, 2022
- June 6-10, 2022.

The Board noted that in-person meetings; meetings with the Superintendent Group, and Board travel/visit to Schools are all dependent on then-current provincial Pandemic restrictions.

f. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of January 2021.

**MOTION #23-2021** That the January 2021 disbursements of \$10,869,544.59 be approved.

Calvert  
Sanderson  
Carried

Administration was directed to ensure all safety and health regulations are maintained.

**6.00 COMMITTEE REPORTS**

a. **Policy Review Committee**

No report.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of the meeting held February 9, 2021.

**MOTION #24-2021** That the request for the transfer of the land located in the community of Churchill, Manitoba identified as Lot 2, Block 5, Plan 6104, PLTO, N Division, to the Town of Churchill be approved.

Imrie  
Sanderson  
Carried

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held January 25, 2021.

**MOTION #25-2021** That the recommendation from the Employee Pension Committee for amendment to The Retirement Plan for Employees of the Frontier School Division, new "Section 5.4 Buy Back" be approved.

Calvert  
Pearson  
Carried

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

i. **Special Leave Sub-Committee**

Reported upon in-camera.

**7.00 CHAIRPERSON'S REPORT**

a. **43<sup>rd</sup> Annual School Committee Conference**

The Board confirmed the 2021 conference theme “Nourishing Heart and Mind”.

Administration was directed to seek feedback from Area Advisory Committees to determine planning for the 2021 online conference, with report back at the March Board meeting.

b. **Manitoba School Boards Association (MSBA)**

Information.

c. **Correspondence**

Information.

**8.00 EDUCATION AND BOARD DEVELOPMENT**

a. **Area 1 Report** (Timed Item, 11:00 a.m.)

Chairperson Ballantyne welcomed Area 1 Superintendent McCaskill to the meeting. Mr. McCaskill provided a report on Area 1 schools successes and challenges.

## **9.00 ADMINISTRATION REPORTS**

### **9.01 Chief Superintendent's Report**

#### **a. Report on Pandemic Planning**

Information.

#### **b. Strategic Plan**

##### **i. Reports Schedule**

Information.

##### **ii. Focus Area Discussion - Literacy**

Information.

#### **c. Meetings and Travel**

Information.

Administration was provided direction for a proposed meeting scheduled for February 11, 2021.

#### **d. Attendance**

Information.

#### **e. Bravos**

Bravos were conveyed to:

- Leaf Rapids Education Centre on receiving the Share2Care Grant awarded by Physical and Health Education Canada,
- Student Leadership Students for their writings placed in the published book titled "Little One",
- Assistant Superintendent Nice for her role in securing one-pad devices donation for the Division.

#### **f. Enrollments**

Information.

#### **g. Articles**

Information.

h. **Correspondence**

Information.

i. **43<sup>rd</sup> Annual School Committee Conference**

Administration was provided direction as discussed under the Board Chairperson's report. Discussion will continue at the future Board meetings.

j. **Area Advisory Committee Meetings**

Information.

**9.02 Secretary-Treasurer's Report**

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

**10.00 CONFERENCE/MEETING REPORTS**

**11.00 GENERAL DISCUSSION**

**12.00 CORRESPONDENCE**

**Incoming**

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for January 13, 2021:

- Treaty Relations Commission of Manitoba – Treaty Education Poster,
- Letter from Alan Campbell, President to Honourable Cliff Cullen, Minister of Education re E-Resource Repository follow-up.
- b. Electronic correspondence from the Manitoba School Boards Association for January 20, 2021:
  - E-Bulletin – January 20, 2021.
- c. Letter from Reg Klassen, Chief Superintendent to Principals re Technology Update.
- d. Letter from Honourable Cliff Cullen, Minister of Education, re February 2021 – Manitoba Inclusive Education Month.
- e. Letter from Honourable Cliff Cullen, Minister of Education, re February 8-12, 2021 – Teacher and Staff Appreciation Week.
- f. Letter from Reg Klassen, Chief Superintendent to All Employees re Travel.
- g. Letter from Della Perih, Senior Election Official re School Committee Spring By-Elections.
- h. Letter from Christina Moody, Assistant Deputy Minister, Manitoba Education re Manitoba Learning Resource Centre (formerly known as Manitoba Textbook Bureau).
- i. Electronic correspondence from the Manitoba School Boards Association for February 4, 2021:
  - Annual Convention Registration package,
  - Zoom How-To Guide for the Annual Convention,
  - E-News, January 20, 2021.
- j. Email from Chief Superintendent Klassen re COVID-19 Dashboard: K-12 Schools in Manitoba.

**Outgoing**

- a. Letter from Linda Ballantyne, Chairperson to Honourable Cliff Cullen, Minister of Education re Meeting Invitation.
- b. Letter from Linda Ballantyne, Chairperson to Honourable Cliff Cullen, Minister of Education re Concerns and Requests.

**MOTION #26-2021**                      That the correspondence be received.

Pearson  
Calvert  
Carried

**13.00                      ADJOURNMENT**

**MOTION #27-2021**                      That the meeting be adjourned.

Calvert  
Carried

The meeting adjourned at 3:09 p.m. on Tuesday, February 9, 2021.