



Minutes

Board of Trustees Meeting

Lakeview Hecla Resort

Hecla Island, Manitoba

October 17-19, 2018

**EXECUTIVE SUMMARY
OCTOBER 17-19, 2018
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
School Trip Requests – Outdoor Wilderness/Cultural Activities – Ratification		
i. Helen Betty Osborne Ininiw Education Resource Centre (3)	3	Ratified
ii. Falcon Beach School	3	Ratified
School Trip Request		
i. Helen Betty Osborne Ininiw Education Resource Centre – Blanket Sports Travel	4	Approved
Debenture By-Law D-18-01	4	Approved
Disbursements	4	Approved
COMMITTEE REPORTS	5	Information
Employee Pension Committee	5	Approved
The following items were approved:		
• Actuarial Valuation Report as at December 31, 2017,		
• Statement of Investment Policies and Procedures updates, including changes to the Asset Mix,		
• Trez Capital as the Private Debt Manager.		
CHAIRPERSON’S REPORT	6	Information
EDUCATION AND BOARD DEVELOPMENT	6	Information
ADMINISTRATION REPORTS		
Chief Superintendent	7	Information
Secretary-Treasurer	8	Information
CONFERENCE/MEETING REPORTS	8	Information
GENERAL DISCUSSION	8	Information
CORRESPONDENCE	8	Received
ADJOURNMENT	10	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
LAKEVIEW HECLA RESORT
HECLA ISLAND, MANITOBA
OCTOBER 17-19, 2018**

Present: Linda Ballantyne Area 2
Donna Calvert Area 4
Kathleen Ettawacappo Area 5
Tanya Friesen Area 3
Marg Imrie Area 3
Graeme Montgomery Area 1 (October 18-19)
Darlene Osborne Area 5
Marion Pearson Area 4
Howard Sanderson Area 2

Reg Klassen Chief Superintendent
Gerald Cattani Secretary-Treasurer
Debbie Laubmann Assistant to Chief Superintendent

Absent: Hilbert Mosiondz Area 1 (Excused Absence – Work Commitment)

October 18-19 Meeting Participants:

Don McCaskill Area 1 Superintendent
Robert Chartrand Area 2 Superintendent
Tyson Mac Gillivray Area 3 Superintendent
Darren Kinden Area 4 Superintendent
Daisy Monias Area 5 Superintendent
Marg Janssen Assistant Superintendent, Academic Programs and Instruction
April Krahn Assistant Superintendent, Indigenous Way of Life
Bradley Hampson Assistant Superintendent, Technology
Brent Johnson Assistant Superintendent, High Schools and Careers Programs

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:01 a.m. on Wednesday, October 17, 2018.

On Thursday, October 18 and Friday, October 19, 2018 the Board participated in their fall meeting with the Superintendent group (item 8.00 b).

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for October 17-19, 2018.

MOTION #138-2018: That the draft meeting agenda for October 17-19, 2018 be approved.

Calvert
Sanderson
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft September 20-21, 2018 regular meeting minutes.

MOTION #139-2018: That the draft regular meeting minutes for September 20-21, 2018 be approved.

Friesen
Imrie
Carried

3.00 IN-CAMERA

MOTION #140-2018: That the Board move into in-camera session.

Pearson
Sanderson
Carried

The Board moved into in-camera session at 9:03 a.m. on Wednesday, October 17, 2018.

MOTION #141-2018: That the Board move out of in-camera session.

Sanderson
Imrie
Carried

The Board moved out of the in-camera session at 9:44 a.m. on Wednesday, October 17, 2018.

4.00 DELEGATION/GUEST(S)

5.00

ACTION ITEMS

a. School Trip Requests – Outdoor Wilderness/Cultural Activities - Ratification

i. Helen Betty Osborne Ininiw Education Resource Centre (3)

Chairperson Ballantyne reviewed the following trip requests that were approved by the Chief Superintendent:

- Twenty-seven (27) Grade 8K students to Paymusk Creek / Rock Paintings on October 3-4, 2018,
- Five (5) Grades 9-12 students to Sea Falls Cabin on October 15-17, 2018,
- Twenty (20) Grade 12 students to Paymusk Creek / Rock Paintings on October 18, 2018.

MOTION #142-2018: That the following Helen Betty Osborne Ininiw Education Resource Centre outdoor wilderness/cultural activity trip requests be ratified:

- Twenty-seven (27) Grade 8K students to Paymusk Creek / Rock Paintings on October 3-4, 2018,
- Five (5) Grades 9-12 students to Sea Falls Cabin on October 15-17, 2018,
- Twenty (20) Grade 12 students to Paymusk Creek / Rock Paintings on October 18, 2018.

Osborne
Ettawacappo
Carried

ii. Falcon Beach School

Chairperson Ballantyne reviewed the following trip request approved by the Chief Superintendent:

- Seven (7) Grades 7-9 students to Star Lake on October 4-5, 2018.

MOTION #143-2018: That the Falcon Beach School outdoor wilderness/cultural activity trip request for seven (7) Grades 7-9 students to travel to Star Lake on October 4-5, 2018 be ratified.

Imrie
Calvert
Carried

b. **School Trip Request**

i. **Helen Betty Osborne Ininiw Education Resource Centre – Blanket Sports Travel**

Chairperson Ballantyne reviewed a request from Helen Betty Osborne Ininiw Education Resource Centre for blanket approval to travel to towns inside the Saskatchewan border during the 2018-19 school year for sports trips.

MOTION #144-2018: That the Helen Betty Osborne Ininiw Education Resource Centre blanket request to travel to towns inside the Saskatchewan border for the 2018-19 school year for sports trips be approved.

Osborne
Friesen
Carried

c. **Debenture By-Law D-18-01**

Secretary-Treasurer Cattani read Debenture By-Law D-18-01 a second time short.

MOTION #145-2018: That Debenture By-Law D-18-01 be approved as read short a second time.

Imrie
Pearson
Carried

Secretary-Treasurer Cattani read Debenture By-Law D-18-01 a third and final time short.

MOTION #146-2018: That Debenture By-Law D-18-01 be approved as read short a third and final time.

Sanderson
Calvert
Carried

d. **Disbursements**

Chairperson Ballantyne reviewed disbursements for the month of September 2018.

MOTION #147-2018: That the September 2018 disbursements of \$9,729,930.02 be approved.

Friesen
Ettawacappo
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

No report.

b. **Finance Committee**

No report.

c. **N.O.F.I. Committee**

No report.

d. **Support Staff Liaison Committee**

No report. The next meeting is scheduled for January 29, 2019.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held October 16, 2018.

MOTION #148-2018: That the Actuarial Valuation Report as at December 31, 2017 for the Retirement Plan for Employees of The Frontier School Division be approved.

Calvert
Friesen
Carried

MOTION #149-2018: That the Statement of Investment Policies and Procedures updates, including changes to the Asset Mix, for the Retirement Plan for Employees of the Frontier School Division be approved.

Pearson
Imrie
Carried

MOTION #150-2018: That the recommendation for Trez Capital to be selected as Private Debt Manager be approved.

Friesen
Sanderson
Carried

f. **F.S.D./F.T.A. Liaison Committee**

Chairperson Ballantyne, with assistance from Chief Superintendent Klassen provided a report of the meeting held October 1, 2018.

The next meeting is scheduled for November 30, 2018.

g. **Employee Benefits Committee**

No report. The next meeting is scheduled for April 29, 2019.

h. **Collective Bargaining**

No report.

7.00 CHAIRPERSON'S REPORT

a. **October Board and Superintendent Group Meeting**

Chairperson Ballantyne, with assistance from the Chief Superintendent, previewed the meeting package for the October 18-19, 2018 meeting.

b. **Manitoba School Boards Association**

Chairperson Ballantyne reviewed correspondence from the Manitoba School Boards Association who were seeking input on their communication initiative, water quality testing, and three question poll/survey.

Administration was directed to forward the Board's response.

c. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. **Cannabis Legislation and Division Policies**

Review and discussion of provincial correspondence regarding the federal legislation of cannabis and related Divisional policies.

Direction was provided to administration for communication to schools.

b. **October 2018 Board and Superintendent Group Meeting**
(Timed Item, October 17-18, 2018)

Chairperson Ballantyne welcomed staff to the meeting. Chief Superintendent Klassen lead discussions focusing on data review and the three strategic plan focus areas: academics, way of life, and wellness.

Discussions will continue at the April 2019 meeting with refinements centering on the 2019-2020 Divisional Strategic Plan.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **“Our Children, Our Success, Our Future” Strategic Plan**

i. **Reports Schedule**

Information.

b. **Meetings and Travel**

Information.

c. **Attendance**

Information.

d. **Bravos**

Bravos were conveyed to culinary arts students from Helen Betty Osborne Ininiw Education Resource Centre.

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **Envisio Update**

Information provided on school plan reporting via the Envisio software platform.

i. **Recruitment**

Discussion.

j. **Annual School Committee Conference**

Discussion and direction to administration.

9.02 Secretary-Treasurer's Report

a. **Finance**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **Trustee Professional Development**

Information.

e. **D-Grants**

Information.

f. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

a. Electronic correspondence from The Manitoba School Boards Association (MSBA) for September 19, 2018:

- Executive Highlights – September 10, 2018,
- Letter from Honourable Kelvin Goertzen, Minister of Education and Training to Ken Cameron, President, re 2018 Resolutions September 2018,
- Letter from Laurie French, President, Canadian School Boards Association to Honourable Bill Morneau, PC, House of Commons, re Income Tax Act September 2018.

b. Electronic correspondence from The Manitoba School Boards Association for September 20, 2018:

- CAA Newsletter – September 2018,

- Fire Safety in Educational Facilities – Guide for Educators.
- c. Electronic correspondence from The Manitoba School Boards Association for September 26, 2018:
 - Winnipeg Free Press Opinion Editorial from MSBA,
 - CAA Manitoba School Safety Patrol Assiniboine Park Zoo Free Admission Opportunity,
 - CAA Manitoba Polo Park Winnipeg School Patrol Free Movies Information sheet and poster,
 - Elections Canada Resources,
 - Retirement Party Poster – Charlie Grieve, Secretary-Treasurer, Evergreen School Division,
 - Respect in School – Program Access Instructions.
- d. Electronic correspondence from The Manitoba School Boards Association for October 3, 2018:
 - Memo from Josh Watt, Executive Director, re Pending Launch and Request for Input – Communications Initiative,
 - Memo from Josh Watt, Executive Director and Darren Thomas, Risk Manager, re Water Quality Testing,
 - Elections Canada Resources,
 - Call for Nominations and Resolutions 2019,
 - 2018 Safe Grad Seminar Information – November 24, 2018,
 - Memo from Manitoba School Insurance Program – Name Change,
 - Memo from Josh Watt, Executive Director, re Three Quick Question Poll/Survey.
- e. Letter from Honourable Kelvin Goertzen, Minister of Education and Training, re 2018-19 Manitoba’s Excellence in Education Awards.
- f. Electronic correspondence from The Manitoba School Boards Association for October 10, 2018:
 - Federal Employment Insurance Changes, EI Parental Sharing Benefit.
- g. Electronic Correspondence from The Manitoba School Boards Association for October 11, 2018:
 - Executive Highlights, October 1, 2018,
 - E-Bulletin, October 10, 2018,
 - Memo from Heather Demetriooff, Director of Education and Communication Services, re New Trustee Orientation, Returning Trustee Professional Development, Association general meeting, Regional meetings,
 - Call for Nominations and Resolutions 2019 (Revised).

MOTION #151-2018: That the correspondence be received.

Ettawacappo
 Friesen
 Carried

13.00 ADJOURNMENT

MOTION #152-2018 That the meeting be adjourned.

Montgomery
Carried

The meeting adjourned at 11:53 a.m. on Friday, October 19, 2018.