

AREA ADVISORY COMMITTEE CODE OF CONDUCT

Policy B.2.F

A code of conduct enables a committee to develop positive working relationships and to operate effectively on behalf of children. Each committee within the Division is required to operate within an approved code of conduct.

Area Advisory Committee

Code of Conduct

Area advisory committee members elected in Frontier School Division are responsible for keeping an open line of communication between all schools and for ensuring that the common interests of the Division and area committee are conveyed to and from the local committees and the advisory committee.

Area advisory committee members shall:

- *abide by the provisions of all federal, provincial and local legislation, including but not limited to human rights statutes, The Public Schools Act, and school division by-laws and policies;*
- *provide effective and credible service by devoting time, thought and study to the duties of an area advisory committee member;*
- *conduct themselves, at all times, in a manner that is becoming to a person in an office of public trust, always displaying fairness, honesty, and integrity;*
- *recognize that the area advisory committee is an advisory body and that each member has a responsibility as an advisory to make decisions as a representative of the committee;*
- *abide by and be supportive of the decision and recommendations of the committee;*
- *maintain strict confidentiality of privileged information;*
- *work as a team with the administration staff (area superintendent, liaison staff, principals, consultants) and support all members of the team;*
- *treat fellow committee members with respect, honesty, and openness and work with them in harmony and cooperation;*
- *keep informed on educational issues locally, provincially, and nationally;*
- *participate in area meetings and share the committee's discussions with their local committees.*

(Note: A template for the code of conduct is attached to the Area Advisory Committee Constitution and Terms of Reference.)

Information: [Frontier School Division School Committee Resource Manual](#)
[The Public Schools Act](#), Sections 35.1 – 35.5

Adopted September 1, 2009	Revised September 21, 2012	
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