

The Board of Trustees believes that professional learning opportunities can assist trustees in acquiring the experience, knowledge and training necessary to deal with the complex issues which face all school boards. The Board of Trustees believes it is important to have a planned and continuing program of professional learning which assists them in acquiring such knowledge and experience and which is relevant to Division goals. Consequently, the Board encourages the participation of trustees at appropriate conference, workshops and conventions.

Procedures guiding professional development activities are included in the attached regulations and in the By-laws, Procedures and Protocols of the Board of Trustees.

Information: [Frontier School Division By-laws, Procedures, and Protocols of the Board of Trustees](#)

Adopted September 1, 2009		
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The following procedures will guide the professional learning activities of trustees.

- a. Each year the Board will decide on an amount to be placed in the budget for trustee development.
- b. An equal amount shall be allocated for each trustee.
- c. The Division shall maintain a calendar of board conferences, conventions and workshops.
- d. Trustees shall decide a schedule for trustee attendance at conferences for the year.
- e. Each trustee shall decide which activities are supportive of Divisional goals and which are most beneficial to him/her and shall request the Secretary-Treasurer's office to register him/her.
- f. Trustees' expenses will be limited to the annual amount budgeted for each trustee. However, in order to plan more appropriately for attendance at major and more costly events, trustees may carry over funds for one year.
- g. For the purposes of equity, all registration costs and travel expenses (from Winnipeg) are charged to the trustee's professional learning budget.
- h. All expenses related to attending the conference shall be covered by the Division Policy D.3.D Travel Expenses. For the purposes of clarification related to travel expenses, "most economical means" is the basis for reimbursement of expenses.
- i. Professional learning funds may be transferred from one trustee to another.
- j. A trustee who has participated in a professional learning activity will report on the activity at the first regular meeting of the Board following attendance at the activity.

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