

Once elected, a school committee member holds office until the end of the term. However, as per section 39.8 of *The Public Schools Act*, the local school committee may declare a seat vacant when the member:

- (a) is deceased; or
- (b) has submitted a resignation in writing to the secretary treasurer of the school division; or
- (c) has failed to attend three consecutive regular meetings of the school committee without authorization of the school committee by resolution recorded in the minutes; or
- (d) has been disqualified from holding office under this Act; or
- (e) ceases to be resident of the school division or school district.

To fill a vacancy, the Board of Trustees approves a by-election. The Board authorizes by-elections to take place twice per year, once in the fall and once in the spring. The vacancy will then be filled by the established by-election process.

Information: [The Public Schools Act, Section 39.8](#)
[Frontier School Division School Committee Resource Manual](#)
[Frontier School Division School Committee Elections Resource Manual](#)

Adopted September 1, 2009		
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