



---

## INVITES APPLICATIONS FOR THE FOLLOWING POSITION

<b>Position:</b>	<b>Peer Support Worker</b>
Location:	Gillam School
Start Date:	As soon as possible
Hours/Days/Months:	3 hours/day, 4 days/week, 10 months/year
Term of Employment:	Permanent
Salary:	\$18.35/hour to \$21.83/hour (dependent on education)
Unionized/Non-Unionized:	Non-Unionized
<b>Application Deadline:</b>	<b>Open Until Filled</b>

---

The PEER Support Worker acts as liaison between parents of pre-school children and the school's Early Years team to increase parental knowledge of and involvement with the child's physical, social, emotional and intellectual development.

### QUALIFICATIONS

- Grade 12
- One year post-secondary education in child development or early childhood education in progress or completed
- Three years' experience working in a pre-school education environment including promoting nutrition and play and Early Years education
- Experience in providing information-sharing or training sessions to small groups or on-one-one with parents
- Thorough knowledge of early childhood development and child care agencies
- Knowledge of community and area resources
- Excellent interpersonal skills
- Excellent verbal and written communication skills
- Ability to work independently and as a member of a team.

### DUTIES AND RESPONSIBILITIES

- Establishes positive initial contact with parents of pre-school children age birth to 3 years
- Works together with the home to provide stimulating early childhood experiences prior to school entry
- Increases parental knowledge of their child's physical, social, emotional, and intellectual development
- Promotes strong parent/school/community interrelationships with Frontier School Division
- Implements programming to develop parental involvement in a child's physical, social, emotional and intellectual development
- Acts as liaison between parents of pre-school children and the Early Years team at the school
- Consults with the Early Years team and other Area and Division staff regarding program support and resources
- Provides assistance to parents needing access to resources relevant to parenting skills
- Maintains records and reports pertaining to each family in the program
- Prepares daily journals of activity and meets bi-weekly with Principal to share and file these reports
- Consults with administrative staff or other appropriate school staff regarding program development or concerns
- Performs other related duties as may be assigned.

Applications should include a cover letter, current resume and a list of three professional references including contact numbers. Consent to contact references is also required.

*All applicants are thanked for their interest; however, only applicants selected for an interview will be contacted. By applying, you are consenting that the Division may contact your references.*

*The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check, at their own expense, as a condition of employment. Further information is available at [www.fsdnet.ca](http://www.fsdnet.ca)*

Forward application package to:  
Ms. Jacki Ludgate, Vice Principal  
Gillam School  
Box 370, Gillam, MB R0B 0L0  
Fax: (204) 652-2150  
Email: [Jacqueline.Ludgate@fsdnet.ca](mailto:Jacqueline.Ludgate@fsdnet.ca)

