

Frontier School Division is committed to enforcing the principles of access to information and the protection of privacy, as they are outlined within *The Freedom of Information and Protection of Privacy Act* (FIPPA), *The Personal Health Information Act* (PHIA), and other applicable provincial/federal privacy legislation.

The Division will ensure, as far as is reasonable and practicable, that the collection, use, disclosure, retention, disposition, and security of personal information and personal health information by the Division complies with legislative requirements.

Adopted April 22, 2025		
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PLEDGE OF CONFIDENTIALITY
Exhibit C.2.P-EX1

I acknowledge and understand that in my role I may/will have access to personal information and/or personal health information about others, including students, the confidentiality and protection of which is governed by *The Freedom of Information and Protection of Privacy Act* (FIPPA) and *The Personal Health Information Act* (PHIA), or any other applicable Acts.

I agree not to use in any manner whatsoever, at any time during or after the course of performing any duties for the Division, any such personal information except as required to perform my job duties, unless authorized in writing by my supervisor prior to such use.

I further acknowledge and understand that Frontier School Division has established written policies and regulations containing provisions for the security of personal information in the Division's possession during its collection, use, disclosure, storage and destruction, provisions for the recording of any security breaches, and correct procedures to address security breaches.

By the completion of this form, I acknowledge that I am bound by the policies and procedures established by Frontier School Division in accordance with the applicable legislation and I am aware that a consequence of any breach could result in prosecution under the applicable Act and/or disciplinary action, including no longer being able to perform any duties for the Division in any capacity.

Name (Please print)

Position

Signature

Date Signed

Adopted April 22, 2025		
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