

CELL PHONE AND SMART DEVICE USE IN SCHOOLS

Policy C.2.N

Frontier School Division is committed to creating a productive learning environment where distractions are minimized and technology is used responsibly. To achieve this, the Division has established a policy governing cell phone and smart device use within our schools.

This policy supports a focused educational setting for all students, staff, and volunteers by clearly defining acceptable use and procedures for cell phones and smart devices. By implementing these guidelines, we aim to balance the benefits of technology with the need for an undistracted learning experience, ensuring that our students can thrive both academically and personally.

Information: [C.2.J Accessibility](#)
[E.1.H Use of Information and Communication Technology \(ICT\) – Personnel](#)
[F.1.K Educational Trips](#)
[F.1.L Use of Information and Communication Technology \(ICT\) – Students](#)
[G.1.G Search of Students and Search and Seizure of Student Property](#)

Adopted October 23, 2024		
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Regulation C.2.N-R

1. Purpose

To create a conducive learning environment by minimizing distractions and promoting responsible use of technology.

2. Scope

This policy applies to all students, staff and volunteers within Frontier School Division schools and is applicable to cell phones and smart devices use (i.e. smartwatches) during regular school hours. Whereas, a smart device, is an electronic device that can connect, share and interact with its user and other smart devices.

3. Procedures

a. Kindergarten to Grade 8:

- Cell phones and smart devices are not permitted during school hours inclusive of breaks and lunch.
- Students must leave their devices in their lockers or backpacks.

b. Grades 9 to 12:

- During instructional times, cell phones/smart devices must be turned off and stored away unless permitted by the teacher for educational purposes.
- Cell phones/smart devices may be used responsibly during non-instructional times (i.e. lunch break).

c. Staff:

- Cell phones/smart devices may not be used unless being used for multi-factor authentication or during an emergency.
- Frontier devices shall be used in school for educational purposes.
- Staff may use cell phones or smart devices for work related purposes. This usage shall occur responsibly ideally during non-instructional times.
- Area or Divisional staff may need to use their cell phones or smart devices for work-related communication.

4. Exceptions

a. Medical:

- Students with medical conditions requiring cell phone/smart device use must provide documentation from a health care provider and be documented in their URIS/Student Services Plan.
- Staff and volunteers with medical conditions requiring cell phone/smart device use must provide documentation from a health care provider. This documentation shall be reviewed by the Principal and the Area Superintendent.

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- b. **Educational Use:** Grade 9-12 teachers may allow cell phone/smart device use for periodic educational activities. In such cases, clear instructions will be provided.
 - c. **Division/Area Sponsored Events:** When staff and students attend Divisional events or Higher Care/Low Risk school trips out of school or within school hours, they may use their cell phone/smart device after regular school hours. (For example: Frontier Games, High School Games, Music (Fiddle) Jam, Science Fair, Fish Derby).
5. **Enforcement**
 - a. **Students:**

First Offense: The student will be provided a verbal warning and staff will review responsible use of technology.

Second Offense: The cell phone or smart device will be confiscated, kept in a secure area, and returned at the end of the school day. Parents/Guardians will be informed.

Third Offense: The cell phone or smart device will be confiscated, a phone call to Parents/Guardians will take place, and a Parent/Guardian may be required to retrieve it from the school.

Repeated Offenses: Further disciplinary actions will be taken.
 - b. **Staff:** Are expected to follow the Cell Phone and Smart Device Use policy.
6. **Responsibilities**
 - a. **Students:** Must adhere to this policy.
 - b. **Staff:** Follow and enforce the policy consistently and fairly.
 - c. **Parents/Guardians:** Support the policy by discussing appropriate cell phone and smart device use with their children and ensuring compliance.
 - d. **Volunteers/Visitors:** Follow the policy consistently.
7. **Review**

This policy will be reviewed annually to ensure it remains effective and relevant. Feedback from students, parents/guardians and staff will be considered in this review process.

Adopted October 23, 2024	Revised June 12, 2025	
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