



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

March 14-15, 2023

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
MARCH 14-15, 2023
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Higher Care Trips for Approval		
i. Jack River School (2 Trips)	3	Approved
ii. Helen Betty Osborne Ininiw Education Resource Centre	3	Approved
iii. Berens River School (2 Trips)	4	Approved
iv. Skownan School	4	Approved
Higher Care Trips for Ratification		
i. Black River Anishinabe School (2 Trips)	4	Ratified
ii. Grand Rapids School (2 Trips)	5	Ratified
iii. Cold Lake School (2 Trips)	5	Ratified
iv. Helen Betty Osborne Ininiw Education Resource Centre (5 Trips)	6	Ratified
v. Wanipigow School	6	Ratified
vi. Jack River School	7	Ratified
vii. Berens River School	7	Ratified
viii. Falcon Beach School	7	Ratified
ix. Matheson Island School	8	Ratified
x. San Antonio School	8	Ratified
xi. Duck Bays School	8	Ratified
xii. Lakefront School	9	Ratified
xiii. Barrows Junction School	9	Ratified
Disbursements	9	Approved
Mill Rate	9	Approved
Tenders	10	Approved
School Committees		
i. Spring 2023 By-Election	10	Approved
ii. Rorketon Membership	10	Direction to Administration
COMMITTEE REPORTS		
Finance Committee	11	Approved
- Indemnity and Chair/Vice-Chair adjustments		
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ADMINISTRATION REPORTS

Chief Superintendent

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Acting Secretary-Treasurer

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CONFERENCE/MEETING REPORTS

14 No report

GENERAL DISCUSSION

14 Information

CORRESPONDENCE

14 Received

ADJOURNMENT

16 Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
MARCH 14-15, 2023**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Graeme Montgomery	Area 1 (Via Teams on March 15)
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Charlene Throop	Area 5

Present:	Reg Klassen	Chief Superintendent
	Paul Critchley	Interim Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent

Absent:	Marg Imrie	Area 3
	Hilbert Mosiondz	Area 1
	Brian Spurrill	Secretary-Treasurer
	Graeme Montgomery	Area 1 (March 14, 2023 p.m.)

Presenter:	Robert Chartrand	Area 2 Superintendent
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CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:03 a.m. on Tuesday, March 14, 2023.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for March 14-15, 2023. A new item was added to 11.00 General Discussion.

MOTION #45-2023: That the draft revised meeting agenda for March 14-15, 2023 be approved.

Calvert
Friesen
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft February 16-17, 2023 regular meeting minutes.

MOTION #46-2023: That the draft regular February 16-17, 2023 meeting minutes be adopted.

Montgomery
Calvert
Carried

3.00 IN-CAMERA

MOTION #47-2023: That the Board move into in-camera session.

Sanderson
Throop
Carried

The Board moved into an in-camera session at 9:09 a.m. on Tuesday, March 14, 2023.

MOTION #48-2023: That the Board move out of in-camera session.

Muswagon
Calvert
Carried

Chairperson Ballantyne was excused for a portion of the in-camera report.

The Board moved out of the in-camera session at 10:19 a.m. on Tuesday, March 14, 2023.

MOTION #49-2023: That Paul Critchley be designated as Acting Secretary-Treasurer for Frontier School Division effective March 14, 2023.

Muswagon
Calvert
Carried

MOTION #50-2023: That the signing officers for Frontier School Division be Board Chairperson Linda Ballantyne, Chief Superintendent Reg Klassen, and effective March 14, 2023, Acting Secretary-Treasurer Paul Critchley.

Pearson
Muswagon
Carried

MOTION #51-2023: That the one (1) appeal for Special Leave for 2023/24 as discussed in-camera be approved.

Friesen
Muswagon
Carried

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. **Higher Care Trips for Approval**

i. **Jack River School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trips:

- Fifteen (15) Grades 7-8 students to travel to Black Water on March 20 (alternate date March 21),
- All Grades 1-8 students to travel to various locations in Norway House (Multi-plex, Auditorium, Ice Rink, Drop-in Centre) for day trips planned on March 20 to 23, 2023.

MOTION #52-2023: That the Jack River School two (2) higher care trip requests as identified be approved:

- Fifteen (15) Grades 7-8 students to travel to Black Water on March 20 (alternate date March 21),
- All Grades 1-8 students to travel to various locations in Norway House (Multi-plex, Auditorium, Ice Rink, Drop-in Centre) for day trips planned on March 20 to 23, 2023.

Muswagon
Sanderson
Carried

ii. **Helen Betty Osborne Ininiw Education Resource Centre**

Chairperson Ballantyne reviewed a higher care trip request for all High School students to travel to West Island Bridge on March 24, 2023.

MOTION #53-2023: That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip for all High School students to travel to West Island Bridge on March 24, 2023 be approved.

Throop
Muswagon
Carried

iii. **Berens River School (2 Trips)**

Chairperson Ballantyne reviewed two (2) higher care trip requests for:

- Twenty-three (23) Grade 9 students to travel to Winnipeg, Selkirk and Riverton on March 20 to 23, 2023,
- Seventeen (17) Grade 8 students to travel to Winnipeg on April 18 to 21, 2023.

MOTION #54-2023: That the Berens River School two (2) higher care trip requests as identified be approved:

- Twenty-three (23) Grade 9 students to travel to Winnipeg, Selkirk and Riverton on March 20 to 23, 2023,
- Seventeen (17) Grade 8 students to travel to Winnipeg on April 18 to 21, 2023.

Friesen
Calvert
Carried

iv. **Skownan School**

Chairperson Ballantyne reviewed a higher care trip request for thirty (30) Grades 7-9 students to travel to Skownan Wood Bison Compound on April 12, 13, 18 and 19, 2023 (rain dates May 1-4, 2023).

MOTION #55-2023: That the Skownan School higher care trip request for thirty (30) Grades 7-9 students to travel to Skownan Wood Bison Compound on April 12, 13, 18 and 19, 2023 (rain dates May 1-4, 2023) be approved.

Sanderson
Muswagon
Carried

b. **Higher Care Trips for Ratification**

i. **Black River Anishinabe School (2 Trips)**

Chairperson Ballantyne reviewed the Black River Anishinabe School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

MOTION #56-2023:

That the Black River Anishinabe School higher care trips as identified be ratified:

- Two-hundred twenty-seven (227) Nursery to Grade 9 students to participate in the Black River Winterfest Sliding Party on February 22, 2023,
- Thirteen (13) Grade 9 students to travel to the Gimli Nordic Fisheries on March 2, 2023.

Muswagon
Sanderson
Carried

ii. **Grand Rapids School (2 Trips)**

Chairperson Ballantyne reviewed the Grand Rapids School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

MOTION #57-2023:

That the Grand Rapids School higher care trip requests as identified be ratified:

- Twelve (12) Grades 4-12 students to attend the Division Science Fair in Winnipeg on March 13-15, 2023,
- Four (4) Grades 7-8 students to attend the PAX DreamMakers Gathering in The Pas on March 13-15, 2023.

Muswagon
Sanderson
Carried

iii. **Cold Lake School (2 Trips)**

Chairperson Ballantyne reviewed the Cold Lake School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

MOTION #58-2023:

That the Cold Lake School higher care trip requests as identified be ratified:

- Seventeen (17) Kindergarten to Grade 8 students to travel to Charlette Lake and Kississing Lake Campground on February 24, March 24, and April 8, 2023,
- Fourteen (14) Grades 1-8 students to attend the Division Science Fair in Winnipeg on March 13-16, 2023.

Muswagon
Sanderson
Carried

iv. **Helen Betty Osborne Ininiw Education Resource Centre (5 Trips)**

Chairperson Ballantyne reviewed the Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

- MOTION #59-2023:** That the Helen Betty Osborne Ininiw Education Resource Centre higher care trip requests as identified be ratified:
- Twelve (12) Grade 10 students to travel to Coetes Lake on February 28, 2023,
 - Twelve (12) Grade 10 students to travel to Coetes Lake on March 1, 2023,
 - Fourteen (14) Grades 6-8 students to travel to Black Water on March 2, 7, 10 (alternate dates March 14, 16, 22),
 - Four (4) Grade 8 students to attend the PAX DreamMakers Gathering in The Pas on March 14-15, 2023,
 - One-hundred seventy-two (172) Grades 6-8 students to travel to West Island Bridge on March 13 and March 15 (alternate date March 17).

Muswagon
Sanderson
Carried

v. **Wanipigow School**

Chairperson Ballantyne reviewed the Wanipigow School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

- MOTION #60-2023:** That the Wanipigow School higher care trip request for thirty-one (31) Grades 4-8 students to travel to Black River on February 1-3, 2023 be ratified.

Muswagon
Sanderson
Carried

vi. **Jack River School**

Chairperson Ballantyne reviewed the Jack River School higher care trip requests approved by the Chief Superintendent and provided for Board ratification.

MOTION #61-2023: That the Jack River School higher care trip requests for travel to West Island Bridge for the identified grades and dates be ratified:

- March 6 for ninety-eight (98) Grades 7-8 students,
- March 7 for sixty (60) Grade 6 students,
- March 8 for forty-four (44) Grade 8 students, and
- March 9 for sixty (60) Grade 4 students (alternate date March 10).

Muswagon
Sanderson
Carried

vii. **Berens River School**

Chairperson Ballantyne reviewed the Berens River School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #62-2023: That the Berens River School higher care trip request for five (5) Grades 5-9 students to attend the Division Science Fair in Winnipeg on March 13-16, 2023 be ratified.

Muswagon
Sanderson
Carried

viii. **Falcon Beach School**

Chairperson Ballantyne reviewed the Falcon Beach School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #63-2023: That the Falcon Beach School higher care trip request for six (6) Grades 4-8 students to attend the Division Science Fair in Winnipeg on March 14-15, 2023 be ratified.

Muswagon
Sanderson
Carried

ix. **Matheson Island School**

Chairperson Ballantyne reviewed the Matheson Island School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #64-2023: That the Matheson Island School higher care trip request for four (4) Grades 4-9 students to attend the Division Science Fair in Winnipeg on March 13-15, 2023 be ratified.

Muswagon
Sanderson
Carried

x. **San Antonio School**

Chairperson Ballantyne reviewed the San Antonio School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #65-2023: That the San Antonio School higher care trip request for three (3) Grades 6-8 students to attend the Division Science Fair in Winnipeg on March 13-15, 2023 be ratified.

Muswagon
Sanderson
Carried

xi. **Duck Bay School**

Chairperson Ballantyne reviewed the Duck Bay School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #66-2023: That the Duck Bay School higher care trip request for eight (8) Grades 8-9 students to attend the Division Science Fair in Winnipeg on March 14-16, 2023 be ratified.

Muswagon
Sanderson
Carried

xii. **Lakefront School**

Chairperson Ballantyne reviewed the Lakefront School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #67-2023: That the Lakefront School higher care trip request for three (3) Grades 5-7 students to attend the Division Science Fair in Winnipeg on March 14-16, 2023 be ratified.

Muswagon
Sanderson
Carried

xiii. **Barrows Junction School**

Chairperson Ballantyne reviewed the Barrows Junction School higher care trip request approved by the Chief Superintendent and provided for Board ratification.

MOTION #68-2023: That the Barrows Junction School higher care trip request for twelve (12) Grades 1-8 students to travel to Thunderhill Ski Lodge (Benito) on March 16, 2023 be ratified.

Muswagon
Sanderson
Carried

c. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of February 2023.

MOTION #69-2023: That the February 2023 Disbursements of \$11,707,136.84 be approved.

Calvert
Throop
Carried

d. **Mill Rate**

MOTION #70-2023: That the Mill Rate be decreased from 13.16089 mills to 12.4222 mills for 2023, in order to freeze the Total Special Levy at the 2020 level of \$3,413,837, as per request of the Provincial Government.

Pearson
Calvert
Carried

e. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the November 2022 Board meeting.

MOTION #71-2023: That Tender #1001 Division Laptops awarded to Powerland be approved.

Pearson
Calvert
Carried

f. **School Committees**

i. **Spring 2023 By-Election**

Chairperson Ballantyne reviewed a recommendation from Senior Election Official Perih that the Spring 2023 By-Election process not be held and that School Committees with vacancies be appointed at the local level.

MOTION #72-2023: That the request to not hold Spring 2023 By-Elections for School Committees be approved.

Muswagon
Sanderson
Carried

ii. **Rorketon Membership**

Chairperson Ballantyne reviewed information from Area 2 Governance Support Officer Perih on inclusion of feeder school committee membership on the Rorketon School Committee. Direction was provided to administration with a report provided at the April 2023 Board meeting.

6.00

COMMITTEE REPORTS

a. **Policy Review Committee**

Trustee Montgomery was named as Chairperson of the Policy Review Committee.

Chief Superintendent Klassen provided a report of the March 13, 2023 meeting.

b. **Finance Committee**

Committee members provided a report of their March 15, 2023 meeting.

MOTION #73-2023: As outlined in By-Law 2, Frontier School Division Board of Trustees By-Laws, Procedures and Protocols, effective November 1, 2022 the Trustee Indemnity be adjusted for the period 2017-18 to 2021-22 fiscal period (1% per fiscal year); and that the Chairperson and Vice-Chairperson indemnity be adjusted to market rates.

Calvert
Friesen
Carried

c. **N.O.F.I. Committee**

Board of Director Chairperson Friesen provided a report of their March 14, 2023 meeting.

Discussion on the distribution of information relative to scholarships with direction provided to administration to send information to schools and other educational partners.

d. **Support Staff Liaison Committee**

No report.

e. **Employee Pension Committee**

No report.

f. **F.S.D./F.T.A. Liaison Committee**

No report.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

No report.

7.00 CHAIRPERSON’S REPORT

a. Annual School Committee Conference April 2023 – Report to Delegates

Chairperson Ballantyne reviewed an outline of the Report to Delegates with direction to administration for finalization and presentation in April 2023.

b. Manitoba School Boards Association (MSBA)

Information.

c. Correspondence

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. Area 2 Report (Timed Item, Tuesday, March 14, 2023, 10:30 a.m.)

Chairperson Ballantyne welcomed Area 2 Superintendent Chartrand to the meeting who provided a report on Area 2 schools history, successes and challenges.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent’s Report

a. Strategic Plan

i. Reports Schedule

Information.

ii. Focus Area Discussion

Information.

iii. Spring 2023 Meeting with Superintendent Group

Information.

iv. Residential Schools Curriculum

Information will be shared with Trustees electronically with questions brought forward at the April 2023 Board meeting.

b. Meetings and Travel

Information.

c. **Attendance**

Information.

d. **Bravos**

Bravos were conveyed to all staff involved with a very successful April 2023 Divisional Science Fair.

e. **Enrollments**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **Low Risk Trips**

Information.

i. **2023 Annual School Committee Conference**

The Board confirmed their conference theme: Reconnecting, Learning and Moving Forward, including keynote speakers and workshops.

j. **May 2023 Board Meeting / School Visit(s)**

The Board confirmed the Area (location) and dates for their May 2023 Board meeting: May 16-18, 2023 – Area 4. Discussion on Area schools to visit will take place at the April 24, 2023 Board meeting.

9.02 Acting Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

a. **Manitoba Physical Activity Safety in Schools (MPASS)**

Information will be shared with Trustees electronically with questions brought forward at the April 2023 Board meeting.

b. **Technology – Software Applications**

Information will be shared with Trustees electronically with questions brought forward at the April 2023 Board meeting.

c. **Vaping in Schools**

Information will be shared with Trustees electronically with questions brought forward at the April 2023 Board meeting.

d. **Small High Schools / InformNet**

Information will be shared with Trustees electronically with questions brought forward at the April 2023 Board meeting.

e. **Frontier Games**

A report from Vice-Chairperson Pearson is tabled to the next meeting.

12.00 CORRESPONDENCE

Incoming

a. Letter from Dana Rudy, Deputy Minister, Education and Early Childhood Learning re Manitoba Remote Learning Support Centre.

b. Letter from Rhonda Shaw, Acting Director, Learning Outcomes and Kassy Assié, Executive Director, Bureau de l'éducation française re Implementation of the Manitoba Framework for Learning in the French Immersion Program.

- c. Electronic correspondence from the Manitoba School Boards Association (MSBA) for February 15, 2023:
 - Executive Highlights – February 13, 2023,
 - Canada Post Community Foundation Grant application,
 - Canadian Children’s Literacy Foundation – National Children’s Literacy Project,
 - Mental Health Research Canada – The Recovery Period: An Analysis of Recent Improvements in Mental Health in Canada,
 - Jewish Heritage Centre of Western Canada – Holocaust and Human Rights Symposium,
 - Convention Program Update,
 - Alberta School Boards Association – Upcoming Professional Development Opportunity – Anti-Racism Education with Dr. Jerome Cranston,
 - The University of Western Ontario – Research Study into Local Voices in Canadian School Boards,
 - 2023 Mark Dickof Memorial Scholarship Award application,
 - The Copyright Consortium of the Council of Ministers of Education, Canada (CMEC) – Social Media Campaign for Fair Dealings Week.
- d. Letter from Allan Hawkins, Executive Director, Inclusion Support Branch, Manitoba Education and Early Childhood Learning re Resource Guide for Teachers: Access to Menstrual Products Initiative in Manitoba Schools.
- e. Electronic correspondence from the Manitoba School Boards Association for February 22, 2023:
 - Child Nutrition Council of Manitoba – Stone Soup Raffle 2023,
 - The Copyright Consortium of the Council of Ministers of Education (CMEC) – Social Media Campaign for Fair Dealings Week,
 - E-Bulletin – February 22, 2023,
 - Canadian Association of Communication in Education (CACE) Outreach Benefits,
 - CACE – Upcoming February 27 Webinar.
- f. Letter from Honourable Wayne Ewasko, Minister of Education and Early Childhood Learning re Proclamation – Student Presence and Engagement Month – March 2023.
- g. Memo from Morgan Whiteway, Director of Labour Relations, MSBA, re Update – *The Accessibility for Manitobans Act* – Accessible Transportation Standard Regulation.
- h. Electronic correspondence from the Manitoba School Boards Association for March 1, 2023:
 - Memo from Darren Thomas, Risk Manager re 2023 TADD Leading Change Scholarship/Bursary,
 - Memo from Alan Campbell, President re 2023 “Bear-pit Session” with Minister of Education – Important Reminders,
 - Memo from Darren Thomas, Risk Manager re MSI Updates – Staff and Student Accident Insurance Webinar,
 - CMEC – Social Media Campaign for Fair Dealings Week.
- i. Letter from Nathanael J. Watt, Executive Director, MSBA re 2023 Student Citizenship Awards – Results.

- j. Electronic correspondence from the Manitoba School Boards Association for March 9, 2023:
- Convention 2023 Delegate Kit: Program Overview, Resolutions and Special Business, Report of the 2023 Nomination Committee and Evaluation Form,
 - Seine River School Division CFO/Secretary-Treasurer Advertisement,
 - Seven Oaks School Division Annual Spring Lecture featuring Dr. Sue Winton,
 - E-Bulletin – March 9, 2023.

Outgoing

- a. Letter from Linda Ballantyne, Chairperson to Darren Cable, Collective Bargaining Chair, Frontier Teachers' Association re January 19, 2023 Letter.

MOTION #74-2023: That the correspondence be received.

Calvert
Friesen
Carried

13.00 ADJOURNMENT

MOTION #75-2023: That the meeting be adjourned.

Calvert
Carried

The meeting adjourned at 12:29 p.m. on Wednesday, March 15, 2023.