



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

March 19-20, 2024

**MINUTES
EXECUTIVE SUMMARY
MARCH 19-20, 2024
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
2024/25 Budget	3	Approved
Higher Care Trip Requests for Ratification	3	Ratified
1. Black River Anishinabe School		
2. Cold Lake School		
3. D.R. Hamilton School		
4. Duke of Marlborough School		
5. Falcon Beach School		
6. Helen Betty Osborne Ininiw Education Resource Centre (7 trips)		
7. Julie Lindal School		
8. Minegoziibe Anishinabe School		
9. Skownan School		
10. Stevenson Island School		
11. Wanipigow School		
12. West Lynn Heights School (2 trips)		
Higher Care Trip Requests for Approval		
i. Area 3 Schools	4	Approved
ii. Barrows Junction School	5	Approved
iii. Duke of Marlborough School	5	Approved
iv. Helen Betty Osborne Ininiw Education Resource Centre (8 Trips)	5	Approved
v. Jack River School (3 Trips)	6	Approved
vi. Mel Johnson School	7	Approved
vii. Wanipigow School	7	Approved
Disbursements	8	Approved
2024/25 School Year Calendar		
i. School Year	8	Tabled
ii. Board Meeting Dates	8	Tabled
COMMITTEE REPORTS	8	Information
Policy Review Committee	8	Approved
- The following policies be approved for implementation:		
• Revised Policy, Regulation and new Exhibit form: C.2.L – Security Cameras in Schools,		
• Revised Regulation: E.3.M – Sick Leave.		

- The following policies be approved for distribution for feedback:	8	Approved
<ul style="list-style-type: none"> • New draft Policy and Regulation: Staff Interaction with Students, • Revised Policy, Regulation and Exhibit: G.1.L – Administration of Prescribed Medication to Students, • New draft Policy, Regulation and Exhibit: Confidentiality, • Revised draft Policy E.1.N.1 – Smoking on School Division Property – Employees and User Groups. 		
CHAIRPERSON’S REPORT	10	Information
EDUCATION AND BOARD DEVELOPMENT	10	Information
ADMINISTRATION REPORTS		
Chief Superintendent	11	Information
Interim Secretary-Treasurer	12	Information
CONFERENCE/MEETING REPORTS	12	No items
GENERAL DISCUSSION	12	No items
CORRESPONDENCE	12	Received
ADJOURNMENT	14	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
MARCH 19-20, 2024**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Hilbert Mosiondz	Area 1
	Mike Muswagon	Area 5
	Marion Pearson	Area 4
	Charlene Throop	Area 5
Present: (Via Teams)	Marg Imrie	Area 3 (March 20, 2024)
Present:	Reg Klassen	Chief Superintendent
	Paul Critchley	Interim Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Graeme Montgomery	Area 1 (Excused Absence, Sick)
	Howard Sanderson	Area 2 (Excused Absence, Sick)
	Tanya Friesen	Area 3 (Excused Absence, Personal, March 19, 2024 p.m.)
	Mike Muswagon	Area 5 (Excused Absence, Work, March 19, 2024 p.m. and March 20, 2024)
Guests:	Don McCaskill	Area 1 Superintendent
	Robert Chartrand	Area 2 Superintendent
	Tyson Mac Gillivray	Area 3 Superintendent
	Darren Kinden	Area 4 Superintendent
	Candace Wilson	Area 5 Superintendent
	Meghan Clements De Silva	Assistant Superintendent, Student Services and Wellness
	Brent Johnson	Acting Assistant Superintendent, Senior Years and Career Studies
	Bradley Hampson	Assistant Superintendent, Technology
Absent:	April Krahn	Assistant Superintendent, Indigenous Way of Life
	Thelma Nice	Assistant Superintendent, Academic Programs and Instruction
Presenter:	Tyson MacGillivray	Area 3 Superintendent

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:00 a.m. on Tuesday, March 19, 2024.

Before seeking approval of agenda, Chairperson Ballantyne welcomed senior leadership to the meeting, referring to Item 8.00 Education and Board Development.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for March 19-20, 2024. Chairperson Ballantyne noted an Addendum was provided as information (new Incoming Correspondence).

MOTION #43-2024: That the draft meeting agenda for March 19-20, 2024 be approved.

Mosiondz
Pearson
Carried

Chairperson Ballantyne introduced Chief Superintendent Klassen who referred to plans for discussion with senior leadership (Item 8.00).

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft February 12-13, 2024 regular meeting minutes.

MOTION #44-2024: That the draft regular meeting minutes for February 12-13, 2024 be approved.

Throop
Friesen
Carried

3.00 IN-CAMERA

MOTION #45-2024: That the Board move into in-camera session.

Friesen
Calvert
Carried

The Board moved into an in-camera session at 9:20 a.m. on Wednesday, March 20, 2024.

MOTION #46-2024: That the Board move out of in-camera session.

Mosiondz
Imrie
Carried

The Board moved out of the in-camera session at 10:07 a.m. on Wednesday, March 20, 2024.

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. 2024/25 Budget

The Board's Finance Committee, with support from Interim Secretary-Treasurer Critchley, presented the draft Frontier School Division 2024/25 Budget.

MOTION #47-2024: That the 2024/25 Budget be accepted as presented and be forwarded to Manitoba Education and Early Childhood Learning.

Imrie
Calvert
Carried

b. Higher Care Trip Requests for Ratification

Chairperson Ballantyne reviewed higher care trip requests approved by the Chief Superintendent for ratification:

1. Black River Anishinabe School: six (6) Grades 7-8 students to Winnipeg on February 21-22, 2024,
2. Cold Lake School: five (5) Grades K-8 students to Charlette Lake on March 15, 2024,
3. D.R. Hamilton School: twelve (12) Grades 7-9 students to Thompson on March 21, 2024,
4. Duke of Marlborough School: five (5) Grade 11 students to Watchee Lodge on March 8, 2024,
5. Falcon Beach School: seven (7) Grades 4-10 students to Winnipeg on February 21-22, 2024,
6. Helen Betty Osborne Ininiw Education Resource Centre (HBOIERC) seven (7) trips: sixteen (16) Grades 9-12 students to Sea Falls; five hundred eight (508) Grades N-4 students to HBOIERC school playground on March 11-12, 2024; twenty-four (24) Grades 10-11 students to Lockport on March 11-13, 2024; twelve (12) Grade 10 students to Pine Creek First Nation on March 13-16, 2024; twenty (20) Grade 11 students to Kookum's Bay on March 19, 2024; All High School students to West Island Bridge on March 22, 2024; eight (8) Grades 11-12 students to Winnipeg and Camp Manitou on March 3-8, 2024,

7. Julie Lindal School: eight (8) Grade 8 students to Thompson on March 20-21, 2024,
8. Minegoziibe Anishinabe School: seven (7) Grades 10-11 students to Winnipeg and Camp Manitou on March 3-8, 2024,
9. Skownan School: one hundred nine (109) Grades 1-9 students to Asessippi Ski Area and Resort on March 4-5, 2024,
10. Stevenson Island School: twelve (12) Grades N-9 students to Wass Island (southwest side) on March 18, 2024,
11. Wanipigow School: All Grades/students to Lake Winnipeg on March 11, 2024,
12. West Lynn Heights School two (2) trips: fifteen (15) Grades 9-12 students to Moose Lake on February 15-17, 2024; nine (9) Grades 4-12 students to Winnipeg on February 20-23, 2024.

MOTION #48-2024: That the identified higher care trip requests for Black River Anishinabe School, Cold Lake School, D.R. Hamilton School, Duke of Marlborough School, Falcon Beach School, Helen Betty Osborne Ininiw Education Resource Centre, Julie Lindal School, Minegoziibe Anishinabe School, Skownan School, Stevenson Island School, Wanipigow School, and West Lynn Heights School be ratified.

Mosiondz
Calvert
Carried

c. Higher Care Trip Requests for Approval

i. Area 3 Schools group trip request.

Chairperson Ballantyne reviewed a higher care trip request from Area 3 Superintendent MacGillivray for students from Area 3 schools to travel to various locations in British Columbia on April 26 to May 3, 2024. Locations to be visited include Vancouver, Whistler, Richmond and Victoria. Thirty-eight (38) Grades 5-8 students from the following schools will be involved in this higher care trip: Berens River, Black River Anishinabe, Duke of Marlborough, Falcon Beach, Matheson Island, Ministic, San Antonio and Wanipigow.

MOTION #49-2024: That the Area 3 Schools group higher care trip request for thirty-eight (38) Grades 5-8 students to British Columbia on April 26 to May 3, 2024 be approved.

Imrie
Friesen
Carried

ii. **Barrows Junction School**

Chairperson Ballantyne reviewed a request from Principal Barker for thirteen (13) Grades N-8 students to travel to Swan River on various dates: April 3, 10, 17, 24 and May 1, 2024.

MOTION #50-2024: That the Barrows Junction School higher care trip request for thirteen (13) Grades N-8 students to travel to Swan River on various dates (April 3, 10, 17, 24 and May 1, 2024) be approved.

Mosiondz
Pearson
Carried

iii. **Duke of Marlborough School**

Chairperson Ballantyne reviewed a request from Principal Manning for four (4) Grade 8 students to travel to Medicine Hat, Alberta on June 1-13, 2024.

MOTION #51-2024: That the Duke of Marlborough School higher care trip request for four (4) Grade 8 students to travel to Medicine Hat, Alberta on June 1-13, 2024 be approved.

Friesen
Calvert
Carried

iv. **Helen Betty Osborne Ininiw Education Resource Centre eight (8) trip requests**

Chairperson Ballantyne reviewed a number of higher care trip requests from Principal Tootoosis:

- Twelve (12) Grades 6-8 students to travel to Duck Bay, Gunisao River and Robinson Bay on April 2-12, 2024 (day trips),
- Fifteen (15) Grades 9-12 students to travel to Camp Arnes on April 24-27, 2024 (overnight trip),
- Forty-five (45) Grade 7 students to travel to Sea Falls Camp on May 13-14, 2024 (overnight trip),
- Twelve (12) Grades 6-8 students to travel to Pine Creek (alternate location: Pavillion) on May 13 to June 27, 2024 (day trips),
- Thirty-five (35) Grade 8 students to travel to Sea Falls Camp on May 15-16, 2024 (overnight trip),

- Sixteen (16) Grades 9-12 students to travel to Carmen, Winnipeg and Portage la Prairie on May 15-19, 2024 (overnight trip),
- Fifteen (15) Grades 9 -12 students to travel to Winnipeg on June 5-8, 2024 (overnight trip),
- Fifteen (15) Grades 6-8 students to travel to Black Water (alternate location: Sea Falls Pond) on June 6, 11, 13, 2024 (alternate dates June 8, 20, 24) (day trips).

MOTION #52-2024:

That the following Helen Betty Osborne Ininiw Education Resource Center higher care trip requests be approved:

- Twelve (12) Grades 6-8 students to travel to Duck Bay, Gunisao River and Robinson Bay on April 2-12, 2024 (day trips),
- Fifteen (15) Grades 9-12 students to travel to Camp Arnes on April 24-27, 2024 (overnight trip),
- Forty-five (45) Grade 7 students to travel to Sea Falls Camp on May 13-14, 2024 (overnight trip),
- Twelve (12) Grades 6-8 students to travel to Pine Creek (alternate location: Pavillion) on May 13 to June 27, 2024 (day trips),
- Thirty-five (35) Grade 8 students to travel to Sea Falls Camp on May 15-16, 2024 (overnight trip),
- Sixteen (16) Grades 9-12 students to travel to Carmen, Winnipeg and Portage la Prairie on May 15-19, 2024 (overnight trip),
- Fifteen (15) Grades 9 -12 students to travel to Winnipeg on June 5-8, 2024 (overnight trip),
- Fifteen (15) Grades 6-8 students to travel to Black Water (alternate location: Sea Falls Pond) on June 6, 11, 13, 2024 (alternate dates June 8, 20, 24) (day trips).

Throop
Friesen
Carried

v. **Jack River School three (3) trip requests**

Chairperson Ballantyne reviewed a number of higher care trip requests from Principal Brant:

- Twelve (12) Grades 7-8 students to travel to Duck Bay, Gunisao River and Robinson Bay on April 5, 8, 2024 (day trips),
- Twelve (12) Grades 7-8 students to travel to Pine Creek (alternate location: Pavillion) on May 23, 24, June 4, 5, 14, 17, 26, 27, 2024 (day trips),

- Twelve (12) Grades 7-8 students to travel to Black Water (alternate location: Sea Falls Pond) on June 4, 2024 (alternate date June 14, 2024) (day trip).

MOTION #53-2024: That the following Jack River School higher care trip requests be approved:

- Twelve (12) Grades 7-8 students to travel to Duck Bay, Gunisao River and Robinson Bay on April 5, 8, 2024 (day trips),
- Twelve (12) Grades 7-8 students to travel to Pine Creek (alternate location: Pavillion) on May 23, 24, June 4, 5, 14, 17, 26, 27, 2024 (day trips),
- Twelve (12) Grades 7-8 students to travel to Black Water (alternate location: Sea Falls Pond) on June 4, 2024 (alternate date June 14, 2024) (day trip).

Throop
Mosiondz
Carried

vi. **Mel Johnson School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Tozer for ten (10) Grade 9 students to travel to Ottawa, Ontario on April 13-19, 2024.

MOTION #54-2024: That the Mel Johnson School higher care trip request for ten (10) Grade 9 students to travel to Ottawa, Ontario on April 13-19, 2024 be approved.

Mosiondz
Calvert
Carried

vii. **Wanipigow School**

Chairperson Ballantyne reviewed a higher care trip request from Principal Bushie for eleven (11) Grade 12 students to travel to Ottawa, Ontario on April 15-18, 2024.

MOTION #55-2024: That the Wanipigow School higher care trip request for eleven (11) Grade 12 students to travel to Ottawa, Ontario on April 15-18, 2024 be approved.

Friesen
Pearson
Carried

d. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of February 2024.

MOTION #56-2024: That the February 2024 Disbursements of \$14,196,051.94 be approved.

Mosiondz
Calvert
Carried

e. **2024/25 School Year Calendar**

i. **School Year**

This item was tabled to the April 2024 Board meeting.

ii. **Board Meeting Dates**

This item was tabled to the April 2024 Board meeting.

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

Policy Review Committee members Ballantyne and Throop, with assistance from Chief Superintendent Klassen, provided a report of their February 14, 2024 meeting.

MOTION #57-2024: That, based upon recommendation from the Policy Review Committee, the following policies be approved for implementation:

- Revised Policy, Regulation and new Exhibit form: C.2.L – Security Cameras in Schools,
- Revised Regulation: E.3.M – Sick Leave.

Pearson
Mosiondz
Carried

MOTION #58-2024: That, based upon recommendation from the Policy Review Committee, the following policies be approved for distribution for feedback:

- New draft Policy and Regulation: Staff Interaction with Students,

- Revised Policy, Regulation and Exhibit: G.1.L – Administration of Prescribed Medication to Students,
- New draft Policy, Regulation and Exhibit: Confidentiality,
- Revised draft Policy E.1.N.1 – Smoking on School Division Property – Employees and User Groups.

Calvert
Throop
Carried

b. Finance Committee

No report. Next meeting will be arranged for some time during the April 2024 Board meeting.

c. N.O.F.I. Board of Directors Meeting

Board of Director Chairperson Friesen provided a report of their meeting held March 20, 2024.

d. Support Staff Liaison Committee

No report.

e. Employee Pension Committee

No report.

f. F.S.D./F.T.A. Liaison Committee

A report of the meeting held February 23, 2024 will be provided once minutes are received.

g. Employee Benefits Committee

No report.

h. Collective Bargaining

Information.

7.00

CHAIRPERSON'S REPORT

a. **Manitoba School Boards Association (MSBA)**

i. **2024 Convention**

Information.

ii. **February 26, 2024 Letter**

Information and discussion. Direction provided to administration.

b. **Annual School Committee Conference – Report to Delegates**

Chairperson Ballantyne reviewed the draft template on items to address in the report to delegates. Administration was directed to refine the template and forward the corresponding visual report to Trustees before the April Board meeting.

c. **Correspondence**

Information.

8.00

EDUCATION AND BOARD DEVELOPMENT

a. **Board and Superintendent Group Meeting**
(Timed Item, Tuesday, March 19, 2024)

Before the meeting proceeded, Chief Superintendent Klassen unveiled the “Kokum” frame that was presented to the Board in February.

Chief Superintendent Klassen also shared a gift to be presented to Minister Altomare on his attendance at the 50th Frontier Games event, and a gift (framed painting) presented to the Board on behalf of the Frontier Games planning committee.

Chairperson Ballantyne welcomed members of the senior leadership team to the meeting. Discussion took place on the Division’s Strategic Plan focus areas and visioning activities for the future.

b. **Fine Arts Report**
(Timed Item, Wednesday, March 20, 2024, 11:15 a.m.)

Chairperson Ballantyne welcomed Area Superintendent MacGillivray to the meeting, who provided a program report on Fine Arts in the Division.

c. **Technology**

Trustees received support from the Technology department for I-pads use.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Follow-up discussion from the March 19, 2024 meeting with the Superintendent Group took place.

b. **Meetings and Travel**

Information.

c. **April 2024 Annual School Committee Conference**

Trustees reviewed the conference agenda and provided administration with direction for preparation for the April conference.

d. **May 2024 Board Meeting/School(s) Visit**

Discussion regarding the May 2024 Board meeting and visit to schools.

e. **Office Needs Assessment**

Information and discussion, with direction to administration provided.

f. **June 2024 Graduations**

Information.

g. **Attendance**

Information.

h. **Bravos**

i. **Enrollments**

Information.

j. **Articles**

Information.

k. **Correspondence**

Information.

l. **Low Risk Trips**

Information.

9.02 Interim Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for February 8, 2024:
 - MSBA 2024 Convention Resolutions & Special Business Package.
- b. Electronic correspondence from the Manitoba School Boards Association for February 21, 2024:
 - E-bulletin – February 24, 2024.
- c. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re 2023-24 Community Schools Program – Grand Rapids School.

- d. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re 2023-24 Community Schools Program – West Lynn Heights School.
- e. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re 2023-24 Community Schools Program – Thunderbird School.
- f. Memo from Josh Watt, Executive Director, MSBA re MSBA Risk Management Services.
- g. Position Posting – MSBA Director, Occupational Risk, Health, Safety & Liability Management.
- h. Letter from Janet Tomy, Assistant Deputy Minister, Student Achievement and Inclusion Division, Manitoba Education and Early Childhood Learning re *Manitoba School Leadership Framework*.
- i. Electronic correspondence from the Manitoba School Boards Association for February 28, 2024:
 - Letter from Orysa Petryshyn, Teacher & Head Advisor for Social Justice and Chess Club at Sisler High School, Winnipeg School Division re Manitoba Chess Championship,
 - The Canadian Olympic School Program, Destination Paris 2024!
- j. Letter from Honourable Ron Kostyshyn, Minister of Agriculture and the Honourable Nello Altomare, Minister of Education and Early Childhood Learning re Proclamation – Canadian Agriculture Literacy Month – March 2024.
- k. Special Announcement – Area 3 Superintendent Designate.
- l. Electronic correspondence from the Manitoba School Boards Association for March 6, 2024:
 - Save the Date – Manitoba Safety and Health Week Launch,
 - E-bulletin – March 6, 2024,
 - Stone Soup 2024 – March 11–17,
 - Rural Development Institute eNewsletter Issue 15 – March 2024,
 - Call for Presentations 19th Annual Aboriginal Education Research Forum “Shawane Dagošiwīn” & 11th Annual National Indigenous Physical Activity & Wellness Conference.
- m. Letter from Allan Hawkins, Executive Director, Student Achievement and Inclusion Division, Manitoba Education and Early Childhood Learning re new Occupational Therapy Consultant in Inclusion Support Branch.
- n. Electronic correspondence from the Manitoba School Boards Association for February March 13, 2024:
 - Annual Convention Delegation Kit (Program, Resolutions package, Candidate profiles, Rock Your Socks poster),
 - 19th Annual Aboriginal Education Research Forum – May 15-16, 2024.
- o. Letter from Assistant Deputy Minister Mona Pandy, Manitoba Education and Early Childhood Learning re 2023/24 A1 Re-allocation of Funds.
- p. Letter from Honourable Nello Altomare, Minister of Education and Early Childhood Learning re *Bill 21 – The Public Schools Amendment Act* (school age, parent/guardian redefined).
- q. Canadian School Boards Association National Reconciliation Partnership Award.

Outgoing

- a. Letter from Board Chairperson Ballantyne to The Honourable Chrystia Freeland, Federal Minister of Finance and Deputy Prime Minister re National School Food Program.

MOTION #59-2024: That the correspondence be received.

Friesen
Mosiondz
Carried

13.00 ADJOURNMENT

MOTION #60-2024: That the meeting be adjourned.

Calvert
Carried

The meeting adjourned at 3:34 p.m. on Wednesday, March 20, 2024.