



Minutes

Board of Trustees Meeting

30 Speers Road

Winnipeg, Manitoba

June 13, 2024

**MINUTES
EXECUTIVE SUMMARY
JUNE 13, 2024
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Education Partnership Agreements		
i. Notice of Intent: Black River First Nation	2	Accepted
ii. Notice of Amendment: Berens River First Nation	3	Direction to Administration
Division Signatories	3	Approved
2024/25 Strategic Plan Focus Area	3	Approved
2024/25 School Year Calendar – Adjustment	4	Direction to Administration
Disbursements	4	Approved
Higher Care Trip Requests for Ratification	4	Ratified
1. Area 4 Schools		
2. Brochet School		
3. Duke of Marlborough School (2 Trips)		
4. Frontier Mosakahiken School (2 Trips)		
5. Grand Rapids School (2 Trips)		
6. Helen Betty Osborne Ininiw Education Resource Centre (14 Trips)		
7. Jack River School (8 Trips)		
8. Leaf Rapids Education Centre		
9. Matheson Island School		
10. Mel Johnson School		
11. Philomene Chartrand School		
12. San Antonio School		
13. Stevenson Island School (2 Trips)		
14. Wanipigow School		
15. West Lynn Heights School		
16. Falcon Beach School (2 Trips)		
17. Thicket Portage School		
18. Wanipigow School		
Tenders	6	Approved
Promissory Note No. LTPS0715	6	Approved

COMMITTEE REPORTS	6	Information
Policy Review Committee	6	Accepted
- Policy F.3.D – Homework be rescinded,		
- Sub-committee of identified individuals be struck to review Policy E.2.A – Language Fluency Allowance.		
CHAIRPERSON’S REPORT	7	Information
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GENERAL DISCUSSION	10	Information
CORRESPONDENCE	10	Received
ADJOURNMENT	11	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
WINNIPEG, MANITOBA
JUNE 13, 2024**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Marg Imrie	Area 3
	Hilbert Mosiondz	Area 1
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Charlene Throop	Area 5
Present: (Via Teams)	Graeme Montgomery	Area 1
	Tanya Friesen	Area 3
	Mike Muswagon	Area 5
Present:	Reg Klassen	Chief Superintendent
	Paul Critchley	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Guest:	Tyson MacGillivray	Area 3 Superintendent (Chief Superintendent-Designate)
Presenter: (via Teams)	Meghan Clements De Silva	Assistant Superintendent, Student Services and Wellness

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 9:03 a.m.

Chairperson Ballantyne welcomed Chief Superintendent-Designate MacGillivray to the meeting who was attending as a guest.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda and Addendum for June 13, 2024.

MOTION #102-2024: That the amended draft meeting agenda for June 13, 2024 be approved.

Muswagon
Mosiondz
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft May 15, 2024 regular meeting minutes.

MOTION #103-2024: That the draft regular meeting minutes for May 15, 2024 be approved.

Sanderson
Mosiondz
Carried

3.00 IN-CAMERA

MOTION #104-2024: That the Board move into an in-camera session.

Imrie
Throop
Carried

The Board moved into an in-camera session at 9:07 a.m.

MOTION #105-2024: That the Board move out of the in-camera session.

Calvert
Imrie
Carried

The Board moved out of the in-camera session at 9:32 a.m.

4.00 DELEGATION/GUEST(S)

5.00 ACTION ITEMS

a. Education Partnership Agreements

i. Notice of Intent: Black River First Nation

Chairperson Ballantyne reviewed the April 30, 2024 letter from the Black River First Nation, addressed to Chief Superintendent Klassen, regarding the First Nation's intent to conclude the Education Partnership Agreement between Frontier School Division and the Black River First Nation effective the 2025/26 school year.

Chief Superintendent Klassen and Secretary-Treasurer Critchley reviewed processes involved in concluding the Education Partnership Agreement with the Black River First Nation and transition plans for the 2024/25 school year.

MOTION #106-2024: That the notice of intent to discontinue the Education Partnership Agreement between Frontier School Division and the Black River First Nation, effective June 30, 2025 be accepted.

Mosiondz
Pearson
Carried

Administration was directed to forward communication to the Black River First Nation Chief and Council.

ii. **Notice of Amendment: Berens River First Nation**

Chairperson Ballantyne reviewed the May 16, 2024 Band Council Resolution received from the Berens River First Nation, requesting an amendment to the Education Partnership Agreement between Frontier School Division and the Berens River First Nation.

Chief Superintendent Klassen and Secretary-Treasurer Critchley reviewed processes involved in amending the Education Partnership Agreement with the Berens River First Nation.

Administration was directed to forward communication to the Berens River First Nation regarding their request for amendment to the Education Partnership Agreement.

b. **Division Signatories**

Secretary-Treasurer Critchley reviewed processes involved in identifying Division signatories for the Division.

MOTION #107-2024: That the signing officers for Frontier School Division be Board Chairperson Linda Ballantyne; Secretary-Treasurer Paul Critchley, and effective August 1, 2024, Chief Superintendent Tyson MacGillivray.

Mosiondz
Calvert
Carried

c. **2024/25 Strategic Plan Focus Areas**

Chief Superintendent Klassen reviewed refinements to the Strategic Plan focus areas of Academics, Indigenous Way of Life, and Student Services and Wellness for 2024/25.

MOTION #108-2024: That the 2024/25 Frontier School Division Strategic Plan focus areas for Academics, Indigenous Way of Life, and Student Services and Wellness be approved.

Calvert
Throop
Carried

d. **2024/25 School Year Calendar – Adjustment**

Chief Superintendent Klassen reviewed the 2024/25 school year calendar approved at the April 2024 Board meeting. He shared an adjustment for the initial January 24, 2025 Teacher Professional Day, to be changed to February, 7, 2025. He noted this adjustment will not affect the total number of school days required by the Province for the 2024/25 school year.

Administration will forward communication to Manitoba Education and Early Childhood Learning regarding this adjustment.

e. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of May 2024.

MOTION #109-2024: That the May 2024 Disbursements of \$14,523,779.64 be approved.

Sanderson
Imrie
Carried

f. **Higher Care Trips for Ratification**

Chairperson Ballantyne reviewed a number of higher care trip requests approved by the Chief Superintendent for Board ratification:

1. Area 4 Schools trip to Churchill on May 28-30, 2024.
2. Brochet School trip to Winnipeg on June 13-19, 2024.
3. Duke of Marlborough School two (2) trips to:
 - Matheson Island on May 27-31, 2024,
 - Wapusk National Park on June 19-23, 2024.
4. Frontier Mosakahiken School two (2) trips to:
 - The Pas on June 17, 2024,
 - Pioneer Bay / Clearwater Lake on June 18, 2024 (alternate dates: June 19 or June 20, 2024).
5. Grand Rapids School two (2) trips to:
 - Grand Rapids Culture Camp (day trips) on June 2-28, 2024,
 - Winnipeg on June 17-19, 2024.

6. Helen Betty Osborne Ininiw Education Resource Centre fourteen (14) trips to:
 - Sea Falls Camp Site on May 15-16, 2024,
 - Pine Creek on May 23, 24, 30, 31, 2024,
 - Sea Falls on May 13, 2024,
 - Sea Falls Camp Site on May 14, 2024,
 - Fort Island Bridge on May 27, June 10, 14, 20, 2024,
 - Quebec City, Quebec on May 27-June 3, 2024,
 - Molson Lake Road / Paimusk Creek on May 28-31, 2024,
 - Paimusk Creek / Molson Lake Road on May 29-30, 2024,
 - Sea Falls on June 3-4, 2024,
 - Sugar Falls Camp, Pipestone Lake Camp Site, Cross Lake on June 5-7, 2024,
 - Paimusk Creek on June 13-14, 2024,
 - Winnipeg on June 15-18, 2024,
 - Archway Trading Post / Fort Island on June 17-19, 2024,
 - Rossville Pavilion on June 11, 2024.
7. Jack River School eight (8) trips to:
 - Sea Falls Park on May 21, 22, 23, 2024,
 - Molson Lake / Sundance Site on May 27-31, 2024,
 - Multiplex Auditorium on June 10-13, 2024 (alternate dates June 10-14, 2024),
 - Museum and Rossville Pavilion on June 11, 2024 (alternate date June 12, 2024),
 - Black Water Fishing Site on June 13, 2024 (alternate date June 14, 2024),
 - Winnipeg on June 15-18, 2024,
 - Playgreen Commercial Fishing Plant on June 25, 2024 (alternate date June 26, 2024),
 - Rossville Pavilion on June 11, 2024.
8. Leaf Rapids Education Centre to Winnipeg on June 13-18, 2024.
9. Matheson Island School to Matheson Island school yard on May 29-31, 2024.
10. Mel Johnson School to Winnipeg on June 17-21, 2024.
11. Philomene Chartrand School to Swan River on June 18, 2024.
12. San Antonio School to Rice Lake on June 19-20, 2024.
13. Stevenson Island School two (2) trips to:
 - Stevenson Island / Island Lake on June 13, 2024,
 - Stevenson Island / Island Lake on June 25, 2024.
14. Wanipigow School to Winnipeg on June 12, 2024.
15. West Lynn Heights School to Winnipeg on June 5-9, 2024.
16. Falcon Beach School two (2) trips to:
 - Winnipeg on June 15-16, 2024,
 - Star Lake on September 19-20, 2024.
17. Thicket Portage School to Thompson, Wabowden and Cranberry Portage on June 12-14, 2024.
18. Wanipigow School to Winnipeg on June 10, 2024.

MOTION #110-2024: That all identified higher care trip requests approved by the Chief Superintendent be ratified.

Imrie
Mosiondz
Carried

g. **Tenders**

Chairperson Ballantyne reviewed Tenders that have been awarded since the May 2024 Board meeting.

MOTION #111-2024: That Tender #1019, Abatement of Duck Bay Housing Unit awarded to Parkland Cleaners and Restoration be approved.

Pearson
Calvert
Carried

h. **Promissory Note No. LTPS0715**

Secretary-Treasurer Critchley reviewed Promissory Note No. LTPS0715 for Board approval.

MOTION #112-2024: That Promissory note No. LTPS0715 be approved.

Pearson
Calvert
Carried

6.00 COMMITTEE REPORTS

a. **Policy Review Committee**

Committee Chairperson Montgomery provided a report of the meeting held June 3, 2024.

A number of policy documents (for feedback or for implementation) will be presented to the Board at their September 26-27, 2024 meeting for review and approval.

MOTION #113-2024: That the recommendation from the Policy Review Committee be accepted:

- Policy F.3.D – Homework be rescinded; and,
- That a sub-committee of identified individuals be struck to review Policy E.2.A – Language Fluency Allowance.

Throop
Mosiondz
Carried

Administration was directed to begin the process of communicating with identified individuals for review of Policy E.2.A.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of the meeting held June 13, 2024.

c. **N.O.F.I. Board of Directors Meeting**

Committee Chairperson Friesen provided a report of the meeting held June 13, 2024.

d. **Support Staff Liaison Committee**

No report. The next meeting of this Committee is scheduled for October 31, 2024.

e. **Employee Pension Committee**

No report. The next meeting of this Committee is scheduled for October 30, 2024.

f. **F.S.D./F.T.A. Liaison Committee**

No report. The next meeting of this Committee is scheduled for June 17, 2024.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

7.00

CHAIRPERSON'S REPORT

a. **Service Awards Presentation to Staff**

Chairperson Ballantyne reviewed plans for the presentation of long-service awards to staff scheduled for June 14, 2024 followed by an appreciation lunch with 30 Speers Road staff.

b. **Manitoba School Boards Association (MSBA)**

Information.

c. **April 2024 Presentations**

Discussion resumed on the Division Office Needs Assessment including presentations by Stantec and Norway House Cree Nation on April 23, 2024.

Further discussion to resume at the September 2024 Board meeting.

d. **Correspondence**

Information.

8.00 EDUCATION AND BOARD DEVELOPMENT

a. **Student Services and Wellness Program Report** (Timed Item, 11:00 a.m.)

Chairperson Ballantyne welcomed Assistant Superintendent Clements De Silva, who provided a program report on Student Services and Wellness.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Strategic Plan**

i. **Reports Schedule 2024/25**

Information.

ii. **Focus Area Discussion**

Discussed under item 5.00 c.

b. **Meetings and Travel**

Information.

c. **Board Meetings: September 2024 and October 2024**

Discussion and direction to administration.

d. **Attendance**

Information.

e. **Bravos**

Bravos were conveyed to the students from Falcon Beach School and Thunderbird School who competed and medaled in the Canada-wide Science Fair, and a student from Helen Betty Osborne Ininiw Education Resource Centre who competed in the Fashion Technology category at the Skills Canada Competition.

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.

i. **Low Risk Trips**

Information.

9.02 Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

c. **Transportation**

Information.

d. **D-Grants**

Information.

e. **Special Allocation F-Grants**

Information.

10.00 CONFERENCE/MEETING REPORTS

a. April 2024 Advisory Committee Meeting Reports

Trustees from all Areas provided reports of their April 2024 Advisory Committee Meetings.

11.00 GENERAL DISCUSSION

a. Interim Chief Superintendent

Chief Superintendent Klassen shared information on being named as Interim Chief Superintendent at Seine River School Division.

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for May 8, 2024:
 - Future Now Expo Brochure and Scholarship information,
 - Manitoba Access Awareness Week – Free Webinars,
 - Child Nutrition Council of Manitoba Letter re 2024-25 Application.
- b. Electronic correspondence from the Manitoba School Boards Association for May 15, 2024:
 - Sakeenah Canada – Holistic Support for Women, Children and Families [Sakeenah Canada Services](#),
 - E-bulletin – May 15, 2024,
 - Canadian School Boards Association (CSBA) – Request for Proposals – Pollock Local Voice Follow-up,
 - CSBA Congress and National Trustee Gathering on Indigenous Education – Registration Reminder – July 3-5, 2024,
 - Mark Dickof Scholarship Awards information.
- c. Memo from Josh Watt, Executive Director, MSBA re Requests from Delegations (Private Citizens) to Appear/Address School Board Meetings.
- d. Electronic correspondence from the Manitoba School Boards Association for May 29, 2024:
 - CSBA Presidents Bulletin [President's Bulletin](#),
 - E-bulletin – May 29, 2024.
- e. Electronic correspondence from the Manitoba School Boards Association for June 12, 2024:
 - Camp Quality pamphlet.
- f. Letter from Deanna Holowachuk, School Development Office, The Terry Fox Foundation re The Terry Fox Run.

Outgoing

- a. Letter from Linda Ballantyne, Chairperson to Canadian Association of School System Administrators re Letter of Support.

MOTION #114-2024: That the correspondence be received.

Calvert
Sanderson
Carried

13.00 ADJOURNMENT

MOTION #115-2024: That the meeting be adjourned.

Calvert
Carried

The meeting adjourned at 3:03 p.m.