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## INVITES APPLICATIONS FOR THE FOLLOWING POSITION

<b>Position:</b>	<b>Maintenance Person</b>
Location:	Thicket Portage School
Start Date:	March 3, 2025
Hours/Days/Months:	4 hours/day, 5 days/week, 12 months/year
Term of Employment:	Permanent
Salary:	\$28.17/hour
Unionized/Non-Unionized:	Non-Unionized
<b>Application Deadline:</b>	<b>Open Until Filled</b>

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The Maintenance Person performs required work on construction, renovations, repairs and general building maintenance.

### **QUALIFICATIONS**

- Grade 12
- Valid Manitoba Drivers' License
- Three years' maintenance experience
- Working knowledge of general maintenance standards and practices in the areas of plumbing, carpentry, painting and grounds keeping
- Knowledge of materials, application techniques and the tools required to complete maintenance tasks
- Knowledge of safe practices and procedures required at the worksite
- Knowledge of WHMIS, First Aid and Workplace Safety and Health regulations (i.e. confined entry)
- Ability to work independently and as part of a team
- Excellent planning and organizational skills
- Excellent communication, interpersonal and collaboration skills
- Ability to establish and maintain effective working relationships
- Physically able of performing assigned duties (lifting up to 40 kg).

### **DUTIES AND RESPONSIBILITIES**

- Monitors main water shut off, alarm system, heating system, main electrical and control panels and operates same to maintain continual operation and protect school from emergency damage
- Performs required work in plumbing i.e. building renovations and/or maintenance repairs
- Assembles, installs and repairs fittings and fixtures connected to water and sewer.
- Assesses basic electrical problems and refers to appropriate trades person for repair
- Performs other related duties as assigned

Applications must include a cover letter, current resume and a list of three professional references including contact numbers. Consent to contact references is also required.

*Thank you for your interest; however, only applicants selected for an interview will be contacted.*

*By applying, you consent to the Division contacting your references. As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Check) and Child Abuse Registry Check, at their own expense. Further information is available at [www.fsdnet.ca](http://www.fsdnet.ca)*

*Reasonable accommodations are available for persons with disabilities on request.*

Forward application package to:  
Ms. Cynthia Comeau, Principal  
Thicket Portage School  
Thicket Portage, MB R0B 1R0  
Fax: (204) 286-3271  
Email: [Cynthia.Comeau@fsdnet.ca](mailto:Cynthia.Comeau@fsdnet.ca)

