



INVITES APPLICATIONS FOR THE FOLLOWING POSITION

Position:	Dormitory Mentors (Four Positions Available)
Location:	Two (2) Male, One (1) Female, One (1) Either Male or Female Frontier Collegiate Campus
Start Date:	As soon as possible
Hours/Days/Months:	10 hours/day, 4 days/week, 10 months/year
Term of Employment:	Permanent
Salary:	\$24.39/hour to \$27.24/hour (dependent upon education)
Unionized/Non-Unionized:	Unionized
Application Deadline:	Open Until Filled

Frontier Collegiate Campus provides a home for approximately 300 students from northern communities while they attend high school. Our students live in a college-style dormitory comprised of eight dorms. The Dormitory Mentors are responsible for the creation and maintenance of a nurturing and safe environment for students through daily interaction. We are seeking reliable and energetic people who will be key individuals in providing care, supervision and discipline to students. This is not a clinical counseling position. This position requires shift work rotation (days, evenings, nights, weekends).

DUTIES AND RESPONSIBILITIES

- Conducting regular meetings/discussions with students and parents to inform of expectations, policies and practices
- Providing guidance to students to promote healthy life skills, e.g. nutrition, personal hygiene, daily chores such as room cleaning, refuse collection and disposal, bed-making, fire and safety standards
- Accompanying and supervising students on trips, e.g. shopping, special events, on campus recreational activities and outings
- Providing daily encouragement and support to help students achieve goals
- Maintaining contact with parents/guardians, community education representatives, teachers and student support team to ensure the well-being of students
- Keeping abreast of student progress in school and encourage academic success
- Acting as an advocate for students
- Performs other duties as assigned.

QUALIFICATIONS

- Post-secondary education in Youth Care, Applied Counseling or related field (or willingness to enroll in program)
- Current CPR and First Aid would be an asset
- Valid Class 4 Manitoba driver's license (or willingness to obtain)
- Two years' experience working with youth in a group setting
- Knowledge of supervisory techniques
- Fluency in an Indigenous language would be an asset
- Ability to relate positively with adolescents
- Ability to work independently and as a team member
- Ability to use Microsoft Office, Outlook, and PowerSchool.

Applications must include a cover letter, current resume and a list of three professional references including contact numbers, all of whom must have knowledge of the applicant's performance in the applicant's current or recent assignment. Consent to contact references is also required.

*Thank you for your interest; however, only applicants selected for an interview will be contacted.
By applying, you consent to the Division contacting your references. As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Check) and Child Abuse Registry Check, at their own expense. Further information is available at www.fsdnet.ca*

Reasonable accommodations are available for persons with disabilities on request.

Forward application package to:
Vincent Cable, Principal
Frontier Collegiate
Cranberry Portage, MB R0B 0H0
Fax: (204) 472-3191
Email: Vincent.Cable@fsdnet.ca
Posting Date: March 19, 2025

