



Minutes

Board of Trustees Meeting

Mel Johnson School (Wabowden) and

Area 1 Office (Thompson)

May 12-14, 2025

(Available in alternate formats upon request)

**MINUTES
EXECUTIVE SUMMARY
MAY 12-14, 2025
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Award for Outstanding Contribution - Employees	3	Approved
Higher Care Trip Requests for Ratification	3	Ratified
1. Black River Anishinabe School		
2. Chan Kagha Otina Dakota Wayawa Tipi School		
3. Cranberry Portage Elementary (2 Trips)		
4. Cormorant Lake School		
5. D.R. Hamilton School		
6. Duck Bay School (2 Trips)		
7. Duke of Marlborough School		
8. Frontier Collegiate		
9. Frontier Mosakahiken School (3 Trips)		
10. Grand Rapids School		
11. Helen Betty Osborne Ininiw Education Resource Centre (14 Trips)		
12. Jack River School (6 Trips)		
13. Joseph H. Kerr School		
14. Leaf Rapids Education Centre		
15. Mel Johnson School		
16. Peonan Point School		
17. Philomene Chartrand School		
18. Rorketon School		
19. Skownan School (2 Trips)		
20. Area 3 Schools (Berens River, Black River, Duke of Marlborough, Falcon Beach, Matheson Island, Stevenson Island, Wanipigow)		
21. Area 4 Schools (Cold Lake, Cormorant, Cranberry Portage Elementary, Frontier Mosakahiken, Joseph H. Kerr)		
Borrowing By-Law B-1-26	4	Approved
Disbursements	4	Approved
Collective Agreements	5	Ratified
i. Ratification of Collective Agreement Local 8223-18 (Lynn Lake)		
ii. Ratification of Collective Agreement Local 8223-16 (Leaf Rapids)		
Five Year Capital Plan	5	Approved
Promissory Note No. LTPS0791	6	Approved

COMMITTEE REPORTS	6	Information
Employee Pension Committee	7	Approved
- Adoption of a new target asset mix for investments,		
- Actuarial Valuation Report as of December 31, 2024,		
- Amended Statement of Investment Policies and Procedures and Resolution No. 2025-2.		
CHAIRPERSON’S REPORT	8	Information
EDUCATION AND BOARD DEVELOPMENT	8	No items
ADMINISTRATION REPORTS		
Chief Superintendent	8	Information
Secretary-Treasurer	9	Information
CONFERENCE/MEETING REPORTS	10	Information
GENERAL DISCUSSION	10	Information
CORRESPONDENCE	10	Received
ADJOURNMENT	11	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
MEL JOHNSON SCHOOL (WABOWDEN) AND
AREA 1 OFFICE (THOMPSON)
MAY 12-14, 2025**

Present:	Linda Ballantyne	Area 2
	Graeme Montgomery	Area 1
	Hilbert Mosiondz	Area 1
	Marg Imrie	Area 3
	Mike Muswagon	Area 5
	Charlene Throop	Area 5
Present:	Donna Calvert	Area 4
(Via Teams)	Tanya Friesen	Area 3
	Marion Pearson	Area 4
Absent:	Howard Sanderson	Area 2 (Excused, Sick)
Present:	Tyson Mac Gillivray	Chief Superintendent
	Paul Critchley	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent

CALL TO ORDER

Chairperson Ballantyne called the meeting to order at 3:46 p.m. on Monday, May 12, 2025.

The Board visited Mel Johnson School visiting classrooms and meeting with students and staff. They began the first part of their meeting at Mel Johnson School after that activity took place.

On Tuesday, May 13, 2025, due to weather conditions, the Board plans to visit schools in Area 1 was adjusted to include Gillam School and West Lynn Heights School.

The second and concluding part of the Board meeting took place in the Area 1 office in Thompson on Wednesday, May 14, 2025, with a returning Call to Order at 8:30 a.m.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for May 12-14, 2025. An Addendum was shared (item 5.00 g. Promissory Note No. LTPS0791).

MOTION #104-2025 That the draft amended meeting agenda for May 12-14, 2025 be approved.

Montgomery
Mosiondz
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft April 22, 2025 regular meeting minutes. One minor typographical refinement was made.

MOTION #105-2025 That the draft revised regular meeting minutes for April 22, 2025 be approved.

Imrie
Throop
Carried

3.00 IN-CAMERA

MOTION #106-2025 That the Board move into in-camera session.

Montgomery
Imrie
Carried

The Board moved into an in-camera session at 9:12 a.m. on Wednesday, May 14, 2025.

MOTION #107-2025 That the Board move out of in-camera session.

Mosiondz
Muswagon
Carried

The Board moved out of the in-camera session at 11:47 a.m. on Wednesday, May 14, 2025.

MOTION #108-2025 That Grievance No. F02-2025 be denied.

Montgomery
Mosiondz
Carried

Direction was provided to the Board to hold a Special Board meeting on Tuesday, May 27, 2025.

4.00 DELEGATION/GUEST(S)

ACTION ITEMS**a. Award for Outstanding Contribution – Employees**

Chairperson Ballantyne reviewed information on the Award for Outstanding Contribution – Employees. Trustees on the Awards Panel Committee provided their recommendation to the Board.

MOTION #109-2025

That, as recommended by the Awards Panel Committee, the 2025 Award for Outstanding Contribution – Employees be awarded to Leroy Condappa and Don McCaskill.

Muswagon
Montgomery
Carried

b. Higher Care Trip Requests for Ratification

Chairperson Ballantyne reviewed a number of higher care trip requests approved by the Chief Superintendent for Board ratification:

1. Black River Anishinabe School
2. Chan Kagha Otina Dakota Wayawa Tipi School
3. Cranberry Portage Elementary (2 Trips)
4. Cormorant Lake School
5. D.R. Hamilton School
6. Duck Bay School (2 Trips)
7. Duke of Marlborough School
8. Frontier Collegiate
9. Frontier Mosakahiken School (3 Trips)
10. Grands Rapid School
11. Helen Betty Osborne Ininiw Education Resource Centre (14 Trips)
12. Jack River School (6 Trips)
13. Joseph H. Kerr School
14. Leaf Rapids Education Centre
15. Mel Johnson School
16. Peonan Point School
17. Philomene Chartrand School
18. Rorketon School
19. Skownan School (2 Trips)
20. Area 3 Schools (Berens River, Black River, Duke of Marlborough, Falcon Beach, Matheson Island, Stevenson Island, Wanipigow)
21. Area 4 Schools (Cold Lake, Cormorant, Cranberry Portage Elementary, Frontier Mosakahiken, Joseph H. Kerr).

MOTION #110-2025

That the identified higher care trip requests for the following schools be ratified: Black River Anishinabe, Chan Kagha Otina Dakota Wayawa Tipi, Cranberry Portage Elementary (2 Trips), Cormorant Lake, D.R. Hamilton, Duck Bay (2 Trips), Duke of Marlborough, Frontier Collegiate, Frontier Mosakahiken (3 Trips), Grand Rapids, Helen Betty Osborne Ininiw Education Resource Centre (14 Trips), Jack River (6 Trips), Joseph H. Kerr, Leaf Rapids Education Centre, Mel Johnson, Peonan Point, Philomene Chartrand, Rorketon, Skownan (2 Trips), Area 3 Schools (Berens River, Black River, Duke of Marlborough, Falcon Beach, Matheson Island, Stevenson Island, Wanipigow) and Area 4 Schools (Cold Lake, Cormorant, Cranberry Portage Elementary, Frontier Mosakahiken, Joseph H. Kerr).

Muswagon
Imrie
Carried

c. **Borrowing By-Law B-1-26**

Secretary-Treasurer Critchley presented Borrowing By-Law B-1-26 for Board approval.

MOTION #111-2025

That Borrowing By-Law B-1-26 be approved.

Mosiondz
Imrie
Carried

d. **Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of April 2025.

MOTION #112-2025

That the April 2025 Disbursements of \$14,366,374.65 be approved.

Muswagon
Throop
Carried

e. **Collective Agreements**

i. **Ratification of Collective Agreement Local 8223-18** (Lynn Lake)

Secretary-Treasurer Critchley provided a report of bargaining between the Division and the United Steelworkers Local 8223-18 for unionized support staff employees at West Lynn Heights School.

MOTION #113-2025

That pending ratification by unionized support staff at West Lynn Heights School, the Agreement Reached-in-Committee between Frontier School Division and the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union (United Steelworkers) Union Local 8223-18 for the period July 1, 2022 to June 30, 2026 be ratified.

Pearson
Imrie
Carried

ii. **Ratification of Collective Agreement Local 8223-16** (Leaf Rapids)

Secretary-Treasurer Critchley provided a report of bargaining between the Division and the United Steelworkers Local 8223-16 for unionized support staff employees at Leaf Rapids Education Centre.

MOTION #114-2025

That pending ratification by unionized support staff at Leaf Rapids Education Centre, the Agreement Reached-in-Committee between Frontier School Division and the United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers International Union (United Steelworkers) Union Local 8223-16 for the period July 1, 2022 to June 30, 2026 be ratified.

Pearson
Montgomery
Carried

f. **Five Year Capital Plan**

Secretary-Treasurer Critchley reviewed the proposed Frontier School Division Five Year Capital Plan for Board approval.

MOTION #115-2025

That the Frontier School Division Five Year Capital Plan as presented at the May 12, 2025 Board meeting be approved.

Montgomery
Calvert
Carried

Discussion arose on a request to meet with Manitoba Education and Early Childhood Learning regarding the Division's capital needs. Administration was directed to contact the Province to arrange this meeting.

g. **Promissory Note No. LTPS0791**

Secretary-Treasurer Critchley reviewed Promissory Note No. LTPS0791 for Board approval.

MOTION #116-2025

That Promissory Note No. LTPS0791 be approved.

Muswagon
Mosiondz
Carried

6.00

COMMITTEE REPORTS

a. **Policy Review Committee**

No report. Next meeting is scheduled for Tuesday, May 27, 2025.

b. **Finance Committee**

No report. A meeting will be arranged to take place some time during the June 2025 Board meeting.

c. **N.O.F.I. Board of Directors Meeting**

No report. A meeting will be arranged to take place some time during the June 2025 Board meeting.

d. **Support Staff Liaison Committee**

Trustee Imrie, Mac Gillivray and Critchley provided a report of the meeting held May 8, 2025.

e. **Employee Pension Committee**

Committee Chairperson Imrie provided a report of the meeting held May 2, 2025.

MOTION #117-2025

That, as recommended by the Employee Pension Committee, the adoption of a new target asset mix for investments of the Retirement Plan for Employees of The Frontier School Division be approved as presented by Ellement Consulting Group as portfolio 3 in their Asset Mix Review Report be approved.

Imrie
Pearson
Carried

MOTION #118-2025

That, as recommended by the Employee Pension Committee, the Actuarial Valuation Report as of December 31, 2024 for the Retirement Plan for Employees of The Frontier School Division be approved.

Imrie
Throop
Carried

MOTION #119-2025

That, as recommended by the Employee Pension Committee, the amended Statement of Investment Policies and Procedures and Resolution No. 2025-2 for the Retirement Plan for Employees of The Frontier School Division be approved.

Imrie
Pearson
Carried

Meeting dates for 2025/26 were identified: October 30, 2025; January 27, 2026 and May 4, 2026.

f. **F.S.D./F.T.A. Liaison Committee**

Vice-Chairperson Pearson, with assistance from Chief Superintendent Mac Gillivray, provided a report of the April 16, 2025 meeting.

The next meeting of this Committee (to be held virtually) is scheduled for June 16, 2025.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

7.00 CHAIRPERSON'S REPORT

a. **Annual School Committee Conference 2025**

Feedback from the April 23-25, 2025 Annual Conference was reviewed. Discussion arose on planning for the 2026 conference.

b. **2025 Manitoba School Boards Association (MSBA)**

Chairperson Ballantyne and other Trustees who attended the March 2025 AGM provided a report.

Correspondence regarding Board meeting attendance will be discussed at the June 2025 Board meeting.

c. **Correspondence**

Information.

Discussion on communication received from the Senior Elections Official regarding school committee membership. Administration was directed to respond to the request.

8.00 EDUCATION AND BOARD DEVELOPMENT

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent's Report

a. **Strategic Plan**

i. **Reports Schedule**

Information.

ii. **Focus Area Discussion**

Strategic Plan three focus areas topic for discussion at June 2025 Board meeting. The 2025/26 Professional Development calendar was reviewed.

b. **Meetings and Travel**

Information.

c. **Attendance**

Information.

d. **Bravos**

Bravos were conveyed to all schools who participated in the 2024 Terry Fox Run and the funds that were raised in support of cancer research.

e. **Attendance**

Information.

f. **Articles**

Information.

g. **Correspondence**

Information.

h. **Low Risk Trips**

Information provided from Areas 1, 3 and 5.

i. **Future Board Meetings**

Discussion on plans for the June 12-13, 2025 Board meeting.

The Board adjusted their meeting calendar to arrange for a one-day Board meeting in June to be scheduled for Thursday, June 12, 2025.

Further discussion to take place at the June Board meeting on a potential Board Orientation for late August 2025.

j. **Graduation Ceremonies 2025**

Information.

9.02 Secretary-Treasurer's Report

a. **Finance**

i. **Outstanding Accounts**

Information.

b. **Facilities**

Information.

- c. **Transportation**
Information.
- d. **D-Grants**
Information.
- e. **Special Allocation F-Grants**
Information.

10.00 CONFERENCE/MEETING REPORTS

a. April 2025 Advisory Committee Meeting Reports

Chairperson Ballantyne provided a report of the April 23, 2025 Area 2 Advisory Committee meeting.

Area meeting reports from Areas 1, 3, 4 and 5 tabled to the June 2025 Board meeting.

11.00 GENERAL DISCUSSION

a. Items Tabled from April 2025 Board Meeting: Staff Support, Cell Phones, Social Media

Discussion.

b. Area 1 School Visits

Trustees shared reflections from their visits of Mel Johnson School (May 12) and Gillam School and West Lynn Heights School (May 13).

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from the Manitoba School Boards Association (MSBA) for April 16, 2025:
 - E-bulletin – April 16, 2025.
- b. Letter from Janet Tomy, Assistant Superintendent, Student Achievement and Inclusion Division, Manitoba Education and Early Childhood Learning re Launch of Manitoba K-12 Education Data Dashboard.
- c. Electronic correspondence from the Manitoba School Boards Association for April 30, 2025:
 - E-Bulletin – April 30, 2025,
- d. Letter from Tyson Mac Gillivray, Chief Superintendent to All Employees re Division Office Relocation.
- e. Letter from Keven Van Camp, Retiree to Tyson Mac Gillivray, Chief Superintendent re History of Division Governance Structure.

- f. Letter from Rina Whitford, Assistant Superintendent of Indigenous Way of Life re Invitation to *nintāwīwēw aski oskātsak mamawīwin - The Land Will Heal Youth Gathering*.
- g. Letter from Tyson Mac Gillivray, Chief Superintendent to Employees, Parents/Guardians and Students re Update on PowerSchool Cybersecurity Incident.
- h. Letter from Deanna Holowachuk, Manager, School Runs, Manitoba, The Terry Fox Foundation re 2024 Report.

Outgoing

- a. Letter from Linda Ballantyne, Chairperson to Mayor Carla Nicholson-Spence re San Antonio School.
- b. Letter from Linda Ballantyne, Chairperson re Invitation to *nintāwīwēw aski oskātsak mamawīwin - The Land Will Heal Youth Gathering*:
 - The Honourable Wab Kinew, Premier of Manitoba,
 - Grand Chief Kyra Wilson, Assembly of Manitoba Chiefs,
 - Chief Heidi Cook, Misipawistik Cree Nation,
 - Honourable Tracy Schmidt, Minister of Manitoba Education and Early Childhood Learning,
 - Honourable Ian Bushie, Minister of Natural Resources and Indigenous Futures,
 - Amanda Lathlin, MLA – The Pas-Kameesak.
- c. Letter from Linda Ballantyne, Chairperson to All Employees and School Committees re New Mission Statement.
- d. Letter from Linda Ballantyne, Chairperson re Area 1 School Visits:
 - Lynn Lake (Marcel Colomb First Nation Chief and Council, Town of Lynn Lake, West Lynn Heights School Committee),
 - Brochet (Barren Lands First Nation Chief and Council, Brochet Community Council, Brochet School Committee),
 - Gillam (Fox Lake Cree Nation Chief and Council, Town of Gillam, Gillam School Advisory Committee),
 - Wabowden (Wabowden Community Council, Mel Johnson School Committee).

MOTION #120-2025 That the correspondence be received.

Imrie
Montgomery
Carried

13.00 ADJOURNMENT

MOTION #121-2025 That the meeting be adjourned.

Montgomery
Carried

The meeting adjourned at 12:57 p.m. on Wednesday, May 14, 2025.