



## **Minutes**

### **Board of Trustees Meeting**

**30 Speers Road**

**Winnipeg, Manitoba**

**June 12, 2025**

(Available in alternate formats upon request)

**MINUTES  
EXECUTIVE SUMMARY  
JUNE 12, 2025  
BOARD OF TRUSTEES MEETING**

<b>TOPIC</b>	<b>PAGE</b>	<b>DISPOSITION</b>
<b>ACTION ITEMS</b>		
2025/26 Division Strategic Plan Focus Area	3	Approved
Disbursements	3	Approved
Higher Care Trip Requests for Ratification <ul style="list-style-type: none"> <li>• Wanipigow School (2 Trips)</li> <li>• Jack River School</li> </ul>	3	Ratified
Grand Rapids School Higher Care Trip	4	Accepted
<b>COMMITTEE REPORTS</b>	4	Information
Policy Review Committee The following policies be approved for immediate implementation: <ul style="list-style-type: none"> <li>• C.1.A – Governance and Leadership Chart, and,</li> <li>• Regulation C.2.N.-R Cell Phones and Smart Device Use in Schools Regulation.</li> </ul> The following policies be approved for implementation effective September 1, 2025: <ul style="list-style-type: none"> <li>• A.1.D.1 – Building Attendance Through Engagement,</li> <li>• C.2.Q – Use of Fire,</li> <li>• E.5.A.1 – Respectful Workplaces: Violence Prevention,</li> <li>• G.1.G – Search of Students and Search and Seizure of Student Property.</li> </ul> The following policy be approved for September 1, 2025 distribution for feedback: <ul style="list-style-type: none"> <li>• A.1.D.2 – Family/Community Engagement.</li> </ul>	4	Approved
<b>CHAIRPERSON’S REPORT</b>	6	Information
<b>EDUCATION AND BOARD DEVELOPMENT</b>	6	Information
<b>ADMINISTRATION REPORTS</b>		
Chief Superintendent <ul style="list-style-type: none"> <li>• September 5, 2025 Board Orientation</li> </ul>	6 6	Information Confirmed
Secretary-Treasurer	8	Information
<b>CONFERENCE/MEETING REPORTS</b>	8	Information
<b>GENERAL DISCUSSION</b>	8	Information
<b>CORRESPONDENCE</b>	8	Received
<b>ADJOURNMENT</b>	10	Approved



**MINUTES  
BOARD OF TRUSTEES MEETING  
FRONTIER SCHOOL DIVISION  
30 SPEERS ROAD  
WINNIPEG, MANITOBA  
JUNE 12, 2025**

Present:	Linda Ballantyne	Area 2
	Marg Imrie	Area 3
	Charlene Throop	Area 5
Present:	Donna Calvert	Area 4
(Via Teams)	Tanya Friesen	Area 3
	Marion Pearson	Area 4
	Graeme Montgomery	Area 1
Absent:	Hilbert Mosiondz	Area 1 (Forest Fire Evacuation Stand-by)
	Mike Muswagon	Area 5 (Work)
	Howard Sanderson	Area 2 (Sick)
Present:	Tyson Mac Gillivray	Chief Superintendent
	Paul Critchley	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent

**CALL TO ORDER**

Chairperson Ballantyne called the meeting to order at 8:55 a.m. She noted that due to the forest fires in Manitoba that included mandatory evacuations in some Division communities, identified Trustees would be attending virtually.

**1.00 APPROVAL OF AGENDA**

Chairperson Ballantyne reviewed the draft meeting agenda for June 12, 2025. A new topic was added under item 11.00 General Discussion: Financial Remuneration to School Committee Members for Supporting School Programs.

**MOTION #122-2025** That the draft revised meeting agenda for June 12, 2025 be approved.

Imrie  
Throop  
Carried

**2.00 APPROVAL OF MINUTES**

Chairperson Ballantyne reviewed the draft May 12-14, 2025 regular meeting minutes, and the May 27, 2025 special meeting minutes.

**MOTION #123-2025**

That the draft regular meeting minutes for May 12-14, 2025 be approved.

Throop  
Imrie  
Carried

**MOTION #124-2025**

That the draft special meeting minutes for May 27, 2025 be approved.

Pearson  
Throop  
Carried

**3.00**

**IN-CAMERA**

**MOTION #125-2025**

That the Board move into in-camera session.

Throop  
Pearson  
Carried

The Board moved into an in-camera session at 8:59 a.m.

**MOTION #126-2025**

That the Board move out of in-camera session.

Imrie  
Throop  
Carried

The Board moved out of the in-camera session at 9:10 a.m.

**MOTION #127-2025**

That the Board move into in-camera session.

Imrie  
Throop  
Carried

The Board moved into an in-camera session at 9:19 a.m.

**MOTION #128-2025**

That the Board move out of in-camera session.

Imrie  
Pearson  
Carried

The Board moved out of the in-camera session at 10:04 a.m.

**4.00**

**DELEGATION/GUEST(S)**

**ACTION ITEMS****a. 2025/26 Division Strategic Plan Focus Areas**

Chief Superintendent Mac Gillivray reviewed the Strategic Plan focus areas of Academics, Indigenous Way of Life, and Student Services and Wellness for the 2025/26 school year.

Chief Superintendent Mac Gillivray shared plans on work progressing to refine the Strategic Plan document that will be the main topic for discussion at the October Board and Superintendent Group meeting in the fall.

**MOTION #129-2025**

That the 2025/26 Frontier School Division Strategic Plan focus areas for Academics, Indigenous Way of Life, and Student Services and Wellness be approved.

Calvert  
Throop  
Carried

**b. Disbursements**

Chairperson Ballantyne reviewed Disbursements for the month of May 2025.

**MOTION #130-2025**

That the May 2025 Disbursements of \$18,382,011.98 be approved.

Imrie  
Calvert  
Carried

**c. Higher Care Trip Requests for Ratification**

Chairperson Ballantyne reviewed higher care trip requests approved by the Chief Superintendent for Board ratification. She noted these trips took place before trip suspension was enacted by the Chief Superintendent on May 28, 2025:

- Wanipigow School: Trip 1 – four (4) Grades 9-12 students' travel to Pigeon River on May 13-16 and May 20-23; Trip 2 – twelve (12) Grade 12 students' travel to Winnipeg/Camp Manitou on May 11-16, 2025,
- Jack River School: fifty-one (51) Grade 6 students' travel to Winnipeg on May 26-30, 2025. Chief Superintendent Mac Gillivray noted this trip was underway before the higher care trip suspension was enacted.

**MOTION #131-2025**

That the identified higher care trip requests for the following schools be ratified: Wanipigow School (2 Trips), and Jack River School.

Friesen  
Throop  
Carried

d. **Grand Rapids School Higher Care Trip**

Chief Superintendent Mac Gillivray provided information on the previous Board-approved Grand Rapids School higher care trip request for sixteen (16) Grade 12 students to travel to Toronto, Ontario on June 22-28, 2025. Further to this, Chief Superintendent Mac Gillivray shared that Grand Rapids School has decided to cancel this trip.

**MOTION #132-2025**

That the cancellation of the Grand Rapids School higher care trip request for sixteen (16) Grade 12 students to travel to Toronto, Ontario on June 22-28, 2025 be accepted.

Pearson  
Calvert  
Carried

**6.00**

**COMMITTEE REPORTS**

a. **Policy Review Committee**

Chairperson Montgomery, with assistance from Chief Superintendent Mac Gillivray, provided a report of the May 27, 2025 meeting.

**MOTION #133-2025**

That the following policies be approved for immediate implementation:

- C.1.A – Governance and Leadership Chart, and,
- Regulation C.2.N.-R Cell Phones and Smart Device Use in Schools Regulation.

Friesen  
Montgomery  
Carried

**MOTION #134-2025**

That the following policies be approved for implementation effective September 1, 2025:

- A.1.D.1 – Building Attendance Through Engagement,
- C.2.Q – Use of Fire,
- E.5.A.1 – Respectful Workplaces: Violence Prevention,

- G.1.G – Search of Students and Search and Seizure of Student Property.

Montgomery  
Calvert  
Carried

**MOTION #135-2025**

That the following policy be approved for September 1, 2025 distribution for feedback: A.1.D.2 – Family/Community Engagement.

Imrie  
Throop  
Carried

The next meeting of this committee is scheduled for Thursday, October 23, 2025.

b. **Finance Committee**

Committee Chairperson Imrie provided a report of the meeting held June 12, 2025.

c. **N.O.F.I. Board of Directors Meeting**

A report of the June 12, 2025 meeting will be provided at the September 2025 Board meeting.

d. **Support Staff Liaison Committee**

No report. The next meeting of this Committee is scheduled October 31, 2025.

e. **Employee Pension Committee**

No report. The next meeting of this Committee is scheduled October 30, 2025.

f. **F.S.D./F.T.A. Liaison Committee**

No report. The next meeting of this Committee (to be held virtually) is scheduled for June 16, 2025.

g. **Employee Benefits Committee**

No report.

h. **Collective Bargaining**

Information.

## **7.00**

### **CHAIRPERSON'S REPORT**

#### **a. Service Awards Presentation to Staff**

Chairperson Ballantyne welcomed staff from the Winnipeg (30 Speers) office for service awards presented to four (4) employees, followed by an appreciation lunch with staff.

#### **b. Manitoba School Boards Association (MSBA)**

Chairperson Ballantyne reviewed correspondence from the MSBA.

A request to host the MSBA Region 4 October 2025 meeting was discussed. Administration was directed to reach out to MSBA regarding their request.

#### **c. Correspondence**

Information.

## **8.00**

### **EDUCATION AND BOARD DEVELOPMENT**

#### **a. Virtual Celebration with Principals of Areas 2, 4 and 5 and The Learning Bar (Timed Item, 9:00 a.m.)**

Chairperson Ballantyne brought welcome greetings on behalf of the Board to School Administrators, Superintendents, and representatives of The Learning Bar. Chief Superintendent Mac Gillivray thanked staff for the work they do on behalf of our students.

## **9.00**

### **ADMINISTRATION REPORTS**

## **9.01**

### **Chief Superintendent's Report**

#### **a. Strategic Plan**

##### **i. Reports Schedule 2025/26**

Information.

##### **ii. Focus Area Discussion**

Discussion on professional development activities for August/September 2025 focusing on trauma-informed practices.

#### **b. Meetings and Travel**

Information.



c. **Future Board Meetings**

Discussion on plans for the September and October 2025 Board meetings as well as plans for the September 5, 2025 Board Orientation.

d. **Attendance**

Information.

e. **Bravos**

Bravos were conveyed to Sheri McIvor from Mel Johnson School on receiving the Global Citizenship Award for Educators from the Manitoba Council for International Cooperation.

In addition, Chief Superintendent Mac Gillivray noted that an extensive bravo listing of many individuals who supported school and community efforts during the forest fire evacuations will be shared at the September 2025 Board meeting table.

f. **Enrollments**

Information.

g. **Articles**

Information.

h. **Correspondence**

Information.

i. **Low Risk Trips**

Information provided from Areas 1, 3 and 5.

j. **Forest Fire Update**

Information.

k. **Press Release – France Trip**

Chief Superintendent Mac Gillivray provided information on the Provincial Press Release regarding “Manitoba High School Students to Visit Historic World War Battlefields” (June 6, 2026) and plans for participation by Helen Betty Osborne Ininiw Education Resource Centre students.

## **9.02 Secretary-Treasurer's Report**

### **a. Finance**

#### **i. Outstanding Accounts**

Information.

### **b. Facilities**

Information.

### **c. Transportation**

Information.

### **d. D-Grants**

Information.

### **e. Special Allocation F-Grants**

Information.

## **10.00 CONFERENCE/MEETING REPORTS**

### **a. April 2025 Advisory Committee Meeting Reports**

Trustees from Areas 1, 3, 4 and 5 provided brief reports of their April 23, 2025 Advisory Committee meetings. In addition to this topic, Vice-Chairperson Pearson provided a brief report of the Frontier Collegiate Advisory Committee meeting held in May.

## **11.00 GENERAL DISCUSSION**

### **a. Financial Remuneration to School Committee Members for Supporting School Programs**

Discussion arose regarding Article 3, Section 4 of the School Committee Constitution and Terms of Reference related to “employee” and remuneration. Administration was directed to research the topic and bring forward for discussion at the September 2025 Board meeting.

## **12.00 CORRESPONDENCE**

### **Incoming**

- a. Winnipeg Free Press Article – May 8, 2025.
- b. Memo from Jodie Taylor, Director, Governance and Professional Services, Manitoba School Boards Association re Required Meeting Attendance.

- c. Electronic correspondence from the Manitoba School Boards Association (MSBA) for May 14, 2025:
  - E-bulletin – May 14, 2025.
- d. Electronic correspondence from the Manitoba School Boards Association for May 15, 2025:
  - Letter from Josh Watt, Executive Director re 2026 Call for Nominations and Resolutions,
  - Letter from Brent Timmerman, Assistant Deputy Minister, Manitoba Education and Early Childhood Learning to Josh Watt, Executive Director re Legislative Building Restoration during Graduation Season.
- e. Electronic correspondence from the Manitoba School Boards Association for May 21, 2025:
  - Manitoba Access Awareness Week – May 25-31, 2025 – Free Webinar,
  - Executive Highlights – March 19, 2025,
  - Memo from Alan Campbell, President re Condolences on Passing of Pembina Trails School Trustee Stu Nixon,
  - Memo from Alan Campbell, President re Clarification of May 8, 2025 Winnipeg Free Press Article,
  - CSBA – ACCCS 2025 Countdown.
- f. Letter from Dr. Ivan Yacket re Consulting Services.
- g. Letter from Tyson Mac Gillivray, Chief Superintendent to Della Perih, Area 2 Governance Support Officer re School Committee Membership.
- h. Letter from Tyson Mac Gillivray, Chief Superintendent to Division re Suspension of School Trips.
- i. Electronic correspondence from the Manitoba School Boards Association for May 28, 2025:
  - Letter from Brian O’Leary, Deputy Minister, Manitoba Education and Early Childhood Learning and Loretta Ross, Treaty Commissioner, Treaty Relations Commission of Manitoba re Online Survey for Catalyst Teachers,
  - E-bulletin – May 28, 2025.
- j. Electronic correspondence from the Manitoba School Boards Association for May 28, 2025:
  - CSBA – ACCCS 2025 Countdown.
- k. Letter from Tyson Mac Gillivray, Chief Superintendent to Division re Wildfires.
- l. Letter from Tyson Mac Gillivray, Chief Superintendent to Division re Suspension of School Trips Update.
- m. Electronic correspondence from the Manitoba School Boards Association for June 4, 2025:
  - CAA School Safety Patrol Program,
  - Air Quality information from Manitoba Government.
- n. Letter from Alan Campbell, President, Manitoba School Boards Association/Canadian School Boards Association re Manitoba Wildfire Update #1.
- o. Letter from Alan Campbell, President, Manitoba School Boards Association/Canadian School Boards Association re Manitoba Wildfire Update #2.

**Outgoing**

- a. Special Announcements from Linda Ballantyne, Chairperson, re 2025 Outstanding Employee Contribution Award Recipients: Don McCaskill and Leroy Condappa.

**MOTION #136-2025**

That the correspondence be received.

Imrie  
Calvert  
Carried

**13.00**

**ADJOURNMENT**

**MOTION #137-2025**

That the meeting be adjourned.

Pearson  
Carried

The meeting adjourned at 3:05 p.m.