



INVITES APPLICATIONS FOR THE FOLLOWING POSITION

Position:	Peer Support Worker
Location:	Grand Rapids School
Start Date:	As soon as possible
Hours/Days/Months:	6 hours/day, 5 days/week
Term of Employment:	Term to June 26, 2026
Salary:	\$22.44/hour to \$26.66/hour (dependent on education)
Unionized/Non-Unionized:	Non-Unionized
Application Deadline:	Monday, September 29, 2025

The Peer Support Worker acts as liaison between parents of pre-school children and the school's Early Years team to increase parental knowledge of and involvement with the child's physical, social, emotional and intellectual development.

QUALIFICATIONS

- Grade 12
- One-year post-secondary education in child development or early childhood education in progress or completed
- Three years' experience working in a pre-school education environment including promoting nutrition and play and Early Years education
- Experience in providing information-sharing or training sessions to small groups or on-one-one with parents
- Thorough knowledge of early childhood development and child care agencies
- Knowledge of community and area resources
- Excellent interpersonal skills
- Excellent verbal and written communication skills
- Ability to work independently and as a member of a team.

DUTIES AND RESPONSIBILITIES

- Establishes positive initial contact with parents of pre-school children age birth to 3 years
- Works together with the home to provide stimulating early childhood experiences prior to school entry
- Increases parental knowledge of their child's physical, social, emotional, and intellectual development
- Promotes strong parent/school/community interrelationships with Frontier School Division
- Implements programming to develop parental involvement in a child's physical, social, emotional and intellectual development
- Acts as liaison between parents of pre-school children and the Early Years team at the school
- Consults with the Early Years team and other Area and Division staff regarding program support and resources
- Provides assistance to parents needing access to resources relevant to parenting skills
- Maintains records and reports pertaining to each family in the program
- Prepares daily journals of activity and meets bi-weekly with Principal to share and file these reports
- Consults with administrative staff or other appropriate school staff regarding program development or concerns
- Performs other related duties as may be assigned.

Applications should include a cover letter, current resume and a list of three professional references including contact numbers. Consent to contact references is also required.

Thank you for your interest; however, only applicants selected for an interview will be contacted.

By applying, you consent to the Division contacting your references. As a condition of employment, the successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Check) and Child Abuse Registry Check, at their own expense. Further information is available at www.fsdnet.ca

Reasonable accommodations are available for persons with disabilities on request.

Forward application package to:
Charlotte Campbell, Principal
Grand Rapids School
Grand Rapids, MB R0C 1E0
Fax: (204) 639-2605
Email: Charlotte.Campbell@fsdnet.ca

